



DEPARTMENT OF ADMINISTRATION
Division of Accounts and Reports

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INFORMATIONAL CIRCULAR NO: 97-P-31

DATE: May 5, 1997

SUBJECT: Addition of New Earnings Code

EFFECTIVE DATE: Immediately

A & R CONTACT: Payroll Services, (913) 296-3146

APPROVAL:

SUMMARY: Earnings Code to Adjust OASDI and Medicare Gross Amounts

The earnings code: **SSG Social Security Gross Adjustment**, has been added to the SHARP data base. The addition of this earnings code will enable the adjustment of OASDI and Medicare gross amounts during on-line processing of manual adjustments by the Division of Accounts and Reports, Payroll Services and through the Regents' interface files.

The earnings code has been established as follows:

- The earnings do not add to Gross Pay
- The earnings are to be entered as a dollar amount
- The amount of gross adjustment is subject to FICA
- The adjustment is not subject to FWT and not subject to SUT

SAM:JJM:KB