

2007

SHARP BI-WEEKLY ON-CYCLE PAYROLL SCHEDULE

| PAYROLL PERIODS |              | DATE<br>PAYROLL<br>CHECKS<br>MAILED | PAY DATE* | TIME & LEAVE, AND EMPLOYEE DATA, FOR<br>PAYSHEET CREATION & PRELIMINARY CALCULATION |   |   |  | CUTOFF FOR<br>"OKAY TO PAY"<br>AND<br>CORRECTION OF<br>T & L ENTRIES<br>6:00 P.M. *** | ENCUMBRANCE<br>TRANSACTIONS<br>POSTED TO<br>STARS AFTER<br>6:00 P.M. |
|-----------------|--------------|-------------------------------------|-----------|---|---|---|--|---|--|
| START DATES     | ENDING DATES |                                     |           | FIRST T&L ENTRY<br>DATE FOR ON-LINE<br>USERS  | CUTOFF<br>INTERFACE<br>USERS<br>5:00 P.M. | CUTOFF<br>REGENTS<br>FILES<br>6:00 A.M. | CUTOFF<br>ON-LINE USERS<br>6:00 P.M.** |   |  |
| 17-Dec-06       | 30-Dec-06    | 11-Jan-07                           | 12-Jan-07 | 18-Dec-06   | 29-Dec-06                                 | 5-Jan-07                                | 2-Jan-07                               | 5-Jan-07  | 9-Jan-07   |
| 31-Dec-06       | 13-Jan-07    | 25-Jan-07                           | 26-Jan-07 | 2-Jan-07  | 12-Jan-07                                 | 19-Jan-07                               | 16-Jan-07                              | 19-Jan-07   | 23-Jan-07  |
| 14-Jan-07       | 27-Jan-07    | 8-Feb-07                            | 9-Feb-07  | 16-Jan-07   | 29-Jan-07                                 | 2-Feb-07                                | 30-Jan-07                              | 2-Feb-07  | 6-Feb-07   |
| 28-Jan-07       | 10-Feb-07    | 22-Feb-07                           | 23-Feb-07 | 29-Jan-07   | 12-Feb-07                                 | 16-Feb-07                               | 13-Feb-07                              | 16-Feb-07   | 20-Feb-07  |
| 11-Feb-07       | 24-Feb-07    | 8-Mar-07                            | 9-Mar-07  | 12-Feb-07   | 26-Feb-07                                 | 2-Mar-07                                | 27-Feb-07                              | 2-Mar-07  | 6-Mar-07   |
| 25-Feb-07       | 10-Mar-07    | 22-Mar-07                           | 23-Mar-07 | 26-Feb-07   | 12-Mar-07                                 | 16-Mar-07                               | 13-Mar-07                              | 16-Mar-07   | 20-Mar-07  |
| 11-Mar-07       | 24-Mar-07    | 5-Apr-07                            | 6-Apr-07  | 12-Mar-07   | 26-Mar-07                                 | 30-Mar-07                               | 27-Mar-07                              | 30-Mar-07   | 3-Apr-07   |
| 25-Mar-07       | 7-Apr-07     | 19-Apr-07                           | 20-Apr-07 | 26-Mar-07   | 9-Apr-07                                  | 13-Apr-07                               | 10-Apr-07                              | 13-Apr-07   | 17-Apr-07  |
| 8-Apr-07        | 21-Apr-07    | 3-May-07                            | 4-May-07  | 9-Apr-07  | 23-Apr-07                                 | 27-Apr-07                               | 24-Apr-07                              | 27-Apr-07   | 1-May-07   |
| 22-Apr-07       | 5-May-07     | 17-May-07                           | 18-May-07 | 23-Apr-07   | 7-May-07                                  | 11-May-07                               | 8-May-07                               | 11-May-07   | 15-May-07  |
| 6-May-07        | 19-May-07    | 31-May-07                           | 1-Jun-07  | 7-May-07  | 21-May-07                                 | 24-May-07                               | 22-May-07                              | 25-May-07   | 29-May-07  |
| 20-May-07       | 2-Jun-07     | 14-Jun-07                           | 15-Jun-07 | 21-May-07   | 4-Jun-07                                  | 8-Jun-07                                | 5-Jun-07                               | 8-Jun-07  | 12-Jun-07  |
| 3-Jun-07        | 16-Jun-07    | 28-Jun-07                           | 29-Jun-07 | 4-Jun-07  | 18-Jun-07                                 | 22-Jun-07                               | 19-Jun-07                              | 22-Jun-07   | 26-Jun-07  |
| 17-Jun-07       | 30-Jun-07    | 12-Jul-07                           | 13-Jul-07 | 18-Jun-07   | 29-Jun-07                                 | 6-Jul-07                                | 2-Jul-07                               | 6-Jul-07  | 10-Jul-07  |
| 1-Jul-07        | 14-Jul-07    | 26-Jul-07                           | 27-Jul-07 | 2-Jul-07  | <b>13-Jul-07</b>                          | <b>18-Jul-07</b>                        | <b>16-Jul-07</b>                       | <b>18-Jul-07</b>  | 24-Jul-07  |
| 15-Jul-07       | 28-Jul-07    | 9-Aug-07                            | 10-Aug-07 | 16-Jul-07   | 30-Jul-07                                 | <b>2-Aug-07</b>                         | 31-Jul-07                              | 3-Aug-07  | 7-Aug-07   |
| 29-Jul-07       | 11-Aug-07    | 23-Aug-07                           | 24-Aug-07 | 30-Jul-07   | 13-Aug-07                                 | 17-Aug-07                               | 14-Aug-07                              | 17-Aug-07   | 21-Aug-07  |
| 12-Aug-07       | 25-Aug-07    | 6-Sep-07                            | 7-Sep-07  | 13-Aug-07   | 27-Aug-07                                 | 30-Aug-07                               | 28-Aug-07                              | 31-Aug-07   | 4-Sep-07   |
| 26-Aug-07       | 8-Sep-07     | 20-Sep-07                           | 21-Sep-07 | 27-Aug-07   | 10-Sep-07                                 | 14-Sep-07                               | 11-Sep-07                              | 14-Sep-07   | 18-Sep-07  |
| 9-Sep-07        | 22-Sep-07    | 4-Oct-07                            | 5-Oct-07  | 10-Sep-07   | 24-Sep-07                                 | 28-Sep-07                               | 25-Sep-07                              | 28-Sep-07   | 2-Oct-07   |
| 23-Sep-07       | 6-Oct-07     | 18-Oct-07                           | 19-Oct-07 | 24-Sep-07   | 8-Oct-07                                  | 12-Oct-07                               | 9-Oct-07                               | 12-Oct-07   | 16-Oct-07  |
| 7-Oct-07        | 20-Oct-07    | 1-Nov-07                            | 2-Nov-07  | 8-Oct-07  | 22-Oct-07                                 | 26-Oct-07                               | 23-Oct-07                              | 26-Oct-07   | 30-Oct-07  |
| 21-Oct-07       | 3-Nov-07     | 15-Nov-07                           | 16-Nov-07 | 22-Oct-07   | 5-Nov-07                                  | 8-Nov-07                                | 6-Nov-07                               | 9-Nov-07  | 13-Nov-07  |
| 4-Nov-07        | 17-Nov-07    | 29-Nov-07                           | 30-Nov-07 | 5-Nov-07  | 16-Nov-07                                 | 21-Nov-07                               | 19-Nov-07                              | 21-Nov-07   | 27-Nov-07  |
| 18-Nov-07       | 1-Dec-07     | 13-Dec-07                           | 14-Dec-07 | 19-Nov-07   | 3-Dec-07                                  | 7-Dec-07                                | 4-Dec-07                               | 7-Dec-07  | 11-Dec-07  |
| 2-Dec-07        | 15-Dec-07    | 27-Dec-07                           | 28-Dec-07 | 3-Dec-07  | 17-Dec-07                                 | 21-Dec-07                               | 18-Dec-07                              | 21-Dec-07   | 24-Dec-07  |
| 16-Dec-07       | 29-Dec-07    | 10-Jan-08                           | 11-Jan-08 | 17-Dec-07   | 28-Dec-07                                 | 4-Jan-08                                | 31-Dec-07                              | 4-Jan-08  | 8-Jan-08   |
| 30-Dec-07       | 12-Jan-08    | 24-Jan-08                           | 25-Jan-08 | 31-Dec-07   | 14-Jan-08                                 | 17-Jan-08                               | 15-Jan-08                              | 18-Jan-08   | 22-Jan-08  |

\* Send encumbrance liquidation and expenditure transactions to STARS

\*\*Preliminary Pay Calculation ran at 6:00 P.M. and each succeeding work day until the cutoff for "Okay to Pay"

\*\*\*Final Pay Calculation ran at 6:00 P.M.