### UNIFIED SCHOOL DISTRICT NUMBER 272 CAWKER CITY, KANSAS

**FINANCIAL STATEMENTS** 

FISCAL YEAR ENDED JUNE 30, 2012

### Fiscal Year Ended June 30, 2012

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#### INDEPENDENT AUDITOR'S REPORT

Board of Education Unified School District Number 272 Cawker City, Kansas 67430

We have audited the summary statement of cash receipts, expenditures, and unencumbered cash balances of Unified School District Number 272, Cawker City, Kansas, as of and for the year ended June 30, 2012. This financial statement is the responsibility of the School District's management. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the Kansas Municipal Audit Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the District has prepared this financial statement using accounting practices prescribed by the State of Kansas to demonstrate compliance with cash basis and budget laws of the State of Kansas which practices differ from accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between these statutory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statement referred to above, does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the District as of June 30, 2012, or the changes in its financial position for the year then ended.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the District as of June 30, 2012, and the aggregate cash receipts and expenditures for the year then ended on the basis of accounting described in Note 1.

Our audit was conducted for the purpose of forming an opinion on the June 30, 2012 financial statement as a whole. The summary of expenditures—actual and budget, individual fund schedules of cash receipts and expenditures, agency funds—schedule of cash receipts and cash disbursements, and district activity funds—schedule of cash receipts and cash disbursements (Schedules 1, 2, 3 and 4 as listed in the table of contents) are presented for purposes of additional analysis and are not a required part of the June 30, 2012 financial statement. Such information is the responsibility of management and the June 30, 2012 supplementary information was derived from and relates directly to the underlying accounting and other records used to prepare the June 30, 2012 financial statement. The June 30, 2012 information has been subjected to the auditing procedures applied in the audit of the June 30, 2012 financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the June 30, 2012 financial statement or to the June 30, 2012 financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the June 30, 2012 financial statement as a whole.

Swindoll, Janzen, Hawk & Logd, UC

Certified Public Accountants

October 8, 2012

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# Unified School District Number 272 Cawker City, Kansas SUMMARY OF CASH RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH For the Year Ended June 30, 2012

	eginning encumbered Cash Balance	Cash Receipts	Ex	penditures	Ur	Ending nencumbered Cash Balance	Encu and	tstanding umbrances Accounts Payable	Ca	Ending sh Balance
GENERAL OPERATING FUNDS: General Fund					-			77222		2110
Supplemental General Fund	\$ 13,006 15,236	\$ 3,103,753 808,286	\$	3,108,981 815,000	\$	7,778 8,522	\$	1,222 12,843	\$	9,000 21,365
SPECIAL REVENUE FUNDS:										
At Risk (4yr Old) Fund	5,500	87,717		85,428		7,789		-		7,789
At Risk (K-12) Fund	12,500	260,000		247,500		25,000				25,000
Capital Outlay Fund	785,680	96,449		180,286		701,843		73,792		775,635
Contingency Reserve Fund	125,000			-		125,000				125,000
Driver Training Fund	7,276	7,603		7.806		7,073				7,073
Food Service Fund	45,357	240,714		241,322		44,749		25		44,774
Professional Development Fund	10,496	5,000		7,136		8,360		65		8,425
Special Education Fund	83,225	658,700		680,016		61,909		-		61,909
Textbook Rental Fund	27,073	9,562		15,594		21,041		_		21,041
REAP Fund	2.,0.0	22,612		22,612		21,011		_		21,041
Vocational Education Fund	30,716	102,150		102,502		30,364				30,364
Title IIA Teacher Quality Fund	-	18,369		18,369		-				-
Title   Fund	_	100,586		100,586		-				_
KPERS Special Retirement Contribution Fund	_	196,529		196,529		_				
Gate Receipts	4,234	30,127		27,183		7,178				7,178
School Projects	 10,930	40,425	_	40,523		10,832			_	10,832
Total	\$ 1,176,229	\$ 5,788,582	\$	5,897,373	\$	1,067,438	\$	87,947	\$	1,155,385
	MPOSITION C	DF CASH: Checking - Stat	te Ba	ank of Downs					\$	526,654
		Market - State							•	434,982
		ate of Deposit			Ban	ık				250,000
		ash - Farmers								500
						wns National B	ank			42,074
		_		_		owns National				500
	Contract to the second					s & Merchants		Bank		11,827
			-			ers & Merchants				500
			-	•		itral National Ba		20.110		414
	ementary Cas			,						50
			entai	y Petty Cash	- Ce	entral National E	Bank			400
	Total Cash	1								1,267,901
	Agency Fu	inds per Sched	dule	3					_	(112,516)
	Total (Exc	luding Agency	Fun	ds)					\$	1,155,385

### UNIFIED SCHOOL DISTRICT NUMBER 272 CAWKER CITY, KANSAS

### NOTES TO THE FINANCIAL STATEMENT

### FISCAL YEAR ENDED JUNE 30, 2012

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### (a) Reporting Entity

Unified School District Number 272 is a municipal corporation governed by an elected seven-member board. These financial statements present Unified School District Number 272, the primary government. There were no component units in the year ended June 30, 2012.

#### (b) Reimbursed Expenses

The District records reimbursable expenditures in the fund that makes the disbursement and records reimbursements as revenue to the fund. For purposes of budgetary comparisons, the expenditures are properly reflected as offset by the reimbursements. Expenditures for the year ended June 30, 2012, in the amount of \$41,502 is classified as reimbursed expenses in the General Fund, respectively. These expenditures are for general purposes and are exempt from the budget law under K.S.A. 72-5390.

### (c) Basis of Presentation - Fund Accounting

The accounts of the District are organized on the basis of funds each of which is considered to be a separate accounting entity. The operations of each fund are accounted for separately. Funds are classified into two categories: Governmental and Fiduciary. Within each of these two categories there are one or more fund types. The District uses the following fund types:

#### **GOVERNMENTAL FUND TYPES**

General Fund - The General Fund is used to account for all activities of the general government not accounted for in some other fund.

Special Revenue Funds - Special Revenue Funds are used to account for the collection and disbursement of monies earmarked for a special purpose.

Debt Service Funds - Debt Service Funds are used to account for the servicing of general long-term debt such as general obligation bonds.

#### FIDUCIARY FUND TYPES

This fund type accounts for assets held by the District as a trustee or agent for others and therefore cannot be used to support the District's own programs.

Private Purpose Trust Funds – These funds are used to report all trust arrangements under which principal and income benefit individuals, private organizations, or other governments.

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

#### (d) Statutory Basis of Accounting

The statutory basis of accounting, as used in the preparation of this statutory basis financial statement, is designed to demonstrate compliance with the cash basis and budget laws of the State of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. Expenditures include disbursements, accounts payable, and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund, and an expenditure would be charged in the fund from which the transfer is made.

The District has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted account principles and allowing the District to use the statutory basis of accounting.

### (e) Departure from Accounting Principles Generally Accepted in the United States of America

The basis of accounting described above results in a financial statement presentation, which shows cash receipts, cash disbursements, cash and unencumbered cash balances and expenditures compared to budget. Balance sheets that would have shown noncash assets such as receivables, inventories and prepaid expenses, liabilities such as deferred revenue and matured principal and interest payable, and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with generally accepted accounting principles. Capital assets that account for the land, buildings and equipment owned by the municipality are not presented in the financial statement. Also, general long-term debt such as general obligation bonds, revenue bonds, capital leases, temporary notes and compensated absences are not presented in the financial statement.

### (f) Budget and Tax Cycle

Kansas statutes require that an annual operating budget be legally adopted for the General Fund, Special Revenue Funds (unless specifically exempted by statute) and Debt Service Funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- 1. Preparation of budget for the succeeding calendar year on or before August 1.
- 2. Publication in local newspaper on or before August 5 of the proposed budget and notice of public hearing on the budget.
- 3. Public hearing on or before August 15, but at least ten days after publication of notice of hearing.
- Adoption of the final budget on or before August 25.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There were budget amendments for this year.

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the statutory basis of accounting in which revenues are recognized when cash is received and expenditures include disbursements, accounts payable and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the District for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for Capital Project Funds, Fiduciary Funds and Permanent Funds and the following Special Revenue Funds: Contingency Reserve Fund, Textbook Rental Fund, REAP Fund, Title IIA Teacher Quality Fund, Title I Fund, Gate Receipts and School Projects.

Spending in funds, which are not subject to the legal annual operating budget requirements, is controlled by federal regulations, other statutes or by the use of internal spending limits established by the governing body.

#### 2. COMPLIANCE WITH KANSAS STATUTES

In violation of K.S.A. 9-1402 and 9-1405, the District's deposits were not adequately secured at June 30, 2012. Deposits were under secured by \$197.

#### 3. DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the District. The statute requires banks eligible to hold the District's funds have a main or branch bank in the county in which the District is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The District has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the District's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities, temporary notes; no fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The District has no investment policy that would further limit investment choices.

Concentration of credit risk. State statutes place no limit on the amount the District may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial credit risk. Custodial credit risk is the risk that in the event of bank failure, the District's deposits may not be returned to it. State statutes require the District's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. Deposits were not adequately secured at June 30, 2012.

### 3. DEPOSITS AND INVESTMENTS (cont.)

### (a) Deposits

At year end, the carrying amount of the District's deposits, including certificates of deposit, was \$1,267,852 and the bank balance was \$1,168,945. The bank balance was held by four banks resulting in a concentration of credit risk. The difference between the carrying amount and the bank balance is outstanding checks and deposits in transit. Of the bank balance, \$556,323 was covered by federal depository insurance; \$612,425 was covered by FHL Bank Irrevocable Letter of Credit, with the remaining \$197 not adequately secured.

#### (b) Investments

Kansas statutes authorize the District to invest in U.S. Treasury bills and notes, repurchase agreements, and the State Municipal Investment Pool. The District held no investments at year end.

#### 4. INTERFUND TRANSACTIONS

Operating transfers were as follows:

From	То	Authority	Amount
General	Driver Training	K.S.A. 72-6428	\$ 3,000
General	Food Service	K.S.A. 72-6428	55,000
General	Special Education	K.S.A. 72-6428	472,973
General	Vocational Education	K.S.A. 72-6428	15,000
General	At Risk (4 Yr Old)	K.S.A. 72-6428	5,000
General	At Risk (K-12)	K.S.A. 72-6428	25,000
Supplemental General	Food Service	K.S.A. 72-6433	11,500
Supplemental General	Professional Development	K.S.A. 72-6433	5,000
Supplemental General	Special Education	K.S.A. 72-6433	180,000
Supplemental General	Vocational Education	K.S.A. 72-6433	85,000
Supplemental General	At Risk (4 Yr Old)	K.S.A. 72-6433	10,000
Supplemental General	At Risk (K-12)	K.S.A. 72-6433	235,000
REAP	Title I	Per ESEA	22,612

### 5. PENSION COSTS AND EMPLOYEE BENEFITS

#### Defined Benefit Pension Plan

**Plan Description.** The District contributes to Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq. KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS (611 S. Kansas, Suite 100; Topeka, KS 66603) or by calling 1-888-228-0366.

Funding Policy. K.S.A. 74-4919 establishes the KPERS member-employee contribution rate at 4% of covered salary. Member-employees' contributions are withheld by their employer and paid to KPERS according to the provisions of section 414(h) of the Internal Revenue Code. The State of Kansas is required to contribute the remaining amount necessary to achieve the actuarially determined contribution rate. Kansas currently contributes 9.77% of covered payroll. These contribution requirements are established by KPERS and are periodically revised. Kansas' contributions to KPERS for all Kansas public school employees for the years ending June 30, 2012, 2011, and 2010 were \$298,635,383 received as of June 30, 2012, \$188,864,352 received as of June 30, 2011, (with the remaining balance due from the state of \$64,969,692, received by July 12, 2011), and \$140,318,395 received as of June 30, 2010, (with the remaining balance due from the state of \$108,149,792, received by July 9, 2010), respectively, equal to the statutory required contributions for each year.

#### 6. COMPENSATED ABSENCES

Full-time employees will receive 10 sick leave days per year. If at the end of the school year, that employee has 9 sick days left of the ten, that employee may convert 3 days of sick leave to 3 personal days; 8 sick days left of the ten, 2 sick days may be converted to personal leave; 7 sick days left of the ten, 1 day may be converted to personal leave. Employees may accumulate no more than a total of 5 personal days. All five days can be used in one year, except no more than 2 days can be used during the last 2 weeks of school. Part time employees will receive proportionate credit.

The number of accumulated days at the end of the school year shall be the sum of previous accumulated days, plus 10 days, less number of sick days used for that year, not to exceed the maximum number of 90 days, and anyone hired after April 1, 2011 may not exceed the maximum number of 60 days.

Upon retirement or death, employees will receive reimbursement for unused sick leave with the following limitations and requirements:

- 1) The employee must have worked in the district for a minimum of ten (10) years.
- The employee must be age sixty (60) or older or obtain eighty-five (85) points towards retirement as specified under KPERS regulations as to receive payment for unused sick leave as a retirement benefit. Age or point requirement is waived if an employee should die while under the employment of the district.
- 3) The district will reimburse the employee for a maximum of sixty (60) sick leave days if that many days have been accumulated by the employee.
- 4) The employee will be reimbursed \$25.00 per day of the base salary for certified staff and the final salary for classified and administrative staff of accumulated leave for the maximum number of days as stated in item 3 above.
- 5) In the event of death, payment will be made to the employee's KPERS beneficiary.

Part-time employees will receive sick leave credit proportionate to that which their work day relates to full time employment. All sick leave days will be calculated in one-half or full days.

#### Vacation Leave

All full-time employees who are employed on a twelve-month basis may be granted a paid vacation each year. Vacation time for employees with ten years or less continued employment with the District will accrue on a monthly basis, at a rate of 6.66 hours each month. Vacation time for employees with more than ten years continuous employment with the district will accrue on a monthly basis at a rate of 10 hours each month.

When considering rate of vacation hours, a year of service will be defined as continuous employment from July 1 to June 30. Partial years will not be allowed for additional vacation rates.

Vacations shall be scheduled in advance with the supervisor's approval and normally shall be taken during the time school is not in session. Vacation shall accrue indefinitely except for the superintendent, who must use the vacation leave within each contract year.

The superintendent shall receive twenty (20) days of vacation annually. Vacation time shall not be cumulative and any such vacation time not used within any respective contract year shall be forfeited.

### 6. COMPENSATED ABSENCES (cont.)

#### Personal Leave

Each certified employee will be granted one (1) day of personal leave per year for the first two consecutive years of employment, and then three (3) days per year thereafter. Classified employees receive only one personal day per year. Personal leave shall be cumulative to a maximum of five (5) days. Requests for leave must be submitted to the principal 24 hours in advance. Personal leave may not be taken the day before or after a vacation or the last day of school.

No provision for compensated absences has been computed as with current policies the value is not readily determinable, nor would it be material to the financial statements.

#### 7. OTHER POST EMPLOYMENT BENEFITS

As provided by K.S.A. 12-5040, the District allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the District is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in these financial statements.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the District makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured. There is no cost to the District under this program.

### 8. RELATED PARTY TRANSACTIONS

During the years ended June 30, 2012, the District employed an immediate family member of one of the District's board members. At June 30, 2012, there were no amounts payable to this individual. Total payments to the employee during the year ended June 30, 2012 were \$41,463.

### 9. CLAIMS AND JUDGMENTS

The District participates in federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the District may be required to reimburse the grantor government. As of October 8, 2012, grant expenditures have not been audited, but the District believes disallowed expenditures or overpayments, if any, will not have a material effect on the individual governmental funds or the overall financial position of the District.

During the ordinary course of its operation, the District is a party to various claims, legal actions and complaints. It is the opinion of the District's management and legal counsel that these matters are not anticipated to have a material impact on the District.

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District has purchased commercial insurance for these potential risks. There have been no significant reductions in insurance coverage from 2011 to 2012, and there were no settlements that exceeded insurance coverage in the past three years.

### 10. RESTATEMENT OF BEGINNING BALANCES

Due to a technical amendment to the 2011 Kansas Municipal Audit Guide, which governs the format and accounting for this financial statement, beginning unencumbered balances have been restated from (\$263,935) to \$13,006 in the General Fund and from (\$2,711) to \$15,236 in the Supplemental General Fund. These changes reflect the change in policy of the Kansas Municipal Audit Guide as to when the final State Aid payments are posted. The previous policy dictated that the payment received in July of the subsequent fiscal year be posted in the subsequent fiscal year. The technical amendment for the statutory statements now states that the payment should be posted in the prior fiscal year. The balances have been adjusted for this change in policy.

### 11. SUBSEQUENT EVENTS

Management has evaluated the effects on the financial statements of subsequent events occurring through October 8, 2012 which is the date at which the financial statements were available to be issued.

### UNIFIED SCHOOL DISTRICT NUMBER 272 CAWKER CITY, KANSAS

SUPPLEMENTARY INFORMATION

FOR THE YEAR ENDED JUNE 30, 2012

### **SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET**

(Budgeted Funds Only)
For the Year Ended June 30, 2012

		Certified Budget		ljustments to Comply with Legal Max		ljustments for Qualifying udget Credits		Total for Budget Comparison	Ch	penditures argeable to urrent Year		Variance Favorable Infavorable)
GENERAL OPERATING FUNDS: General Fund	\$	3,072,006	\$	-	\$	41,502	\$	3,113,508	\$	3,108,981	\$	4,527
Supplemental General Fund		815,000		-		-		815,000		815,000		-
SPECIAL REVENUE FUNDS:												
At Risk (4 Yr Old) Fund		85,500		-		_		85,500		85,428		72
At Risk (K-12) Fund		247,500		_		_		247,500		247,500		-
Capital Outlay Fund		863,456		_		=		863,456		180,286		683,170
Driver Training Fund		9,720		-		_		9,720		7,806		1,914
Food Service Fund		309,020		-				309,020		241,322		67,698
Professional Development Fund		15,496		-		-		15,496		7,136		8,360
Special Education Fund		683,244		-				683,244		680,016		3,228
Vocational Education Fund		125,715		-		-		125,715		102,502		23,213
KPERS Special Retirement Fund	-	214,289	_		_		-	214,289	_	196,529	_	17,760
	\$	6,440,946	\$	-	\$	41,502	\$	6,482,448	\$	5,672,506	\$	809,942

### **GENERAL FUND**

			2012		
	Actual		Budget	F	/ariance avorable ifavorable)
Cash Receipts:	Actual		Duuget	(01	ilavolable)
Taxes and Shared Revenue -					
Ad valorem property	\$ 369,59	0 \$	373,828	\$	(4,238)
Delinquent tax	1,74		5,756	Ψ	(4,013)
State aid	2,179,90		2,272,403		(92,502)
Federal aid PL 382	48,23		2,272,100		48,236
Federal aid PL 382 Excess	3,25		_		3,251
Federal aid Ed Jobs	1,42		-		1,428
Special education state aid	458,10		407,013		51,089
Miscellaneous reimbursements	41,50				41,502
Total Cash Receipts	3,103,75	3 \$	3,059,000	\$	44,753
Expenditures:					
Instruction -					
Certified salaries	687,96		826,083	\$	138,123
Certified salaries Ed Jobs	1,42		-		(1,428)
Non-certified salaries	44,59		80,000		35,410
Insurance	178,98		175,000		(3,984)
Social Security	70,68		65,000		(5,687)
Other employee benefits	24,96	2	18,500		(6,462)
Purchased professional services		-	250		250
Other purchased services	238,17		350,000		111,829
Teaching supplies	30,80		30,000		(805)
Textbooks	29,79		20,000		(9,796)
Property and equipment Other	28,29		22,900		(5,397)
	29,90	9	26,600		(3,309)
Student Support Services - Certified salaries	00.00	•	00.000		
Non-certified salaries	22,00		22,000		(070)
Insurance	27,27		27,000		(270)
Social Security	14,08		12,000		(2,080)
Other employee benefits	3,48		3,800		312
Other purchased services	5,29		200		(5,090)
Supplies	1,82		600		(1,223)
Instruction Support Staff -	2,76	1	2,500		(261)
Certified salaries	40.04	^	07.000		44.004
Non-certified salaries	12,31		27,000		14,681
Insurance	3,87		4,000		123
Social Security	3,54		4,500		953
Other employee benefits	1,13		2,500		1,362
Other purchased services	21		400		182
Books and periodicals	12		100		(22)
Books and periodicals	3,97	1	3,000		(977)
					- 11 -

### **GENERAL FUND (cont.)**

				2012		
	Actual			Rudget	Fa	riance vorable avorable)
	-	Actual	-	Budget	(Onla	avorable)
Expenditures (cont.):						
General Administration -						
Certified salaries	\$	81,531	\$	82,000	\$	469
Non-certified salaries	Ψ	14,250	Ψ	15,000	Ψ	750
Insurance		17,291		15,000		(2,291)
Social Security		6,682		7,000		318
Other employee benefits		237		250		13
Purchased professional services		16,027		5,000		(11,027)
Insurance		8,653		-		(8,653)
Communications		6,431		5,250		(1,181)
Other purchased services		13,480		1,750		(11,730)
Supplies		4,521		3,200		(1,321)
Property and equipment		250		-		(250)
School Administration -						(=00)
Certified salaries		125,954		125,000		(954)
Non-certified salaries		86,115		88,000		1,885
Insurance		62,933		60,000		(2,933)
Social Security		14,012		14,000		(12)
Other employee benefits		1,003		1,000		(3)
Communications		11,361		10,000		(1,361)
Other purchased services		1,146		1,000		(146)
Supplies		1,145		1,000		(145)
Property and equipment		16,050		15,000		(1,050)
Operations and Maintenance -				Vec. •		
Non-certified salaries		139,954		100,000		(39,954)
Insurance		38,859		38,000		(859)
Social Security		2,513		2,800		287
Other employee benefits		5,320		7,000		1,680
Water/sewer		13,407		12,500		(907)
Repairs and maintenance		4,713		5,000		287
Repair of buildings		16,046		20,000		3,954
Other purchased property services		8,886		5,000		(3,886)
Insurance		32,435		-		(32,435)
General supplies		12,277		10,000		(2,277)
Heating		27,984		25,000		(2,984)
Electricity		50,451		53,000		2,549
Property and equipment		2,667		3,000		333
Other		7,571		6,500		(1,071)

### **GENERAL FUND (cont.)**

		2012	
	Actual	Budget	Variance Favorable (Unfavorable)
Expenditures (cont.):			
Student Transportation Services -			
Non-certified salaries	\$ 30,266	\$ 30,000	\$ (266)
Insurance	17,236	13,000	(4,236)
Social Security	2,072	2,200	128
Other employee benefits	1,945	2,200	255
Other purchased services	3,820	-,	(3,820)
Motor fuel	31,406	22,000	(9,406)
Other	21,482	15,000	(6,482)
Other Supplemental Services -	21,402	10,000	(0, 102)
Non-certified salaries	995	1,000	5
Insurance	-	2,000	2,000
Social Security	74	100	26
Other employee benefits	158	200	42
Other Student Transportation Services -	100	200	
Non-certified salaries	13,054	11,500	(1,554)
Insurance	3,473	3,500	27
Social Security	945	850	(95)
Other employee benefits	12	10	(2)
Other purchased services	1,643	750	(893)
Other	702	1,250	(033)
Other Support Services -	702	1,230	
Non-certified salaries	58,808	52,000	(6,808)
Insurance	21,160	15,000	(6,160)
Social Security	3,852	3,500	(352)
Other employee benefits	251	250	
Outgoing Transfers -	251	250	(1)
Driver Training	3,000	2,500	(500)
Food Service	55,000	15,000	(40,000)
Special Education	472,973	407,013	(65,960)
Vocational Education	15,000	407,013	(15,000)
At Risk (4 Yr old)	5,000	10,000	5,000
At Risk (K-12)	25,000	10,000	(25,000)
710 10310 (10-12)	25,000		(23,000)
Legal General Fund Budget	3,108,981	3,072,006	(36,975)
Adjustment for qualifying budget credits		41,502	41,502
Total Expenditures	3,108,981	\$ 3,113,508	\$ 4,527
Receipts Over (Under) Expenditures	(5,228)		
Unencumbered Cash, Beginning	13,006		
Unencumbered Cash, Ending	\$ 7,778		

#### SUPPLEMENTAL GENERAL FUND

			2012		
	Actual	. i	Budget	Fa	ariance ivorable favorable)
Cash Receipts:					= 1111
Taxes and Shared Revenue -					
Ad valorem property	\$ 419,767	\$	418,231	\$	1,536
Delinquent tax	3,485		5,732		(2,247)
Motor vehicle tax	71,780		68,259		3,521
Recreational vehicle tax	1,131		1,009		122
State aid	312,123		303,069		9,054
Total Cash Receipts	808,286	\$	796,300	\$	11,986
Expenditures:					
Instruction -					
Certified salaries	219,963	\$	165,000	\$	(54,963)
Other purchased services	1,021		7,500		6,479
Teaching supplies	5,046		-		(5,046)
Property and equipment	6,729		35,000		28,271
Other	4,483		15,000		10,517
General Administration -					
Purchased property services	11,197		7,000		(4,197)
Other purchased services	2,536		15,500		12,964
Teaching supplies	1,878		3,500		1,622
School Administration -					
Property and equipment	446		-		(446)
Operations & Maintenance -	48.55				
Purchased property services	14,634		45,000		30,366
Other purchased services	288		36,700		36,412
General supplies	8,522		12,500		3,978
Heating Electricity	702		12,500		11,798
Property and equipment	6,724		15,000		8,276
	4,331				(4,331)
Student Transportation Services - Other purchased services			2 200		2 200
Outgoing Transfers -	-		3,300		3,300
Food Service	11,500		11,500		
Professional Development	5,000		5,000		_
Special Education	180,000		180,000		
Vocational Education	85,000		85,000		-
At Risk (4 Yr old)	10,000		10,000		
At Risk (K-12)	235,000		150,000		(85,000)
Total Expenditures	815,000	\$	815,000	\$	
Receipts Over (Under) Expenditures	(6,714)				
Unencumbered Cash, Beginning	15,236				
Unencumbered Cash, Ending	\$ 8,522				

### **CAPITAL OUTLAY FUND**

		2012							
	_	Actual		Budget	F	/ariance avorable favorable)			
Cash Receipts:									
Taxes and Shared Revenue -									
Ad valorem property	\$	63,350	\$	64,263	\$	(913)			
Delinquent tax		694		989		(295)			
Motor vehicle tax		11,554		12,320		(766)			
Recreational vehicle tax		180		204		(24)			
Miscellaneous revenue	Ą	20,671	_	<del>-</del>	_	20,671			
Total Cash Receipts		96,449	\$_	77,776	\$	18,673			
Expenditures:									
Property, Equipment & Furnishings -									
Instruction		42,056	\$	275,000	\$	232,944			
General administration		458		-		(458)			
School administration		2,600		-		(2,600)			
Operations and maintenance		104,483		200,000		95,517			
Transportation		17,906		100,000		82,094			
Other support services		_		40,732		40,732			
Facility Acquisition and Construction Services -									
Land Improvement		-		102,724		102,724			
Site improvement		8,826		145,000		136,174			
Building improvements		3,957	_			(3,957)			
Total Expenditures		180,286	\$	863,456	\$	683,170			
Receipts Over (Under) Expenditures		(83,837)							
Unencumbered Cash, Beginning	_	785,680							
Unencumbered Cash, Ending	\$	701,843							

### **CONTINGENCY RESERVE FUND**

## SCHEDULE OF CASH RECEIPTS AND EXPENDITURES For the Year Ended June 30, 2012

	2012 Actual
Cash Receipts:	\$ -
Expenditures:	
Receipts Over (Under) Expenditures	-
Unencumbered Cash, Beginning	125,000
Unencumbered Cash, Ending	\$ 125,000

### AT RISK (4 YR OLD) FUND

### SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

For the Year Ended June 30, 2012

(With Comparative Actual Totals for the Prior Year Ended June 30, 2011)

		2012		
	Actual	Budget	F	Variance avorable nfavorable)
Cash Receipts:				
Miscellanous	\$ 72,717	\$ 70,000	\$	(2,717)
Transfer from General	5,000	-		(5,000)
Transfer from Supplemental General	 10,000	 10,000	_	
Total Revenues	87,717	\$ 80,000	\$	(7,717)
Expenditures:				
Instruction -				
Certified salaries	34,713	\$ 33,650	\$	(1,063)
Non-certified salaries	5,876	15,000		9,124
Insurance	11,992	8,500		(3,492)
Social Security	3,037	2,500		(537)
Other employee benefits	38	350		312
Other purchased services	23,264	25,000		1,736
Teaching supplies	406	500		94
Student Transportation Services -				
Non-certified salaries	4,095	-		(4,095)
Insurance	1,693	-		(1,693)
Social security	310	-		(310)
Other	4			(4)
Total Expenditures	 85,428	\$ 85,500	\$	72
Receipts Over (Under) Expenditures	2,289			
Unencumbered Cash, Beginning	 5,500			
Unencumbered Cash, Ending	\$ 7,789			

### AT RISK (K-12) FUND

			2012		
	Actual		Budget	F	/ariance avorable ifavorable)
Cash Receipts:					
Transfer from General	\$ 25,00			\$	25,000
Transfer from Supplemental General	235,00	_	235,000	_	
Total Revenues	260,00	<u> </u>	235,000	\$	25,000
Expenditures: Instruction - Certified salaries Non-certified salaries Insurance Social Security Other employee benefits Property and equipment  Total Expenditures	177,23 1,36 51,10 15,71 2,08	5 1 1 4 <u>-</u> _	50,000 16,000 700 2,200	\$	1,361 (1,365) (1,101) 289 (1,384) 2,200
Receipts Over (Under) Expenditures	12,50	- <b>-</b>	. 100-1-0-0		
Unencumbered Cash, Beginning	12,50				
Unencumbered Cash, Ending	\$ 25,00				

### **DRIVER TRAINING FUND**

### SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

For the Year Ended June 30, 2012

(With Comparative Actual Totals for the Prior Year Ended June 30, 2011)

	2012					
	Actual		Budget		Fav	riance vorable avorable)
Cash Receipts:						
State aid	\$	3,008	\$	1,750	\$	1,258
Other revenue from local source		1,595		_		1,595
Transfer from General	·	3,000				3,000
Total Cash Receipts		7,603	\$	1,750	\$	5,853
Expenditures: Instruction -						
Certified salaries		5,792	\$	8,470	\$	2,678
Social Security		443		500		57
Other employee benefits Teaching supplies		108		110 40		2 40
Operations and Maintenance -		-		40		40
Motor fuel		612		400		(212)
Other	:	851		200		(651)
Total Expenditures		7,806		9,720		1,914
Receipts Over (Under) Expenditures		(203)				
Unencumbered Cash, Beginning		7,276				
Unencumbered Cash, Ending	\$	7,073				

### FOOD SERVICE FUND

	2012					
	Actual		Budget	Fa	ariance avorable favorable)	
Cash Receipts: State aid Federal aid Student sales - lunch Student sales - breakfast Adult sales Miscellaneous Interest on idle funds Transfer from General Transfer from Supplemental General	\$ 1,763 106,894 49,855 - 9,240 2,802 3,660 55,000 11,500	\$	2,102 121,953 80,145 9,975 22,988 - - 15,000 11,500	\$	(339) (15,059) (30,290) (9,975) (13,748) 2,802 3,660 40,000	
Total Cash Receipts	240,714	\$	263,663	\$	(22,949)	
Expenditures: Operation of Non Instructional Services - Non-certified salaries Insurance Social Security Other employee benefits Food and milk Miscellaneous supplies Property and equipment	87,250 40,895 6,108 4,832 91,367 7,291 3,579	\$	105,000 50,000 6,200 5,800 127,663 10,357 4,000	\$	17,750 9,105 92 968 36,296 3,066 421	
Total Expenditures	241,322	\$	309,020	\$	67,698	
Receipts Over (Under) Expenditures	(608)					
Unencumbered Cash, Beginning	45,357					
Unencumbered Cash, Ending	\$ 44,749					

#### **PROFESSIONAL DEVELOPMENT**

	2012					
		Actual		Budget		riance vorable avorable)
Cash Receipts:						
Transfer from Supplemental	\$	5,000	\$	5,000	\$	
Expenditures: Instructional Support Staff - Certified salaries Non-certified salaries Social Security Other employee benefits		293 22 1,014	\$	3,500 2,000 1,200 296	\$	3,500 1,707 1,178 (718)
Purchased professional services Other purchased services		1,413 4,394		500 8,000		(913) 3,606
Total Expenditures	_	7,136	\$	15,496	\$	8,360
Receipts Over (Under) Expenditures		(2,136)				
Unencumbered Cash, Beginning	_	10,496				
Unencumbered Cash, Ending	\$	8,360				

### SPECIAL EDUCATION FUND

		2012			
	Actual		Budget	F	ariance avorable favorable)
Cash Receipts: Miscellaneous revenue Transfer from General Transfer from Supplemental General Total Cash Receipts	\$ 5,727 472,973 180,000 658,700	3 <u>)</u> _	407,013 180,000 587,013	\$ 	5,727 65,960 - 71,687
Expenditures: Instruction - Payment to special education coop Student Transportation -	658,257	7 \$	658,644	\$	387
Non-certified salaries Insurance Social Security Other employee benefits Other purchased services	10,144 2,649 57 329 1,950	)   	12,500 2,400 500 1,200		2,356 (249) (71) 871 (1,953)
Mileage in lieu of transportation  Motor fuel  Total Expenditures	2,250 3,860 680,016	<u> </u>	8,000 683,244	\$	(2,250) 4,137 3,228
Receipts Over (Under) Expenditures	(21,316	5)			
Unencumbered Cash, Beginning	83,225	5			
Unencumbered Cash, Ending	\$ 61,909	<u> </u>			

### **VOCATIONAL EDUCATION FUND**

	2012									
	Actual		Budget		Budget		Actual Budget		Fa	ariance vorable favorable)
Cash Receipts:										
Interest on Idle Funds Transfer from General Transfer from Supplemental General	\$	2,150 15,000 85,000	\$	10,000 85,000	\$	2,150 5,000				
Total Cash Receipts		102,150	\$	95,000	\$	7,150				
Expenditures: Instruction -										
Certified salaries		79,282	\$	90,000	\$	10,718				
Insurance		17,162		20,000		2,838				
Social Security		5,681		6,000		319				
Other employee benefits General teaching supplies		377		500		123				
General teaching supplies	_		-	9,215		9,215				
Total Expenditures		102,502	\$	125,715	\$	23,213				
Receipts Over (Under) Expenditures		(352)								
Unencumbered Cash, Beginning		30,716								
Unencumbered Cash, Ending	\$	30,364								

### TEXTBOOK/STUDENT MATERIAL REVOLVING FUND

### SCHEDULE OF CASH RECEIPTS AND EXPENDITURES For the Year Ended June 30, 2012

		2012 Actual
Cash Receipts: Student fees	\$	9,562
Expenditures: Instruction - Textbooks	_	15,594
Receipts Over (Under) Expenditures		(6,032)
Unencumbered Cash, Beginning		27,073
Unencumbered Cash, Ending	\$	21,041

### **REAP FUND**

		2012 Actual
Cash Receipts: Federal Aid	\$	22,612
Expenditures: Transfers - Transfer to Title I	_	22,612
Receipts Over (Under) Expenditures		-
Unencumbered Cash, Beginning		
Unencumbered Cash, Ending	\$	-

### **TITLE IIA TEACHER QUALITY FUND**

### SCHEDULE OF CASH RECEIPTS AND EXPENDITURES For the Year Ended June 30, 2012

	2012 Actual
Cash Receipts: Federal grant	\$ 18,369
Expenditures: Instruction -	
Certified salaries Non-certified salaries	6,333
Insurance	758 8,027
Social Security	1,608
Employee benefits	1,643
Total Expenditures	18,369
Receipts Over (Under) Expenditures	-
Unencumbered Cash, Beginning	
Unencumbered Cash, Ending	\$ -

### TITLE I FUND

## SCHEDULE OF CASH RECEIPTS AND EXPENDITURES For the Year Ended June 30, 2012

	2012 <u>Actual</u>
Cash Receipts: Federal grant Transfer from REAP	\$ 77,974 22,612
Total Cash Receipts	100,586
Expenditures: Instruction - Certified salaries Non-certified salaries Employee benefits Insurance Social Security Supplies Equipment  Total Expenditures	35,169 12,847 5,180 19,513 5,205 52 22,620
Receipts Over (Under) Expenditures	-
Unencumbered Cash, Beginning	
Unencumbered Cash, Ending	\$

### KPERS SPECIAL RETIREMENT CONTRIBUTION FUND

	2012				
	Actual	Budget	Variance Favorable (Unfavorable)		
Cash Receipts:					
State Sources - KPERS	\$ 196,529	\$ 214,259	\$ (17,730)		
Expenditures: Employee Benefits -					
Instruction	119,883	\$ 166,289	\$ 46,406		
Student Support	7,861	5,000	(2,861)		
Instructional Support	7,861	5,000	(2,861)		
General Administration	9,826	6,000	(3,826)		
School Administration	19,653	12,000	(7,653)		
Other Supplemental Services	5,896	4,000	(1,896)		
Operations & Maintenance	13,757	8,500	(5,257)		
Student Transportation Services	3,931	2,500	(1,431)		
Food Service	7,861	5,000	(2,861)		
Total Expenditures	196,529	\$ 214,289	\$ 17,760		
Receipts Over (Under) Expenditures	-				
Unencumbered Cash, Beginning					
Unencumbered Cash, Ending	\$ -				

### **AGENCY FUNDS**

## SCHEDULE OF CASH RECEIPTS AND CASH DISBURSEMENTS For the Year Ended June 30, 2012

Student Organizations: Lake High School and Elementary School at Downs		eginning h Balance	_	Cash Receipts	Dis	Cash bursements		Ending h Balance
Activities	\$	613	\$	1,560	\$	1,988	\$	185
Seniors	Ψ	54	Ψ	30,373	Ψ	30,423	Ψ	4
Juniors		14,119		14,266		17,680		10,705
Sophomores		7,714		3,200		5,368		5,546
Freshman		5,292		20,879		17,580		8,591
STUCO		243		623		676		190
Band		709		2,720		3,198		231
Dance Team		208		3,651		3,841		18
Video Broadcast		347		330		428		249
Cheerleaders		135		8,892		8,975		52
Milton Zimmerman		1,800		-		200		1,600
FCCLA		2,303		14,709		14,552		2,460
Desktop Publishing		1,089		1,038		1,025		1,102
FFA		3,604		7,355		8,676		2,283
Honor Society		=		40		25		15
Forensics		744	_	1,060		1,204		600
Subtotal-Downs		38,974		110,696		115,839		33,831
Lakeside Junior and Middle School								
FCCLA		486		-		13		473
8th Grade		77		14		37		54
Band		1,954		3,793		3,801		1,946
Cheerleaders		6	_	543	_	498		51
Subtotal-Lakeside		2,523		4,350		4,349		2,524
Total Student Organization Funds		41,497	_	115,046		120,188		36,355
Payroll Clearing		82,214		635,384		641,437		76,161
Total Agency Funds	\$	123,711	\$	750,430	\$	761,625	\$	112,516

### **DISTRICT ACTIVITY FUNDS**

### SCHEDULE OF CASH RECEIPTS AND CASH DISBURSEMENTS

For the Year Ended June 30, 2012

	V-	Beginning Cash Balance		Cash Receipts	Cash Disbursements		Cas	Ending sh Balance
Gate Receipts:								
Lakeside High School and Elementary								
School at Downs								
Athletic	\$	396	\$	26,191	\$ 2	3,428	\$	3,159
Track		-		879		802		77
Lakeside Elementary at								
Glen Elder		-		50		50		-
Lakeside Junior High and Middle School		3,838		3,007	,	2,903		3,942
	Ş <del>.</del>		_					
Total Gate Receipts		4,234	_	30,127	2	7,183	1	7,178
School Projects:								
Lakeside Junior High & Middle School								4 000
Abstract Pop		1,843		2,106		2,281		1,668
Library		23		-		_		23
FACS		1,579 25		27 269		266		1,606 28
Project Play Ground		570		209		200		570
Art		1,606		165		305		1,466
	9	5,646	-	2,567		2,852	-	5,361
Lakeside Elementary School at Glen Elder	<u>,</u>							Coult Co
Abstract		5		1,492		1,185		312
Library		150		12		10		152
		155		1,504		1,195		464
Lakeside High School and Elementary								
School at Downs	(P)							
Abstract		670		7,553		8,096		127
Pop		547		7,194		7,168		573
Library		120		25		34		111
FACS		35		473		261		247
NCK Wellness		-		2,522		2,522		-
Nursing		-		200		91		109
Milk/Juice		74		71		145		
Site Council		969				889		80
Washington, DC Trip Yearbook		4		3,695		2,636		1,063
Art		1,733		12,351	1;	3,195		889
Vo-Ag		711 266		278		20		969 839
		5,129		1,992 36,354		1,419 6,476		5,007
Total School Projects	<del>-</del>	10,930	-	40,425		0,523	-	10,832
Total District Activity Funds	\$	15,164	\$_	70,552		7,706	\$	18,010
. Side District Fictivity 1 dried	Ψ	10,104	Ψ_	10,002	Ψ 0	1,100	Ψ	10,010