

2003

SHARP BI-WEEKLY ON-CYCLE PAYROLL SCHEDULE

JANUARY - JUNE 2003

PAYROLL PERIODS		DATE PAYROLL CHECKS MAILED ****	PAY DATE*	TIME & LEAVE, AND EMPLOYEE DATA, FOR PAYSHEET CREATION & PRELIMINARY CALCULATION					CUTOFF FOR "OKAY TO PAY" AND CORRECTION OF T & L ENTRIES 6:00 P.M. ***	ENCUMBRANCE TRANSACTIONS POSTED TO STARS AFTER 6:00 P.M.
START DATES	ENDING DATES			FIRST T&L ENTRY DATE FOR ON-LINE USERS	CUTOFF PAPER USERS 6:00 P.M.	CUTOFF INTERFACE USERS 5:00 P.M.	CUTOFF REGENTS FILES 6:00 A.M.	CUTOFF ON-LINE USERS 6:00 P.M.**		
8-Dec-02	21-Dec-02	2-Jan-03	3-Jan-03	9-Dec-02	20-Dec-02	20-Dec-02	26-Dec-02	23-Dec-02	27-Dec-02	31-Dec-02
22-Dec-02	4-Jan-03	16-Jan-03	17-Jan-03	23-Dec-02	3-Jan-03	6-Jan-03	10-Jan-03	7-Jan-03	10-Jan-03	14-Jan-03
5-Jan-03	18-Jan-03	30-Jan-03	31-Jan-03	6-Jan-03	17-Jan-03	17-Jan-03	24-Jan-03	21-Jan-03	24-Jan-03	28-Jan-03
19-Jan-03	1-Feb-03	13-Feb-03	14-Feb-03	21-Jan-03	31-Jan-03	3-Feb-03	7-Feb-03	4-Feb-03	7-Feb-03	11-Feb-03
2-Feb-03	15-Feb-03	27-Feb-03	28-Feb-03	3-Feb-03	14-Feb-03	17-Feb-03	21-Feb-03	18-Feb-03	21-Feb-03	25-Feb-03
16-Feb-03	1-Mar-03	13-Mar-03	14-Mar-03	17-Feb-03	28-Feb-03	3-Mar-03	7-Mar-03	4-Mar-03	7-Mar-03	11-Mar-03
2-Mar-03	15-Mar-03	27-Mar-03	28-Mar-03	3-Mar-03	14-Mar-03	17-Mar-03	21-Mar-03	18-Mar-03	21-Mar-03	25-Mar-03
16-Mar-03	29-Mar-03	10-Apr-03	11-Apr-03	17-Mar-03	28-Mar-03	31-Mar-03	4-Apr-03	1-Apr-03	4-Apr-03	8-Apr-03
30-Mar-03	12-Apr-03	24-Apr-03	25-Apr-03	31-Mar-03	11-Apr-03	14-Apr-03	18-Apr-03	15-Apr-03	18-Apr-03	22-Apr-03
13-Apr-03	26-Apr-03	8-May-03	9-May-03	14-Apr-03	25-Apr-03	28-Apr-03	2-May-03	29-Apr-03	2-May-03	6-May-03
27-Apr-03	10-May-03	22-May-03	23-May-03	28-Apr-03	9-May-03	12-May-03	16-May-03	13-May-03	16-May-03	20-May-03
11-May-03	24-May-03	5-Jun-03	6-Jun-03	12-May-03	23-May-03	23-May-03	30-May-03	27-May-03	30-May-03	3-Jun-03
25-May-03	7-Jun-03	19-Jun-03	20-Jun-03	27-May-03	6-Jun-03	9-Jun-03	13-Jun-03	10-Jun-03	13-Jun-03	17-Jun-03

* Send encumbrance liquidation and expenditure transactions to STARS

**Preliminary Pay Calculation ran at 6:00 P.M. and each succeeding work day until the cutoff for "okay to pay"

***Final Pay Calculation ran at 6:00 P.M.

****All EFT Advices are mailed one day prior to the mailing of the paychecks

2003

**SHARP BI-WEEKLY OFF-CYCLE PAYROLL SCHEDULE
JANUARY - JUNE 2003**

PAYROLL PERIODS		ON-CYCLE PAY DATE	OFF CYCLE SCHEDULE OF RUN DATES AND PAY CHECK/ADVICE DATES								
START DATES	ENDING DATES		SHaRP Run A 6:00 p.m. Cutoff	Regents' Run A 5:00 p.m. Cutoff	PAYCHECK DATE	SHaRP Run B 6:00 p.m. Cutoff	Regents' Run B 5:00 p.m. Cutoff	PAYCHECK DATE	SHaRP Run C 6:00 p.m. Cutoff	Regents' Run C 5:00 p.m. Cutoff	PAYCHECK DATE
8-Dec-02	21-Dec-02	3-Jan-03	30-Dec-02	27-Dec-02	3-Jan-03	2-Jan-03	31-Dec-02	7-Jan-03	6-Jan-03	3-Jan-03	9-Jan-03
22-Dec-02	4-Jan-03	17-Jan-03	13-Jan-03	10-Jan-03	17-Jan-03	15-Jan-03	14-Jan-03	21-Jan-03	21-Jan-03	17-Jan-03	24-Jan-03
5-Jan-03	18-Jan-03	31-Jan-03	27-Jan-03	24-Jan-03	31-Jan-03	29-Jan-03	28-Jan-03	3-Feb-03	3-Feb-03	31-Jan-03	6-Feb-03
19-Jan-03	1-Feb-03	14-Feb-03	10-Feb-03	7-Feb-03	14-Feb-03	12-Feb-03	11-Feb-03	18-Feb-03	17-Feb-03	14-Feb-03	20-Feb-03
2-Feb-03	15-Feb-03	28-Feb-03	24-Feb-03	21-Feb-03	28-Feb-03	26-Feb-03	25-Feb-03	3-Mar-03	3-Mar-03	28-Feb-03	6-Mar-03
16-Feb-03	1-Mar-03	14-Mar-03	10-Mar-03	7-Mar-03	14-Mar-03	12-Mar-03	11-Mar-03	17-Mar-03	17-Mar-03	14-Mar-03	20-Mar-03
2-Mar-03	15-Mar-03	28-Mar-03	24-Mar-03	21-Mar-03	28-Mar-03	26-Mar-03	25-Mar-03	31-Mar-03	31-Mar-03	28-Mar-03	3-Apr-03
16-Mar-03	29-Mar-03	11-Apr-03	7-Apr-03	4-Apr-03	11-Apr-03	9-Apr-03	8-Apr-03	14-Apr-03	14-Apr-03	11-Apr-03	17-Apr-03
30-Mar-03	12-Apr-03	25-Apr-03	21-Apr-03	18-Apr-03	25-Apr-03	23-Apr-03	22-Apr-03	28-Apr-03	28-Apr-03	25-Apr-03	1-May-03
13-Apr-03	26-Apr-03	9-May-03	5-May-03	2-May-03	9-May-03	7-May-03	6-May-03	12-May-03	12-May-03	9-May-03	15-May-03
27-Apr-03	10-May-03	23-May-03	19-May-03	16-May-03	23-May-03	21-May-03	20-May-03	27-May-03	27-May-03	23-May-03	30-May-03
11-May-03	24-May-03	6-Jun-03	2-Jun-03	30-May-03	6-Jun-03	4-Jun-03	3-Jun-03	9-Jun-03	9-Jun-03	6-Jun-03	12-Jun-03
25-May-03	7-Jun-03	20-Jun-03	16-Jun-03	13-Jun-03	20-Jun-03	18-Jun-03	17-Jun-03	23-Jun-03	23-Jun-03	20-Jun-03	26-Jun-03