2012   SHARP BI-WEEKLY ON-CYCLE PAYROLL SCHEDULE

PAYROLL PERIODS			TIME & LEAVE/TIME & LABOR, AND EMPLOYEE DATA, FOR PAYSHEET CREATION & PRELIMINARY CALCULATION				CUTOFF FOR TIME AND LABOR REPORTED TIME ENTRIES 3:30 P.M. **	CUTOFF FOR "OKAY TO PAY" AND CORRECTION/ APPROVAL OF T&L/ TIME&LABOR ENTRIES 6:00 P.M. ***	PAYROLL TRANSACTIONS POSTED TO SMART AFTER 6:00 P.M.
START DATES	ENDING DATES	PAY DATE	FIRST T&L/T&LBR ENTRY DATE FOR ON-LINE USERS	CUTOFF INTERFACE USERS 5:00 P.M.	CUTOFF REGENTS FILES 4:00 P.M.	CUTOFF ON-LINE USERS 6:00 P.M.*			
11-Dec-11	24-Dec-11	6-Jan-12	12-Dec-11	23-Dec-11	28-Dec-11	27-Dec-11	30-Dec-11	30-Dec-11	4-Jan-12
25-Dec-11	7-Jan-12	20-Jan-12	27-Dec-11	9-Jan-12	11-Jan-12	10-Jan-12	13-Jan-12	13-Jan-12	18-Jan-12
8-Jan-12	21-Jan-12	3-Feb-12	9-Jan-12	23-Jan-12	26-Jan-12	24-Jan-12	27-Jan-12	27-Jan-12	1-Feb-12
22-Jan-12	4-Feb-12	17-Feb-12	23-Jan-12	6-Feb-12	9-Feb-12	7-Feb-12	10-Feb-12	10-Feb-12	15-Feb-12
5-Feb-12	18-Feb-12	2-Mar-12	6-Feb-12	20-Feb-12	23-Feb-12	21-Feb-12	24-Feb-12	24-Feb-12	1-Mar-12
19-Feb-12	3-Mar-12	16-Mar-12	20-Feb-12	5-Mar-12	8-Mar-12	6-Mar-12	9-Mar-12	9-Mar-12	14-Mar-12
4-Mar-12	17-Mar-12	30-Mar-12	5-Mar-12	19-Mar-12	22-Mar-12	20-Mar-12	23-Mar-12	23-Mar-12	28-Mar-12
18-Mar-12	31-Mar-12	13-Apr-12	19-Mar-12	2-Apr-12	5-Apr-12	3-Apr-12	6-Apr-12	6-Apr-12	11-Apr-12
1-Apr-12	14-Apr-12	27-Apr-12	2-Apr-12	16-Apr-12	19-Apr-12	17-Apr-12	20-Apr-12	20-Apr-12	25-Apr-12
15-Apr-12	28-Apr-12	11-May-12	16-Apr-12	30-Apr-12	3-May-12	1-May-12	4-May-12	4-May-12	9-May-12
29-Apr-12	12-May-12	25-May-12	30-Apr-12	14-May-12	17-May-12	15-May-12	18-May-12	18-May-12	23-May-12
13-May-12	26-May-12	8-Jun-12	14-May-12	25-May-12	31-May-12	29-May-12	1-Jun-12	1-Jun-12	6-Jun-12
27-May-12	9-Jun-12	22-Jun-12	29-May-12	11-Jun-12	14-Jun-12	12-Jun-12	15-Jun-12	15-Jun-12	20-Jun-12
10-Jun-12	23-Jun-12	6-Jul-12	11-Jun-12	25-Jun-12	28-Jun-12	26-Jun-12	29-Jun-12	29-Jun-12	5-Jul-12
24-Jun-12	7-Jul-12	20-Jul-12	25-Jun-12	9-Jul-12	12-Jul-12	10-Jul-12	13-Jul-12	13-Jul-12	18-Jul-12
8-Jul-12	21-Jul-12	3-Aug-12	9-Jul-12	23-Jul-12	26-Jul-12	24-Jul-12	27-Jul-12	27-Jul-12	1-Aug-12
22-Jul-12	4-Aug-12	17-Aug-12	23-Jul-12	6-Aug-12	9-Aug-12	7-Aug-12	10-Aug-12	10-Aug-12	15-Aug-12
5-Aug-12	18-Aug-12	31-Aug-12	6-Aug-12	20-Aug-12	23-Aug-12	21-Aug-12	24-Aug-12	24-Aug-12	29-Aug-12
19-Aug-12	1-Sep-12	14-Sep-12	20-Aug-12	31-Aug-12	6-Sep-12	4-Sep-12	7-Sep-12	7-Sep-12	12-Sep-12
2-Sep-12	15-Sep-12	28-Sep-12	4-Sep-12	17-Sep-12	20-Sep-12	18-Sep-12	21-Sep-12	21-Sep-12	26-Sep-12
16-Sep-12	29-Sep-12	12-Oct-12	17-Sep-12	1-Oct-12	4-Oct-12	2-Oct-12	5-Oct-12	5-Oct-12	10-Oct-12
30-Sep-12	13-Oct-12	26-Oct-12	1-Oct-12	15-Oct-12	18-Oct-12	16-Oct-12	19-Oct-12	19-Oct-12	24-Oct-12
14-Oct-12	27-Oct-12	9-Nov-12	15-Oct-12	29-Oct-12	1-Nov-12	30-Oct-12	2-Nov-12	2-Nov-12	7-Nov-12
28-Oct-12	10-Nov-12	21-Nov-12	29-Oct-12	9-Nov-12	14-Nov-12	13-Nov-12	14-Nov-12	14-Nov-12	19-Nov-12
11-Nov-12	24-Nov-12	7-Dec-12	13-Nov-12	26-Nov-12	29-Nov-12	27-Nov-12	30-Nov-12	30-Nov-12	5-Dec-12
25-Nov-12	8-Dec-12	21-Dec-12	26-Nov-12	10-Dec-12	13-Dec-12	11-Dec-12	14-Dec-12	14-Dec-12	19-Dec-12
9-Dec-12	22-Dec-12	4-Jan-13	10-Dec-12	21-Dec-12	27-Dec-12	26-Dec-12	28-Dec-12	28-Dec-12	2-Jan-13
23-Dec-12	5-Jan-13	18-Jan-13	26-Dec-12	7-Jan-13	10-Jan-13	8-Jan-13	11-Jan-13	11-Jan-13	16-Jan-13

*Preliminary Pay Calculation ran after 6:00 P.M. and each succeeding work day until the cutoff for "Okay to Pay"

**Time Admin process runs final time at 3:30 p.m and produces Payable Time which must be approved by 6:00 p.m.

***Final Pay Calculation ran after 6:00 P.M.