Financial Statements With Independent Auditors' Report

For the Year Ended June 30, 2012

UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS
Financial Statements With Independent Auditors' Report
For the Year Ended June 30, 2012

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Certified Public Accountants

#### INDEPENDENT AUDITORS' REPORT

To the Board of Education
Unified School District No. 352 Goodland, Kansas
Goodland, Kansas

We have audited the accompanying financial statements of **Unified School District No. 352 Goodland, Kansas**, as of and for the year ended June 30, 2012, as listed in the table of contents. These financial statements are the responsibility of **Unified School District No. 352 Goodland, Kansas'** management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the Kansas Municipal Audit Guide and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described more fully in Note 1, **Unified School District No. 352 Goodland, Kansas** has prepared these financial statements using accounting practices prescribed or permitted by the State of Kansas, whose practices differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of **Unified School District No. 352 Goodland, Kansas**, as of June 30, 2012, or the changes in its financial position for the year then ended.

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances of each fund of **Unified School District No. 352 Goodland, Kansas**, as of June 30, 2012, and their respective cash receipts and disbursements and budgetary results for the year then ended, on the basis of accounting described in Note 1.

In accordance with Government Auditing Standards, we have also issued our report dated December 10, 2012, on our consideration of Unified School District No. 352 Goodland, Kansas' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

# Unified School District No. 352 Goodland, Kansas Page 2

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise **Unified School District No. 352 Goodland, Kansas'** financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. The schedule of expenditures of federal awards is the responsibility of management and is derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and cert ain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

ADAMS, BROWN, BERAN & BALL, CHTD.

adams, Grown, Beran-Bell. Chtd

Certified Public Accountants

December 10, 2012

UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS Summary of Cash Receipts, Expenditures, and Unencumbered Cash For the Year Ended June 30, 2012

\$ (374,939) 374,939 - 6,827,198 6,827,198 121,480 1234,175 33,597 - 141,824 143,048 2,162,742 121,480 12,224 35,577 - 141,824 143,048 27,714 143,029 12,00,401 - 14,824 143,048 178,426 27,714 143,022 1,00,401 - 14,824 140,770 1,313,406 149,821 1,132 1,00,401 - 14,824 140,770 1,313,406 149,821 1,132 1,00,401 - 10,0,401		Beginning Unencumbered Cash Balance	Prior Period Adjustments	Prior Year Cancelled Encumbrances	Cash Receipts	Expenditures	Ending Unencumbered Cash Balance	Outstanding Encumbrances and Accounts Payable	Ending Cash Balance
(374,939)         374,939         -         6,827,198         6,827,198         -         45,098           1,324         33,597         -         1,16,450         2,16,420         121,480         155,689           1,224         8,00         141,824         143,048         752,151         172,020           20,685         -         45         440,770         448,179         93,037           1,00,401         -         1,386,574         1,313,466         499,821         -           1,00,402         -         1,439,777         149,777         149,777         175           1,00,401         -         1,439,777         149,777         149,777         175           1,00,402         -         1,439,777         149,777         141,122         75           3,60,107         -         1,439,777         149,777         141,122         75           1,02,71         -         7,400         7,403         7,403         11           6,637         -         1,900         20,407         1,456         1,446           -         -         1,900         20,407         1,446         1,446           -         -         1,900         20,4	Governmental Fund Categories General Funds		,		-	-		,	
134,175 33,597 - 2,116,450 2,162,742 121,480 153,689 1 1	0,		374.939	•	6.827.198	6.827.198	•	45 098	45.098
1,224 - 141,824 143,048 722,161 172,020 20.865			33,597	•	2,116,450	2,162,742	121.480	153,689	275,169
141,224 143,048 143,048 143,048 143,048 143,048 143,048 143,048 143,048 143,048 143,048 143,048 143,048 143,048 143,048 143,049 143,04	spun					!			
950,779	on Fund	1,224	•	•	141,824	143,048		•	•
20,685 14,362 7,386 27,711 - 100,401 - 45 440,770 448,179 33,037 - 1,386,653 - 1,386,574 149,277 141,132 775 100,632 14,387 149,277 141,132 775 10,271 149,277 149,277 141,132 775 10,271 16,000 40,000 400,007 10,271 19,000 10,0	pur	950,779	•	8,000	579,798	786,426	752,151	172,020	924,171
100,401	pur	20,685	•		14,362	7,336	27,711		27,711
476,653       -       1,336,574       1,313,406       499,821       -         10,632       -       -       149,777       149,277       11,132       75         360,107       -       -       400,107       -       -       -       -         10,271       -       -       40,000       - <t< td=""><td>P</td><td>100,401</td><td>•</td><td>45</td><td>440,770</td><td>448,179</td><td>93,037</td><td></td><td>93,037</td></t<>	P	100,401	•	45	440,770	448,179	93,037		93,037
10,632 - 149,777 149,277 11132 75  360,107 - 597,876 597,876 - 1  360,107 - 6,637	1 Fund	476,653	•		1.336,574	1.313,406	499,821	•	499,821
386.107 597,876 597,876 400,107 400,107 400,000 400,007 400,007 400,007 400,007 400,007 400,007 400,007 400,007 190,007 - 190,007	ation Fund	10,632	•	•	149,777	149,277	11,132	75	11,207
360,107       -       40,000       -       400,107       -       -       400,107       -       19       -       10,271       -       -       400,107       -       19       -	ent Contribution Fund		•	•	597,876	597,876		•	
10,271 764,251 740,942 33,580 19 6,637 199,613 204,674 1,576 20,800	erve Fund	360,107	•	•	40,000		400,107	•	400,107
6,637 - 199,613 204,674 1,576 - 20,800 20,800 1,590 119 119 119 119 119 119 119 119 119 1	nd	10,271	•	•	764,251	740,942	33,580	19	33,599
20,800 20,800 119	e Fund	6,637	•	•	199,613	204,674	1,576	•	1,576
9,265 7,903 7,903 - 119	Title I Migrant Fund	•	•	•	20,800	20,800	•	•	•
9,265 57,913 57,913 - 125 9,265 6,979 6,515 9,729 512 1,022 11,022 11,022 - 14,461 78,347 71,712 6,635 14,461 78,347 71,712 6,635 14,461 24,309 24,309 286,368 110,302 286,368 110,302 286,368 110,302 286,368 110,302 286,368 110,302 286,368 110,302 286,368 110,302	am Improvement Fund	•	•	•	7,903	7,903	•	119	119
9,265 6,979 6,515 9,729 512 78,347 71,712 6,635 14,461 78,347 71,712 6,635 14,461 11,022 11,022 24,309 24,309 28,056 286,368 110,302 288,056 286,368 110,302 288,056 13,703,822 13,867,646 20,67,261 386,118 27,703,822 13,867,646 20,67,261 386,118 27,703,822 13,867,646 20,67,261 20,	Reality Fund	•	•	•	57,913	57,913	•	125	125
78,347 71,712 6,635 14,461 78,347 71,712 6,635 14,461 11,022 11,022 - 1 24,309 24,309 24,309 - 2 28,056 286,368 110,302 - 2 28,056 286,368 110,302 - 2  Composition of Cash Checking Accounts Petty Cash Petty Cash Confinents of Deposit Total Cash Agency Funds per Statement 4	ants Fund	9,265	•	•	6,979	6,515	9,729	512	10,241
108,614	21st Century Grant Fund	•	•	•	78,347	71,712	6,635	14,461	21,096
108,614     -     -     24,309     24,309     -     -       1,814,504     408,536     8,045     13,703,822     13,867,646     2,067,261     386,118     2,13       Composition of Cash     Checking Accounts     Setty Cash       Certificates of Deposit       Agency Flags     Agency Flags     2,34,309     -     -       Certificates of Deposit       Agency Flags     Agency Flags     2,34,309     -     -	ables Fund	•			11,022	11,022	•		•
108,614         -         288,056         286,368         110,302         -         288,118         2,1           1,814,504         408,536         8,045         13,703,822         13,867,646         2,067,261         386,118         2,2           Composition of Cash         Petty Cash         Certificates of Deposit         \$ 1,1           Agency Funds per Statement 4	e Schools Fund	•	•		24,309	24,309	•	•	•
1,814,504 408,536 8,045 13,703,822 13,867,646 2,067,261 386,118 2,  Composition of Cash Petty Cash Petty Cash Certificates of Deposit Cartificates of Deposit Agency Fluids per Statement 4	spur	108,614	1	1	288,056	286,368	110,302	1	110,302
Checking Accounts \$ 1,5 Petty Cash Certificates of Deposit Total Card Statement 4	(Excluding Agency Funds)	Ì	408,536	8,045	13,703,822	13,867,646	2,067,261	386,118	2,453,379
Petty Cash Certificates of Deposit Total Cash Agency Finds per Statement 4				Сошр	osition of Cash	Checking Account	s.		
2,				-		Petty Cash			•
΄,						Certificates of Dep	osit		511,870
						Total Cash	Statement 4		2,504,848

The notes to the financial statements are an integral part of this statement.

2,453,379

Total Reporting Entity (Excluding Agency Funds)

UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS Summary of Expenditures - Actual and Budget For the Year Ended June 30, 2012

Variance Over (Under)						(422,125)	(84)	(49,310)	(150,417)	(9,201)	(43,428)	(33,580)
Expenditures Chargeable to Current Year		6,827,198	2,162,742		143,048	786,426	7,336	448,179	1,313,406	149,277	597,876	740,942
Total Budget for Comparison		6,827,198	2,162,742		143,048	1,208,551	7,420	497,489	1,463,823	158,478	641,304	774,522
Adjustment for Qualifying Budget Credits		64,022	3,217			•	•		•			•
Adjustment to Comply with Legal Max		•	•			•	•		•			•
Certified Budget		6,763,176	2,159,525		143,048	1,208,551	7,420	497,489	1,463,823	158,478	641,304	774,522
Funds	Governmental Fund Categories General Funds	Seneral Fund \$	Supplemental General Fund	Special Revenue Funds	Bilingual Education Fund	Capital Outlay Fund	Driver Training Fund	Food Service Fund	Special Education Fund	Vocational Education Fund	KPERS Retirement Contribution Fund	At Risk (K-12) Fund

The notes to the financial statements are an integral part of this statement.

# UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS General Fund

Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended June 30, 2012
(With Comparative Actual Totals for the Prior Year Ended June 30, 2011)

		<u>-</u>		Current Year	
		Prior Year Actual	Actual	Budget	Variance Over (Under)
Cash Receipts		7101001	7101001		(0)
Taxes and Shared Revenues					
Ad Valorem Property Tax	\$	1,069,465	1,080,336	1,068,094	12,242
Delinguent Tax		94,479	13,583	33,557	(19,974
In Lieu of Taxes		3,043	1,527	1,396	131
Intergovernmental Revenues					
Mineral Severance Tax		1,310	1,335	-	1,335
Equalization Aid		4,139,363	4,698,612	4,315,112	383,500
Special Education Aid		861,637	961,853	957,170	4,683
Federal Aid - ARRA		114,741	-	-	-
Federal Aid - Education Jobs		200,911	2,929	-	2,929
Federal Aid		-	3,001	-	3,001
Reimbursements	_	2,620	64,022	<u> </u>	64,022
Total Cash Receipts		6,487,569	6,827,198	6,375,329	451,869
Expenditures					
Instruction		2,998,881	3,087,497	3,244,777	(157,280
Student Support Services		122,519	132,237	127,743	4,494
Instructional Support Services		165,857	207,054	180,899	26,155
General Administration		78,693	68,140	76,492	(8,352
School Administration		177,856	176,604	187,627	(11,023
Operations and Maintenance		870,325	853,635	935,456	(81,821
Transportation		239,345	300,710	346,987	(46,277
Other Support Services		45,000	-	62,591	(62,591
Transfers Out		1,789,958	2,001,321	1,600,604	400,717
Legal General Fund Budget		6,488,434	6,827,198	6,763,176	64,022
(a) Adjustment for Qualifying Budget Credit	_		<u> </u>	64,022	(64,022
Total Expenditures		6,488,434	6,827,198	6,827,198	
Cash Receipts Over (Under) Expenditures		(865)	<u>-</u>		
Jnencumbered Cash - Beginning					
As Previously Stated		865	(374,939)		
Prior Period Adjustment	_	<u> </u>	374,939		
Jnencumbered Cash - Beginning		005			
As Restated	_	865	<u> </u>		
Unencumbered Cash - Ending	\$	-	-		

### (a) Adjustment for Qualifying Budget Credit

Miscellaneous Reimbursements Over Amount Budgeted

\$ 64,022

The notes to the financial statements are an integral part of this statement.

# UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS Supplemental General Fund

Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended June 30, 2012
(With Comparative Actual Totals for the Prior Year Ended June 30, 2011)

				Current Year	
		Prior			Variance
		Year			Over
		Actual	Actual	Budget	(Under)
Cash Receipts	<u></u>	<u>.</u>			
Taxes and Shared Revenues					
Ad Valorem Tax	\$	1,287,589	1,267,413	1,260,657	6,756
Delinquent Tax		96,568	14,344	39,578	(25,234)
Motor Vehicle Tax		155,181	140,272	161,227	(20,955)
Recreational Vehicle Tax		2,313	2,075	2,490	(415)
In Lieu of Taxes		-	1,541	1,647	(106)
Intergovernmental Revenues					
Equalization Aid		565,488	687,588	662,832	24,756
Federal Aid - Character Education			244	-	244
Reimbursements			2,973	<u> </u>	2,973
Total Cash Receipts		2,107,139	2,116,450	2,128,431	(11,981)
F					
Expenditures		200 405	000.057	202.045	(50.050)
Instruction		326,465	232,057	292,015	(59,958)
Student Support Services		42,384	43,096	43,122	(26)
Instruction Support Services		-	-	108,539	(108,539)
General Administration		140,185	148,556	153,915	(5,359)
School Administration		486,663	477,120	477,991	(871)
Operations and Maintenance		208,853	218,262	210,000	8,262
Transportation		74,856	89,511	200,604	(111,093)
Other Supplemental Services		100,721	87,608	90,550	(2,942)
Community Services Operations		17,818	10,887	35,000	(24,113)
Transfers Out		543,105	855,645	547,789	307,856
Legal General Fund Budget		1,941,050	2,162,742	2,159,525	3,217
(a) Adjustment for Qualifying Budget Credit		<u>-</u>		3,217	(3,217)
Total Expenditures		1,941,050	2,162,742	2,162,742	-
Cash Receipts Over (Under) Expenditures		166,089	(46,292)		
Unencumbered Cash - Beginning					
As Previously Stated		1,683	134,175		
To the state of th		1,000	,		
Prior Period Adjustment		<u>-</u>	33,597		
Unencumbered Cash - Beginning					
As Restated		1,683	167,772		
Unencumbered Cash - Ending	\$	167,772	121,480		
(a) Adjustment for Qualifying Budget Credit					
Federal Aid Over Amount Budgeted				\$ 244	
Reimbursements Over Amount Budgeted				2,973	
. toibarbomonto Ovor Amount Budgeted				\$ 3,217	

The notes to the financial statements are an integral part of this statement.

# UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS Bilingual Education Fund

Statement of Cash Receipts and Expenditures - Actual and Budget

For the Year Ended June 30, 2012

				Current Year	
		Prior			Variance
		Year			Over
		Actual	Actual	Budget	(Under)
Cash Receipts					
Transfers In	\$	103,198	141,824	141,824	
Expenditures					
Instruction	_	131,847	143,048	143,048	
Cash Receipts Over (Under) Expenditures		(28,649)	(1,224)		
Unencumbered Cash - Beginning		29,873	1,224		
Unencumbered Cash - Ending	\$	1,224	<u>-</u>		

# UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS Capital Outlay Fund

Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended June 30, 2012

				Current Year	
		Prior		Guirone rous	Variance
		Year			Over
		Actual	Actual	Budget	(Under)
Cash Receipts					
Taxes and Shared Revenues					
Ad Valorem Tax	\$	-	43,078	40,836	2,242
Delinquent Tax		885	351	-	351
Motor Vehicle Tax		51	-	-	-
In Lieu of Taxes		-	54	-	54
Transfers In		239,946	420,000	200,000	220,000
Interest on Idle Funds		19,392	8,268	20,000	(11,732)
Miscellaneous Revenue		182,499	108,047	37,770	70,277
Total Cash Receipts	_	442,773	579,798	298,606	281,192
Expenditures					
Instruction		82,393	57,404	116,770	(59,366)
Student Support Services		-	-	10,000	(10,000)
General Administration		8,934	46,459	60,000	(13,541)
School Administration		5,292	4,939	33,019	(28,080)
Operations and Maintenance		12,950	1,340	62,000	(60,660)
Transportation		65,140	27,437	130,000	(102,563)
Lease Payment		150,000	150,000	250,000	(100,000)
Facility Acquisition and Construction Services		242,462	498,847	546,762	(47,915)
Total Expenditures	_	567,171	786,426	1,208,551	(422,125)
Cash Receipts Over (Under) Expenditures		(124,398)	(206,628)		
Unencumbered Cash - Beginning		1,075,177	950,779		
Prior Year Cancelled Encumbrance	_	<u>-</u> -	8,000		
Unencumbered Cash - Ending	\$	950,779	752,151		

# UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS Driver Training Fund

Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended June 30, 2012

				Current Year	
		Prior Year			Variance Over
		Actual	Actual	Budget	(Under)
Cash Receipts					
Intergovernmental Revenue					
State Aid	\$	3,996	5,358	2,738	2,620
Transfers In		10,000	7,470	7,470	-
Student Fees	-	1,138	1,534	962	572
Total Cash Receipts		15,134	14,362	11,170	3,192
Expenditures					
Instruction	-	7,329	7,336	7,420	(84)
Cash Receipts Over (Under) Expenditures		7,805	7,026		
Unencumbered Cash - Beginning		12,880	20,685		
Unencumbered Cash - Ending	\$	20,685	27,711		

### UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS Food Service Fund

Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended June 30, 2012 (With Comparative Actual Totals for the Prior Year Ended June 30, 2011)

				Current Year	
		Prior			Variance
		Year		5.1.4	Over
	_	Actual	Actual	Budget	(Under)
Cash Receipts					
Intergovernmental Revenues					
State Aid	\$	4,722	4,987	3,640	1,347
Federal Aid		242,156	271,877	225,395	46,482
Lunch Receipts - Students		115,857	112,560	112,523	37
Lunch Receipts - Adults		38,682	49,232	56,932	(7,700)
Miscellaneous	_	<u>-</u>	2,114	<u>-</u>	2,114
Total Cash Receipts	_	401,417	440,770	398,490	42,280
Expenditures					
Operation and Maintenance		2,653	148	6,579	(6,431)
Food Service Operation	_	404,268	448,031	490,910	(42,879)
Total Expenditures		406,921	448,179	497,489	(49,310)
Cash Receipts Over (Under) Expenditures		(5,504)	(7,409)		
Unencumbered Cash - Beginning		105,905	100,401		
Prior Year Cancelled Encumbrances	_		45_		
Unencumbered Cash - Ending	\$ _	100,401	93,037		

### **Special Education Fund**

Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended June 30, 2012

		Prior	-	Current Year	Variance
		Year			Over
		Actual	Actual	Budget	(Under)
Cash Receipts	-	Actual	Actual	buuget	(Orlder)
Intergovernmental Revenues					
Federal Aid - ARRA	\$	47,870			
Transfers In	Ф	1,126,002	4 226 E74	987,170	349,404
			1,336,574	987,170	349,404
Miscellaneous Income		12,028	-	<del></del>	
Total Cash Receipts	-	1,185,900	1,336,574	987,170	349,404
Expenditures					
Instruction		1,243,839	1,309,338	1,456,223	(146,885)
Student Support Services		-	-	400	(400)
Instructional Support Services		65	250	5,800	(5,550)
School Administration		-	-	800	(800)
Transportation	-	1,397	3,818	600	3,218
Total Expenditures		1,245,301	1,313,406	1,463,823	(150,417)
Cash Receipts Over (Under) Expenditures		(59,401)	23,168		
Unencumbered Cash - Beginning	•	536,054	476,653		
Unencumbered Cash - Ending	\$	476,653	499,821		

### **Vocational Education Fund**

Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended June 30, 2012

				Current Year	
		Prior			Variance
		Year			Over
	_	Actual	Actual	Budget	(Under)
Cash Receipts					
Transfers In	\$	113,602	146,847	146,847	-
Local Sources	-	<del>-</del>	2,930	1,000	1,930
Total Receipts	-	113,602	149,777	147,847	1,930
Expenditures					
Instruction		136,581	139,232	147,713	(8,481)
Instructional Support Services		8,768	9,289	9,265	24
Operations and Maintenance	-	558	756	1,500	(744)
Total Expenditures		145,907	149,277	158,478	(9,201)
Cash Receipts Over (Under) Expenditures		(32,305)	500		
Unencumbered Cash - Beginning	-	42,937	10,632		
Unencumbered Cash - Ending	\$	10,632	11,132		

# UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS KPERS Retirement Contribution Fund

Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended June 30, 2012

			Current Year	
	Prior			Variance
	Year			Over
	 Actual	Actual	Budget	(Under)
Cash Receipts	 			
Intergovernmental Revenue				
State Aid	\$ 352,365	597,876	641,304	(43,428)
Expenditures				
Instruction	181,730	430,471	461,739	(31,268)
Student Support Services	82,543	17,936	19,239	(1,303)
Instructional Support Services	10,571	17,936	19,239	(1,303)
School Administration	31,713	53,809	57,718	(3,909)
Other Supplemental Services	3,524	5,979	6,413	(434)
Operations and Maintenance	24,666	41,851	44,891	(3,040)
Student Transportation Services	10,571	17,936	19,239	(1,303)
Food Service	 7,047	11,958	12,826	(868)
Total Expenditures	 352,365	597,876	641,304	(43,428)
Cash Receipts Over (Under) Expenditures	-	-		
Unencumbered Cash - Beginning	 			
Unencumbered Cash - Ending	\$ -			

# UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS Contingency Reserve Fund

Statement of Cash Receipts and Expenditures For the Year Ended June 30, 2012

	 Prior Year Actual	Current Year Actual
Cash Receipts		
Transfers In	\$ -	40,000
Expenditures	 <u>-</u>	<u> </u>
Cash Receipts Over (Under) Expenditures	-	40,000
Unencumbered Cash - Beginning	 360,107	360,107
Unencumbered Cash - Ending	\$ 360,107	400,107

### UNIFIED SCHOOL DISTRICT No. 352 GOODLAND, KANSAS At Risk (K-12) Fund

Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended June 30, 2012
(With Comparative Actual Totals for the Prior Year Ended June 30, 2011)

				Current Year	
		Prior Year			Variance Over
		Actual	Actual	Budget	(Under)
Cash Receipts Transfers In	œ.	740,315	764,251	665.092	00.160
Transiers in	\$	740,315	764,251	665,082	99,169
Expenditures					
Instruction		771,008	740,942	774,522	(33,580)
Cash Receipts Over (Under) Expenditures		(30,693)	23,309		
Unencumbered Cash - Beginning		40,964	10,271		
Unencumbered Cash - Ending	\$	10,271	33,580		

### Title I Low Income Fund

Statement of Cash Receipts and Expenditures For the Year Ended June 30, 2012

Cook Bossints	-	Prior Year Actual	Current Year Actual
Cash Receipts Intergovernmental Revenue			
Federal Aid	\$	255,247	199,588
Reimbursements	=	<u> </u>	25
Total Cash Receipts		255,247	199,613
Expenditures			
Instruction	_	306,509	204,674
Cash Receipts Over (Under) Expenditures		(51,262)	(5,061)
Unencumbered Cash - Beginning	_	57,899	6,637
Unencumbered Cash - Ending	\$ <u>_</u>	6,637	1,576

## Title I Migrant Fund

Statement of Cash Receipts and Expenditures For the Year Ended June 30, 2012

	 Prior Year Actual	Current Year Actual
Cash Receipts Intergovernmental Revenue		
Federal Aid	\$ 23,700	20,800
Expenditures Instruction	 23,700	20,800
Cash Receipts Over (Under) Expenditures	-	-
Unencumbered Cash - Beginning	 	
Unencumbered Cash - Ending	\$ <u>-</u>	-

### Secondary Program Improvement Fund

Statement of Cash Receipts and Expenditures For the Year Ended June 30, 2012

	_	Prior Year Actual	Current Year Actual
Cash Receipts			
Reimbursements	\$	10,140	7,903
Expenditures			
Instruction		8,845	4,591
Instructional Support Services		1,295	1,201
Student Support Services			2,111
Total Expenditures		10,140	7,903
Cash Receipts Over (Under) Expenditures		-	-
Unencumbered Cash - Beginning		<u>-</u>	
Unencumbered Cash - Ending	\$		

### Title II Teacher Quality Fund

Statement of Cash Receipts and Expenditures For the Year Ended June 30, 2012

	 Prior Year Actual	Current Year Actual
Cash Receipts Intergovernmental Revenue		
Federal Aid	\$ 66,409	57,913
Expenditures Instruction	 66,409	57,913
Cash Receipts Over (Under) Expenditures	-	-
Unencumbered Cash - Beginning	 <u> </u>	
Unencumbered Cash - Ending	\$ -	

## Title II Education Technology Fund

Statement of Cash Receipts and Expenditures For the Year Ended June 30, 2012

	Prior Year Actual	Current Year Actual
Cash Receipts Intergovernmental Revenue		
Federal Aid	\$ 682	-
Expenditures		
Instruction	 682	<u>-</u>
Cash Receipts Over (Under) Expenditures	-	-
Unencumbered Cash - Beginning	 <u>-</u>	
Unencumbered Cash - Ending	\$ 	-

### Miscellaneous Grants Fund

Statement of Cash Receipts and Expenditures
For the Year Ended June 30, 2012
(With Comparative Actual Totals for the Prior Year Ended June 30, 2011)

		Prior Year Actual	Current Year Actual
Cash Receipts	_		
Federal Aid	\$	-	3,479
Miscellaneous Grants		20,748	3,500
Total Cash Receipts		20,748	6,979
Expenditures Instruction	_	26,286	6,515
Cash Receipts Over (Under) Expenditures		(5,538)	464
Unencumbered Cash - Beginning	_	14,803	9,265
Unencumbered Cash - Ending	\$	9,265	9,729

### **Differentiated Instruction Fund**

Statement of Cash Receipts and Expenditures For the Year Ended June 30, 2012

	, <del>-</del>	Prior Year Actual	Current Year Actual
Cash Receipts	\$	-	-
Expenditures Instruction	_	537	
Cash Receipts Over (Under) Expenditures		(537)	-
Unencumbered Cash - Beginning	_	537	
Unencumbered Cash - Ending	\$	<u>-</u>	

### **Technology Rich Classrooms Fund**

Statement of Cash Receipts and Expenditures For the Year Ended June 30, 2012

		Prior Year Actual	Current Year Actual
Cash Receipts Intergovernmental Revenue			
Federal Aid	\$	28,000	-
Expenditures			
Instruction		28,000	
Cash Receipts Over (Under) Expenditures		-	-
Unencumbered Cash - Beginning	_	<u>-</u>	
Unencumbered Cash - Ending	\$	<u>-</u>	

### **School Improvement Grant Fund**

Statement of Cash Receipts and Expenditures For the Year Ended June 30, 2012

	_	Prior Year Actual	Current Year Actual
Cash Receipts Intergovernmental Revenue			
Federal Aid	\$	171,289	-
Expenditures			
Instruction	_	89,799	
Cash Receipts Over (Under) Expenditures		81,490	-
Unencumbered Cash - Beginning	_	(81,490)	
Unencumbered Cash - Ending	\$ <u>_</u>		

# UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS 21st Century Grant Fund

Statement of Cash Receipts and Expenditures
For the Year Ended June 30, 2012
(With Comparative Actual Totals for the Prior Year Ended June 30, 2011)

Cash Receipts	Prior Year Actual	Current Year Actual
Intergovernmental Revenue		
Federal Aid	\$ -	76,407
Fees	-	1,940
Total Cash Receipts	-	78,347
Expenditures		
Instruction	<u> </u>	71,712
Cash Receipts Over (Under) Expenditures	-	6,635
Unencumbered Cash - Beginning		
Unencumbered Cash - Ending	\$ -	6,635

### Fruits and Vegetables Fund

Statement of Cash Receipts and Expenditures
For the Year Ended June 30, 2012
(With Comparative Actual Totals for the Prior Year Ended June 30, 2011)

	Υ	Prior ′ear ctual	Actual			
Cash Receipts Federal Aid	\$					
	Φ	-	11,022			
Expenditures Student Support Services		_	11,022			
Cash Receipts Over (Under) Expenditures		-	-			
Unencumbered Cash - Beginning		<u> </u>	-			
Unencumbered Cash - Ending	\$	<u> </u>	-			

### Rural Low Income Schools Fund

Statement of Cash Receipts and Expenditures For the Year Ended June 30, 2012

	rior ear	
	tual	Actual
Cash Receipts	 	7101441
Federal Aid	\$ -	24,309
Expenditures Instruction	_	24,309
mot dotto!	 · .	24,000
Cash Receipts Over (Under) Expenditures	-	-
Unencumbered Cash - Beginning	 <u>-</u> -	<u> </u>
Unencumbered Cash - Ending	\$ <u> </u>	

### Agency Funds

Summary of Cash Receipts and Cash Disbursements For the Year Ended June 30, 2012

Funds		Beginning	Cash	Cash	Ending
High School		Cash Balance	Receipts	Disbursements	Cash Balance
AFS Club	\$	1,353	6,790	5,860	2,283
Band Club	Ψ	6,551	3,060	2,270	7,341
Buckaroo Club		5,237	5,000	9,007	1,327
Cheerleader Club		3,237 449	4,808	3,746	1,511
Xpresso		148	2,050	1,545	653
Senior Class		262	753	841	174
Junior Class		722	14,888	15,213	397
Sophomore Class		90	100	15,213	143
Freshman Class		129	50	127	52
Graduation Speaker		443	65	55	453
DECA Club		7,422	5,443	6,708	6,157
Fellowship of Christian Students		509	5,445	0,700	509
FCCLA and Special FCCLA		6,981	25,120	30,825	1,276
Student Leadership		5	20,120	-	5
Faculty		239	324	563	
G-Club		991	19,584	19,125	1,450
GAA		2,584	4,231	4,346	2,469
Library		485	33	476	42
NHS		1,450	-	473	977
Peer Counselors		339	185	213	311
Science Club		3.265	3,129	2,204	4,190
Scholars Bowl		157	165	175	147
Stucco		2,284	3,172	4,610	846
Shop Tech Club		903	2,974	2,699	1,178
Art Class		-	1,108	1,108	,
Art Club		4,936	1,455	4,236	2,155
Total High School		47,934	104,584	116,472	36,046
Junior High School					
Faculty		103	516	619	-
Student Activities		5,093	12,744	14,002	3,835
Alumni		25	200	149	76
SADD		811	892	774	929
Yearbook Sales		2,290	1,980	880	3,390
FCCLA		263	1,409	1,050	622
SPURS		40	1,322	1,362	
Total Junior High School	\$	8,625	19,063	18,836	8,852

Agency Funds
Summary of Cash Receipts and Cash Disbursements
For the Year Ended June 30, 2012

		Beginning			Ending
		Cash	Cash	Cash	Cash
Funds		Balance	Receipts	Disbursements	Balance
West Elementary School		_	<u> </u>		
Faculty	\$	840	280	1,057	63
Alumni	_	258	100		358
Total West Elementary School	_	1,098	380	1,057	421
Central Elementary School					
Student Activities		2,701	2,910	862	4,749
Site Council		6,961	-	6,961	-
Alumni	_	529	899	27_	1,401
Total Central Elementary School	_	10,191	3,809	7,850	6,150
Total	\$	67,848	127,836	144,215	51,469

UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS District Activity Funds
Summary of Cash Receipts, Expenditures and Unencumbered Cash
For the Year Ended June 30, 2012

Ending Cash Balance	72,699 7,694	80,393	1,276	705		9,699	33	21	657	331		1,495	413		•	12,014	29,909		٠			•	110,302
Add Outstanding Encumbrances and Accounts Payable		'	•		•	1		•	•	•	ı	•	•	•		1 1	'		•	•		•	1
Ending Unencumbered Cash Balance	72,699 7,694	80,393	1,276	2,278	•	9,699	33	24	657	331		1,495	413	•	•	12,014 -	29,909		•	•	•		110,302
Expenditures	109,279	132,052	57	0,230 4	1,192	22,449	422	74	219	734	288	465	•	300	893	13,304 1,013	46,649	17 919	40,118	24,815	24,815	107,667	286,368
Cash Receipts	93,828 28,043	121,871	471	200,0	1,192	22,493	329 215	06	129	1,065	ı	732	•	•	•	25,318 825	58,518	17 919	40,118	24,815	24,815	107,667	288,056
Prior Year Cancelled Encumbrances		'			•	•	' '	•	•	•		1	•	•	•		'	,	•	•		•	1
Beginning Unencumbered Cash Balance	88,150	90,574	862	702	•	9,655	26 240	2	747	•	288	1,228	413	300	893	188	18,040	,	•	•		1	108,614
Funds	Gate Receipts High School Jr. High School	Total Gate Receipts	School Projects High School School Mondaid Scholarship	Jr. High School Library Fund	Art West Elementary School	Student Project	McGraw Hill Account	General Activity	Book Fair	Early Childhood	Rock, Talk, and Read <b>Central Elementary School</b>	General Activity	Book Fair	Teacher Awards	Faculty	Site Council Staff Activities Account	Total School Projects	Student Fees and User Charges High School	Jr. High School	Central Elementary School	West Elementary School	Total Student Fees and User Charges	Total District Activity Funds

The notes to the financial statements are an integral part of this statement.

Notes to Financial Statements June 30, 2012

### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Unified School District No. 352 Goodland, Kansas** has established a uniform system of accounting maintained to reflect compliance with the applicable laws of the State of Kansas. The accompanying financial statements are presented to conform to the cash basis and budget laws of the State of Kansas, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The following is a summary of such significant policies.

### **Reporting Entity**

The District is a municipal corporation governed by an elected seven-member board. The financial statements of the District consist of all the funds of the District that are considered to be controlled by or dependent on the District. Control or dependence is determined on the basis of budget adoption, taxing authority, funding, and appointment of the respective governing board. The District has no component units.

#### **Use of Estimates**

The preparation of financial statements on a prescribed basis of accounting that demonstrates compliance with the cash basis and budget laws of the State of Kansas requires management to make estimates and assumptions that affect the reported amount of unencumbered cash balances and accounts payable during the reporting period. Actual results could differ from these estimates.

### **Basis of Presentation - Fund Accounting**

The accounts of the District are organized and operated on the basis of funds. In governmental accounting, a fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The following categories of funds comprise the financial activities of the District for the year ended June 30, 2012.

### **Governmental Fund Categories**

**General Fund** – to account for all financial resources except those required to be reported in another fund.

**Special Revenue Funds** – to account for the proceeds of specific revenue sources that are legally restricted to expenditure for a specified purpose.

**District Activity Funds** – a special revenue fund that accounts for the receipts and disbursements of monies from District activities. These organizations exist with the explicit approval of and are subject to revocation by the District's Board of Education. The students participate in the activities, but the board of education has control of the expenditures. This accounting reflects the District's agency relationship with the student activity organizations.

### **Fiduciary Fund Categories**

**Agency Funds** – to account for assets held by the District as trustee or agent for others.

Notes to Financial Statements June 30, 2012

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Student Activity Funds** – an agency fund that accounts for the receipts and disbursements of monies from student activity organizations in which the students participate and are involved in the management of the organization's activities. These organizations exist with the explicit approval of and are subject to revocation by the District's Board of Education. The student organization approves the expenditure, not the Board of Education. This accounting reflects the District's agency relationship with the student activity organizations.

#### **Statutory Basis of Accounting**

The statutory basis of accounting, as used in the preparation of these statutory basis financial statements, is designed to demonstrate compliance with the cash basis and budget laws of the State of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. Expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund, and an expenditure would be charged in the fund from which the transfer is made.

The District has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the District to use the statutory basis of accounting.

### Departure From Accounting Principles Generally Accepted in the United States of America

The basis of accounting described above results in a financial statement presentation which shows cash receipts, expenditures, cash and unencumbered cash balances, and expenditures compared to budget. Balance sheets that would have shown noncash assets such as receivables, inventories, and prepaid expenses, liabilities such as deferred revenue and matured principal and interest payable, and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with generally accepted accounting principles. Capital assets that account for the land, buildings, and equipment owned by the District are not presented in the financial statements. Also, long-term debt such as general obligation bonds, revenue bonds, capital leases, temporary notes, and compensated absences are not presented in the financial statements.

#### **Budgetary Information**

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special revenue funds (unless specifically exempted by statute), debt service funds and enterprise funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget.

- a. Preparation of the budget for the succeeding calendar year on or before August 1st.
- b. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
- c. Public hearing on or before August 15th, but at least 10 days after publication of notice of hearing.

Notes to Financial Statements June 30, 2012

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

d. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least 10 days after publication the hearing may be held and the governing body may amend the budget at that time. The General and At Risk Funds were amended this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the statutory basis of accounting, in which, revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the District for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital project funds, fiduciary funds, permanent funds, and the following special revenue funds: Contingency Reserve Fund, Title I Low Income Fund, Title I Migrant Fund, Secondary Program Improvement Fund, Title II Teacher Quality Fund, Miscellaneous Grants Fund, 21<sup>st</sup> Century Grant Fund, Fruits and Vegetables Fund, Rural Low Income Schools Fund and District Activity Funds.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

#### **Deposits and Investments**

The District follows the practice of pooling cash and investments of all funds. Each fund's portion of total cash and investments is summarized by fund category in the summary of cash receipts, expenditures, and unencumbered cash.

K.S.A. 9-1401 establishes the depositories which may be used by the District. The statute requires banks eligible to hold the District's funds have a main or branch bank in the county in which the District is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The District has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the District's investments of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The District has no investment policy that would further limit its investment choices.

Notes to Financial Statements June 30, 2012

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### Concentration of Credit Risk

State statutes place no limit on the amount the District may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and K.S.A. 9-1405.

### Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State statutes require the District's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The District does not use "peak periods". All deposits were legally secured at June 30, 2012.

At June 30, 2012, the District's carrying amount of deposits was \$2,504,848 and the bank balance was \$2,646,338. The bank balance was held by three banks resulting in a concentration of credit risk. Of the bank balance, \$641,745 was covered by federal depository insurance and \$2,004,593 was collateralized with securities held by pledging financial institutions' agents in the District's name.

### Custodial Credit Risk - Investments

For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured. The District had no investments at June 30, 2012.

### **Compensated Absences**

### Sick/Personal Leave

The District's policy for teachers who work on a full-time basis shall be granted leave on the basis of 13 days per contract year. Teachers will accumulate any unused leave up to 10 days as sick leave to a maximum of 65 days. Teachers will be paid at the rate of \$100 for each unused day over 10, maximum \$300. The teacher will receive payment in a June direct deposit after payroll calculations have been completed. Part-time teachers will receive leave prorated on the basis of their full-time equivalency. Employees under this benefit will draw full pay at their contracted rate. Reasons for requesting such leave shall be at the employee's discretion with no salary deduction.

Unused leave will accumulate as sick leave for the purpose of sick leave. Teachers who finish a school year with 56 or more days up to a maximum of 65 days of unused sick leave will be paid for any days in excess of 55 days. Part-time teachers will receive pay for unused sick leave prorated on the basis of their full-time equivalency. Pay for unused sick leave will be at the rate of \$40 per day. The teacher will receive payment in a June direct deposit after payroll calculations have been completed. At the time of retirement, the teacher will be reimbursed for his/her unused sick leave days, up to a maximum of 40 days at the rate of \$40 per day. Upon death of a teacher who is eligible for early retirement, unused leave reimbursement will go to the beneficiaries of said employee.

Classified personnel who are assigned on a 12-month basis shall be allowed a paid vacation. Newly hired employees earn one day of vacation per month during the first fiscal year, not to exceed 10 days. After continuous employment for years 2 through 5, employees will be given 10 days per fiscal year. Upon completion of 5 years of continuous employment, employees will be given 15 days per fiscal year. Vacation earned in a fiscal year must be taken by January 1 following the end of the fiscal year or it will be lost.

Notes to Financial Statements June 30, 2012

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Personal leave is granted to qualifying classified employees at the rate of three days per year. Employees are allowed two days carryover into the next year for a maximum of five days. All employees will be paid for any unused personal leave in excess of two days at the rate of \$40 per day paid in June.

The potential liability for accumulated sick leave and personal leave is shown in Note 9.

### **Defined Benefit Pension Plan**

Plan Description

The District contributes to the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, *et seq.* KPERS provides retirement benefits, life insurance, disability income benefits and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS (611 S Kansas, Suite 100; Topeka, KS 66603-3869) or by calling 1-888-275-5737.

### **Funding Policy**

K.S.A. 74-4919 establishes the KPERS member-employee contribution rate at 4% and 6% (if hired on or after July 1, 2009) of covered salary. Member-employees' contributions are withheld by their employer and paid to KPERS according to the provisions of section 414(h) of the Internal Revenue Code. The State of Kansas is required to contribute the remaining amount necessary to achieve the actuarially determined contribution rate. The State currently contributes 9.77% of covered payroll and 22.96% for licensed KPERS retirees. These contribution requirements are established by KPERS and are periodically revised. The State of Kansas' contributions to KPERS for all Kansas public school employees for the years ending June 30, 2012, 2011 and 2010 were \$298,635,383, \$253,834,044, and \$248,468,186, respectively, equal to the required contributions for each year as set forth by the legislature. The amounts attributable to the District for the years ending June 30, 2012, 2011, and 2010 were \$597,876, \$352,365, and \$411,872, respectively.

### **Other Post Employment Benefits**

As provided by K.S.A. 12-5040, the District allows retirees to participate in the group health insurance plan. The District pays \$2,800 of the premium for each retiree and each retiree is responsible for the balance. During the year ended June 30, 2012, 6 retirees participated in this plan and the District paid \$16,800 in premiums for these retirees. Any remaining subsidy to retirees due to the plan's level premium structure has not been quantified in these financial statements.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the District makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured. There is no cost to the District under this program.

The District provided a retirement incentive for eligible teachers who elected to retire at the conclusion of the 2009-2010 school year. The Board of Education had to be notified in writing on or before May 1, 2010 of the intent to retire at the conclusion of the 2009-2010 year to be eligible for this incentive. Teachers qualified for this incentive if they were:

- a. Currently a professional full-time employee of the District
- b. Not less than age 57 or met the KPERS requirements for early retirement
- c. Had 12 years of employment in the District

Notes to Financial Statements June 30, 2012

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

This retirement incentive was comprised of two options. Teachers could select one of the following:

- a. Ten percent of their total salary (teaching contract + supplemental contracts) as a retirement incentive to be paid in a lump sum following KPERS retirement date pursuant to K.S.A. 72-5395.
- b. Board paid health insurance premiums for a single health insurance policy to a maximum annual amount of \$5,000 for a term not to exceed three years or until eligible for Medicare or eligible to be covered under another employer's primary group health insurance plan. At the end of three years, if the retiree has not reached the age of 65 and become Medicare eligible, or is eligible to be covered under another employer's primary group health insurance plan, this benefit will terminate and the retiree shall be eligible for the board paid health insurance premiums to the \$2.800 maximum as specified in the above paragraphs.

Six employees took advantage of this incentive. Two were paid a lump sum and the other four are participating in the Board paid health coverage. During the year ended June 30, 2012, the District paid \$20,000 in premiums.

### **Property Tax Calendar**

Collection of current year property tax by the County Treasurer is not completed, apportioned nor distributed to the various subdivisions until the succeeding year, such procedure being in conformity with governing state statutes. Property taxes are collected and remitted to the County Treasurer. Taxes levied annually on November 1st are due one-half by December 20th and one-half by May 10th. Major tax distributions are made in the months of December through July. Lien dates for personal property are in March and August and lien dates for real property are in September. Taxes are recognized as revenue in the year received. Delinquent tax payments are recognized as revenue in the year received.

### **Restricted Assets**

Restricted cash balances are reported in various funds that are legally restricted for specified uses such as the payment of debt service and fiscal fees on long-term debt and for expenditures approved in federal and state grant contracts. Also, cash is restricted in the agency funds of the District for special purposes.

### Reimbursements

The District records reimbursable expenditures (or expenses) in the fund that makes the disbursement and records reimbursements as revenue to the fund. For purposes of budgetary comparison, the expenditures (or expenses) are properly offset by the reimbursements.

### **NOTE 2 - INTERFUND TRANSFERS**

Interfund transfers within the reporting entity are substantially for the purpose of subsidizing operating functions, funding capital projects and asset acquisitions or maintaining debt service on a routine basis as authorized by Kansas statutes. **Unified School District No. 352 Goodland, Kansas'** interfund transfers and statutory authority for the year ended June 30, 2012 were as follows:

		Statutory	
From	<u></u>	Authority	Amount
General Fund	Capital Outlay Fund	K.S.A. 72-6428	\$ 420,000
General Fund	Special Education Fund	K.S.A. 72-6428	1,028,718
General Fund	At Risk(K-12) Fund	K.S.A. 72-6428	507,372
General Fund	Bilingual Education Fund	K.S.A. 72-64283	5,231

Notes to Financial Statements June 30, 2012

### NOTE 2 – INTERFUND TRANSFERS (continued)

,	otatutory	
<u>To</u>	Authority	<u>Amount</u>
Reserve Fund K.S.	.A. 72-6428	40,000
cation Fund K.S.	.A. 72-6433	136,593
ation Fund K.S.	.A. 72-6433	307,856
lucation Fund K.S.	.A. 72-6433	146,847
g Fund K.S.	.A. 72-6433 \$	7,470
) Fund K.S.	.A. 72-6433	256,879
	To K.S Reserve Fund K.S cation Fund K.S ducation Fund K.S lucation Fund K.S g Fund K.S	To         Authority           Reserve Fund         K.S.A. 72-6428           cation Fund         K.S.A. 72-6433           ation Fund         K.S.A. 72-6433           lucation Fund         K.S.A. 72-6433           g Fund         K.S.A. 72-6433

Statutory

### **NOTE 3 – LITIGATION**

**Unified School District No. 352 Goodland, Kansas** is party to various legal proceedings which normally occur in governmental operations. These legal proceedings are not likely to have a material adverse impact on the affected funds of the District.

### **NOTE 4 – RISK MANAGEMENT**

**Unified School District No. 352 Goodland, Kansas** is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District has been unable to obtain worker's compensation insurance at a cost it considered to be economically justifiable. For this reason, the District joined together with other districts in the State to participate in Kansas Association of School Boards Risk Management Services, a public entity risk pool currently operating as a common risk management and insurance program for Kansas Association of School Boards Risk Management Services for 83 participating members.

The District pays an annual premium to Kansas Association of School Boards Risk Management Services for its worker's compensation insurance coverage. The agreement to participate provides that the Kansas Association of School Boards Risk Management Services will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of \$1,000,000 for each insured event. Additional premiums may be due if total claims for the pool are different than what has been anticipated by Kansas Association of School Boards Risk Management Services management. During 2012, the District contributed \$72,959 to the fund for this insurance coverage.

The District carries commercial insurance for risks of loss, including property, general liability, crime, inland marine, automobile, linebacker, and employee dishonesty. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

### **NOTE 5 - GRANTS AND SHARED REVENUES**

**Unified School District No. 352 Goodland, Kansas** participates in numerous state and federal grant programs, which are governed by various rules and regulations for the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the District has not complied with the rules and regulations governing the grants, refunds of any money received may be required. In the opinion of the District, any liability for reimbursement, which may arise as the result of the audit, is not believed to be material.

Notes to Financial Statements June 30, 2012

### **NOTE 6 – COMPARATIVE DATA**

Comparative data for the prior year has been presented in Statement 3 in the accompanying financial statements in order to provide an understanding of changes in **Unified School District No. 352 Goodland, Kansas'** cash and unencumbered cash balances. However, complete comparative data (presentation of prior year totals in Statement 1) has not been presented since their inclusion would make the statement unduly complex and difficult to read.

### **NOTE 7 - OPERATING LEASES**

**Unified School District No. 352 Goodland, Kansas** is obligated under certain leases accounted for as operating leases. Operating leases do not give rise to property rights or lease obligations and therefore, the results of the lease agreements are not reflected in the District's financial statements. A lease agreement was entered into on September 29, 2010 with Pitney Bowes to lease a postage meter. The lease agreement is for five years. The District makes quarterly payments of \$350. The total paid during the fiscal year ended June 30, 2012, was \$1,400.

Future scheduled payments are as follows:

<u>Year</u>	<u>Amount</u>
2013	\$ 1,400
2014	1,400
2015	1,400
2016	700

### **NOTE 8 - CAPITAL LEASES**

On July 26, 2010, the District approved a resolution authorizing **Unified School District No. 352 Goodland, Kansas** to enter into a lease purchase transaction to purchase \$1,500,000 in Qualified Zone Academy Bonds (QZAB) to pay the costs of acquiring, constructing, and installing improvements to the District's facilities. The QZAB lease purchase is being financed through the Bank of Kansas City, N.A. and the effective annual interest rate is 0.00%. The interest will be paid by the United States government and the principal will be paid by the District. The lease purchase will be paid in full July 30, 2020.

On May 15, 2012, the District approved entering into a lease purchase agreement with Apple, Inc. to lease, purchase, and acquire certain equipment and/or software for the District totaling \$716,513. The effective annual interest rate is 1.9%. The lease purchase will be paid in full August 15, 2014. This lease contains a fiscal funding clause.

### **NOTE 9 - IN-SUBSTANCE RECEIPT IN TRANSIT**

The District received \$728,931 subsequent to June 30, 2012 and as required by K.S.A. 72-6417 and 72-6434, the receipt was recorded as an in-substance receipt in transit and included as a receipt for the year ended June 30, 2012.

### **NOTE 10 - PRIOR PERIOD ADJUSTMENT**

The General Fund and Supplemental General Fund Unencumbered Cash have been restated to 0 and 167,772, respectively, to be in conformity with the regulatory basis of accounting as of July 1, 2011.

# UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS Notes to Financial Statements June 30, 2012

# NOTE 11 - LONG-TERM DEBT

Changes in long-term liabilities for the District for the year ended June 30, 2012, were as follows:

					Date of	Balance				Balance	
	Interest	Date of	Ā	Amount	Final	Beginning		Reductions/	Net	End of	Interest
Issue	Rates	Issue	of	of Issue	Maturity	of Year	Additions	Payments	Change	Year	Paid
Capital Leases Qualified Zone Academy Bonds	* %00000	7/26/2010	<del>6</del>	1,500,000	7/30/2020	1,350,000	'	150,000	(150,000)	1,200,000	1
Apple Lease	1.900%	5/15/2012		716,513	8/15/2014		716,513	130,000	586,513	586,513	1
Total Contractual Indebtedness						1,350,000	716,513	280,000	436,513	1,786,513	
Compensated Absences						25,600		8,000	(8,000)	17,600	
Total Long-Term Debt						\$ 2,725,600	1,433,026	568,000	865,026	3,590,626	
Current maturities of long-term debt and interest for the next five years and in five year increments through maturity are as follows:	ext five years and in fiv	e year incremen	ts through m	naturity are as follo	:swc		₩ ¥ ±	α			
				1 1	2013	2014	2015	2016	2017	2018-2020	Total
Principal Capital Leases				€9	412,780	310,597	313,136	150,000	150,000	450,000	1,786,513
Interest Capital Leases				I	3,456	5,638	3,100			1	12,194
Total Principal and Interest				45	416.236	316.235	316.236	150.000	150.000	450.000	1.798.707

\*The QZAB lease purchase is being financed through the Bank of Kansas City, N.A. and the effective annual interest rate is 5.3%. The interest will be paid by the United States government.

Supplementary Information



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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Education

Unified School District No. 352 Goodland, Kansas

Goodland, Kansas

We have audited the financial statements of **Unified School District No. 352 Goodland, Kansas** as of and for the year ended June 30, 2012, and have issued our report thereon dated December 10, 2012. The report on the audited financial statements was adverse because it was not presented in conformity with accounting principles generally accepted in the United States of America; however, it was unqualified as presented on a prescribed basis of accounting that demonstrates compliance with the cash basis and budget laws of the State of Kansas, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Except as discussed in the preceding sentence, we conducted our audit in accordance with auditing standards generally accepted in the United States of America, the *Kansas Municipal Audit Guide* and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States:

### Internal Control Over Financial Reporting

Management of **Unified School District No. 352 Goodland, Kansas** is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered **Unified School District No. 352 Goodland, Kansas'** internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of **Unified School District No. 352 Goodland, Kansas'** internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of **Unified School District No. 352 Goodland, Kansas'** internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified a certain deficiency in internal control over financial reporting, described in the accompanying schedule of findings and questioned costs (2012-1), that we consider to be a significant deficiency in internal control over financial reporting. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

# Unified School District No. 352, Goodland, Kansas Page 2

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether **Unified School District No. 352 Goodland, Kansas'** financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of **Unified School District No. 352, Goodland, Kansas** in a separate letter dated December 10, 2012.

**Unified School District No. 352 Goodland, Kansas'** response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit **Unified School District No. 352 Goodland, Kansas'** response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, Board of Education, others within the entity, federal awarding agencies and pass-through entities, and for filing with the Kansas Department of Administration, Division of Accounts and Reports, and is not intended to be and should not be used by anyone other than these specified parties.

ADAMS, BROWN, BERAN & BALL, CHTD.

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Certified Public Accountants

December 10, 2012



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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Education
Unified School District No. 352 Goodland, Kansas
Goodland, Kansas

### Compliance

We have audited **Unified School District No. 352 Goodland, Kansas'** compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of **Unified School District No. 352 Goodland, Kansas'** major federal programs for the year ended June 30, 2012. **Unified School District No. 352 Goodland, Kansas'** major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of **Unified School District No. 352 Goodland, Kansas'** management. Our responsibility is to express an opinion on **Unified School District No. 352 Goodland, Kansas'** compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the *Kansas Municipal Audit Guide*, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about **Unified School District No. 352 Goodland, Kansas'** compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of **Unified School District No. 352 Goodland, Kansas'** compliance with those requirements.

In our opinion, **Unified School District No. 352 Goodland, Kansas** complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2012.

### Internal Control Over Compliance

Management of **Unified School District No. 352 Goodland, Kansas** is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered **Unified School District No. 352 Goodland, Kansas'** internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not

## Unified School District No. 352 Goodland, Kansas Page 2

express an opinion on the effectiveness of **Unified School District No. 352 Goodland, Kansas'** internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, Board of Education, others within the entity, federal awarding agencies and pass-through entities, and for filing with the Kansas Department of Administration, Division of Accounts and Reports, and is not intended to be and should not be used by anyone other than these specified parties.

ADAMS, BROWN, BERAN & BALL, CHTD.

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Certified Public Accountants

December 10, 2012

UNIFIED SCHOOL DISTRICT NO. 352 GOODLAND, KANSAS
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2012

### **SECTION I - SUMMARY OF AUDITORS' RESULTS**

FINANCIAL STATEMENTS					
Type of auditors' report issued	d:		Un	qualified	
Internal control over financial	reporting				
Material weakness identifi	ed?		Yes	X	No
Significant deficiency iden	tified?	X	Yes		No
Noncompliance material to	o financial statements noted?		Yes	X	No
FEDERAL AWARDS					
Internal control over major pro	ograms:				
Material weakness identifi	ed?		Yes	X	No
Significant deficiency iden	tified?		Yes	X	None
Type of auditors' report issued	d on compliance for major programs:		Un	qualified	reported
Any audit findings disclose accordance with section 510(	ed that are required to be reported in a) of OMB Circular A-133?		_ Yes	X	No
Identification of major progran	ns:				
CFDA Number	Name of Federal Pr	ogram		<u></u>	
10.553 10.555 10.556 84.010	School Breakfast Program National School Lunch Program Special Milk Program for Children Title I Low Income				
Dollar threshold used to di programs:	stinguish between Type A and Type B		\$	300,000	
Auditee qualified as low-risk a	auditee?		Yes	Х	No

Schedule of Findings and Questioned Costs For the Year Ended June 30, 2012

### **SECTION II - FINANCIAL STATEMENT FINDINGS**

### A. Material Weakness in Internal Control

No material weaknesses in internal control are required to be disclosed.

### **B.** Significant Deficiency in Internal Control

### 2012-1

### Criteria

Client personnel responsible for the accounting and reporting function should have the necessary skills and knowledge to apply generally accepted accounting principles in recording the entity's financial transactions or when preparing financial statements.

### Condition

Client personnel responsible for the accounting and reporting function do not have the necessary skills and knowledge to apply generally accepted accounting principles.

### Effect

Financial transactions and financial statements may not properly reflect financial information in accordance with generally accepted accounting principles.

### Cause

The District's employees are unable to obtain the training necessary to obtain these skills due to its size and financial resources.

### Recommendation

Continual training of accounting personnel should be implemented to ensure financial transactions and financial statements are being presented as accurately as possible.

Views of responsible officials and planned corrective actions

The District is aware that personnel responsible for the accounting and reporting function do not have the necessary skills and knowledge to apply generally accepted accounting principles. However, due to the size and financial resources of the District, it would not be feasible to obtain the necessary training.

### SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No material findings or questioned costs are required to be disclosed under OMB Circular A-133.

Summary Schedule of Prior Audit Findings For the Year Ended June 30, 2012

### Finding 2011-B

Information on the Federal Program
CFDA Number 84.010 Title I Grants to Local Educational Agencies
U.S. Department of Education, Passed through Kansas State Department of Education
Agency or Pass Through Number: 3532-3520

### Condition

The District did not have employees that worked in part on a federal program and in part on activities funded from other revenue sources complete the required Time and Effort Documentation. Instead of the Time and Effort Documentation, the District had the employees complete Semi-Annual Certifications of a Sole Source of Funding, which should be used when employees work solely on the federal program.

### Recommendation

Any employees that work in part on a federal program and in part on activities funded from other revenue sources should complete Time and Effort forms. District personnel overseeing the Title I Federal Program should attend training so that they fully understand the requirement for Documentation of Employee Time and Effort and can ensure the District complies with this requirement in the future.

Current Status - This was corrected.

### Finding 2011-C

Information on the Federal Program
CFDA Number 84.010 Title I Grants to Local Educational Agencies
U.S. Department of Education, Passed through Kansas State Department of Education
Agency or Pass Through Number: 3532-3520

### Condition

In the District's targeted assistance school, Title I students are not segregated. The District paid two Language Arts teachers with  $\frac{1}{4}$  Title I funding and one Math teacher with  $\frac{1}{2}$  Title I funding. While these teachers were in the classroom providing Title I services to the Title I students, another teacher was not consistently in the classroom providing Language Arts or Math instruction to the students who were not eligible for Title I services.

### Recommendation

The District should have another teacher in the classroom providing services to students that are not eligible for Title I services while the Title I teacher provides Title I services to the Title I students. As an alternative to this, the District could segregate the Title I students when the Title I teacher provides services to them. District personnel overseeing the Title I federal program should attend training so that they fully understand the requirement for Level of Effort-Supplement, Not Supplant.

Current Status - This was corrected.

### Finding 2011-D

Information on the Federal Program
CFDA Number 84.010 Title I Grants to Local Educational Agencies
U.S. Department of Education, Passed through Kansas State Department of Education
Agency or Pass Through Number: 3532-3520

Summary Schedule of Prior Audit Findings For the Year Ended June 30, 2012

### Condition

The final expenditures that the District reported on the Budget Revision and Carryover Report were not the District's actual expenditures for the year. One of the variances between actual expenditures and those shown for a budgeted line item on the District's Budget Revision and Carryover report exceeded 10%. The District did not submit a budget amendment to correct this variance.

### Recommendation

District personnel should attend training so that they fully understand the reporting requirements for Title I, Part. A. The District should implement a review process for reporting on federal grant activity. After federal reports are prepared, a second individual should review the reports for accuracy and verify the information reported matches the underlying financial records. District personnel should monitor grant expenditures against budget and submit budget amendments as required.

Current Status - This was corrected.

Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2012

Federal Grantor/ Pass-through Grantor/ Program Title	Federal CFDA Number	Agency or Pass- through Number	_ =	Federal Expenditures
U.S. Department of Agriculture				
Passed Through Kansas State Department of Education				
Child Nutrition Cluster	40.550		•	
School Breakfast Program	10.553	3529-3490 3490 9904	\$	60,605
National School Lunch Program	10.555	3530-3500 3500 9902/12		210,830
Special Milk Program for Children	10.556	3230-3020 3020 9901	_	441
Total Child Nutrition Cluster				271,876
Fresh Fruit and Vegetable Program	10.582	3230-3020 3020 9926	_	11,022
Total U.S. Department of Agriculture			_	282,898
U.S. Department of Education				
Passed Through Kansas State Department of Education				
Title I, Part A Cluster				
Title I Grants to Local Educational Agencies	84.010	3532-3520 3520		207,373
Title I Grants to Local Educational Agencies	84.010	3233-3040 3040 9954	_	12,029
Total Title I, Part A Cluster			_	219,402
Title II - Improving Teacher Quality				
Title II - Improving Teacher Quality	84.367	3526-3860 3860		62,674
Title II - Improving Teacher Quality - KELI	84.367	3527-3870 5000 M172	_	500
Total Title II - Improving Teacher Quality			_	63,174
Migrant Education	84.011	3537-3570 3570		20,800
Fund for the Improvement of Education	84.215	3592-3070 S070		3,723
Twenty-First Century Community Learning Centers	84.287	3519-3890 3890		71,713
Rural Low Income Schools Program	84.358	3521-3810 3810		24,309
Education Jobs Fund	84.410	3551-3551 3551	_	2,929
Passed Through Northwest Kansas Educational Service Center				
English Language Acquisition State Grants	84.365		_	2,501
Total U.S. Department of Education			_	408,551
Total Expenditures of Federal Awards			\$_	691,449

See accompanying notes to schedule of expenditures of federal awards.

Notes to Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2012

### **NOTE 1 - BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of **Unified School District No. 352 Goodland, Kansas**, and is presented on the basis of accounting that demonstrates compliance with the cash basis and budget laws of the State of Kansas, which is a comprehensive basis of accounting other than generally accepted accounting principles. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.



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Certified Public Accountants

December 10, 2012

To the Board of Education and Management **Unified School District No. 352 Goodland, Kansas** Goodland, Kansas

### Management Letter

In planning and performing our audit of the financial statements of **Unified School District No. 352 Goodland, Kansas** as of and for the year ended June 30, 2012, in accordance with auditing standards generally accepted in the United States of America, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a certain deficiency in internal control that we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency in the District's internal control to be a significant deficiency.

• Statement on Auditing Standard No. 115 (SAS No. 115) requires client personnel responsible for the accounting and reporting function to have the necessary skills and knowledge to apply generally accepted accounting principles in recording the entity's financial transactions or when preparing financial statements. Due to the limited size of the District, it is not practical to hire fully qualified staff to the extent that they possess all the skills in order to apply generally accepted accounting principles when preparing financial statements, including relevant note disclosures. It is important to note the accounting personnel of the District are not expected to have this kind of knowledge. In order to obtain the necessary knowledge, the personnel would have to obtain extensive and continuous training, which is not feasible.

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We would like to express our appreciation for the opportunity to perform the June 30, 2012 audit for **Unified School District No. 352 Goodland, Kansas** and to the employees for the cooperation and assistance given to us during the audit.

This communication is intended solely for the information and use of management, the Board of Education, others within the organization, State of Kansas, and applicable federal agencies, and is not intended to be and should not be used by anyone other than these specified parties.

addum, Brown, Beran & Ball, Chtd.

Certified Public Accountants