

*Diehl
Banwart
Bolton*

Certified Public Accountants PA

June 24, 2013

COMMUNICATIONS WITH THE MAYOR AND CITY COUNCIL

The Mayor and City Council
City of Girard, Kansas
Girard, Kansas

We have audited the regulatory basis financial statement of the City of Girard, Kansas for the year ended December 31, 2012. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 31, 2012. Professional standards also require that we communicate to you the following information related to our audit.

INTERNAL CONTROL ISSUES

In planning and performing our audit of the financial statement of the City of Girard, Kansas as of and for the year ended December 31, 2012, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting (internal control) as a basis for designing our auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

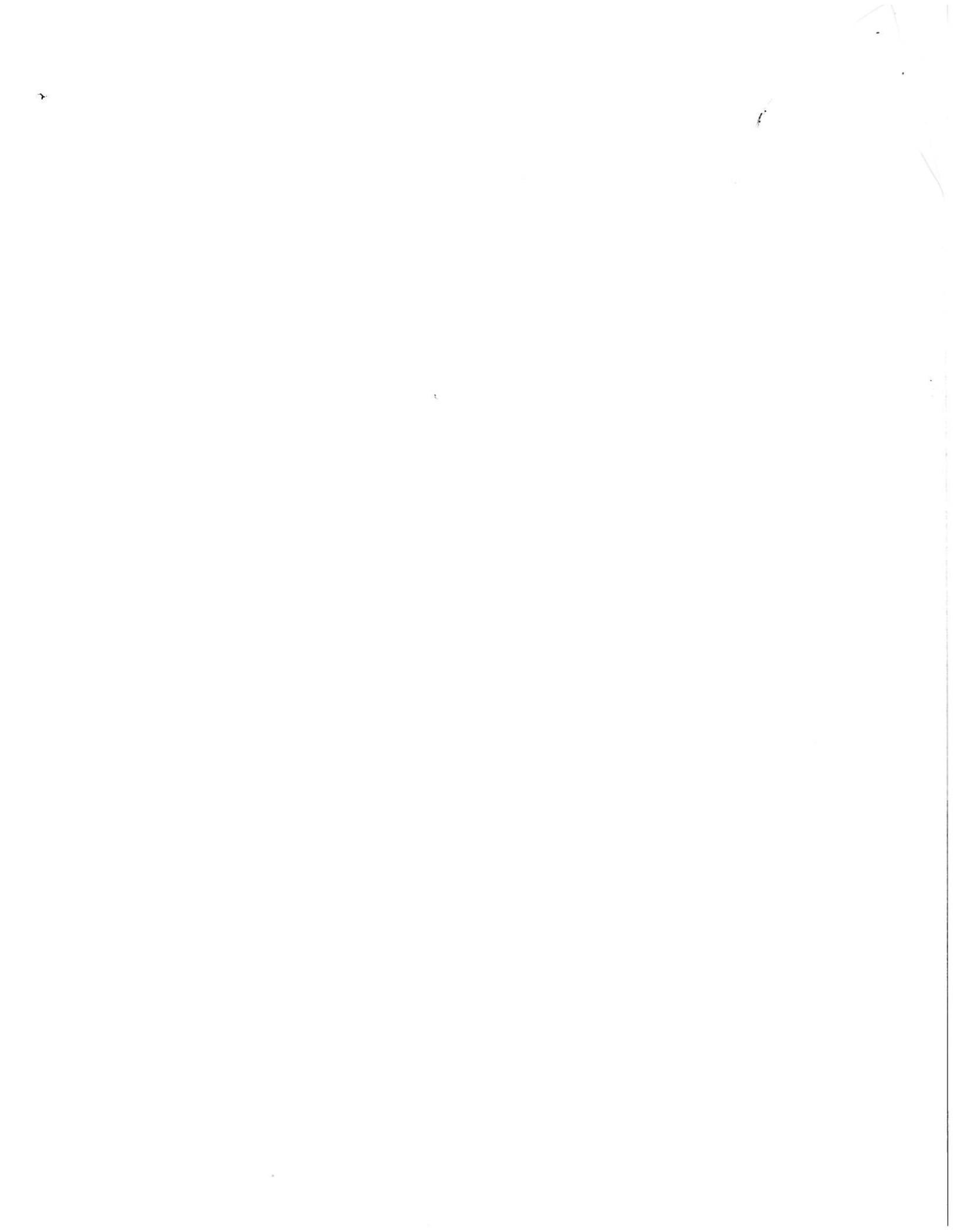
Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a certain deficiency in internal control that we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statement will not be prevented, or detected and corrected, on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

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A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency in the City's internal control to be a significant deficiency:

PREPARATION OF THE FINANCIAL STATEMENT

It is the responsibility of management of the City to prepare the City's financial statement and the related notes to the financial statement. It is not uncommon for our firm to assist entities in the preparation of their financial statement. We often prepare significant adjustments as well as assist the City to determine which disclosures are required. As is the case with many entities of your size, your accounting staff does not have the skills and training necessary to prepare the complete financial statement, including footnote disclosures and supplemental schedules, in accordance with the statutory basis of accounting. Under new revised professional standards, we are still allowed to perform these services as part of our audit. However, we are required to report this as a significant deficiency in internal control.

It is important to note that relying on us, as your auditor, to identify material misstatements in your financial statement and correct them before the audited financial statement is issued, does not eliminate a significant deficiency or material weakness. Simply stated, if you are unable to prepare the financial statement and all the required disclosures and supplemental schedules without auditor assistance we are required to report this under our professional standards.

REQUIRED COMMUNICATIONS

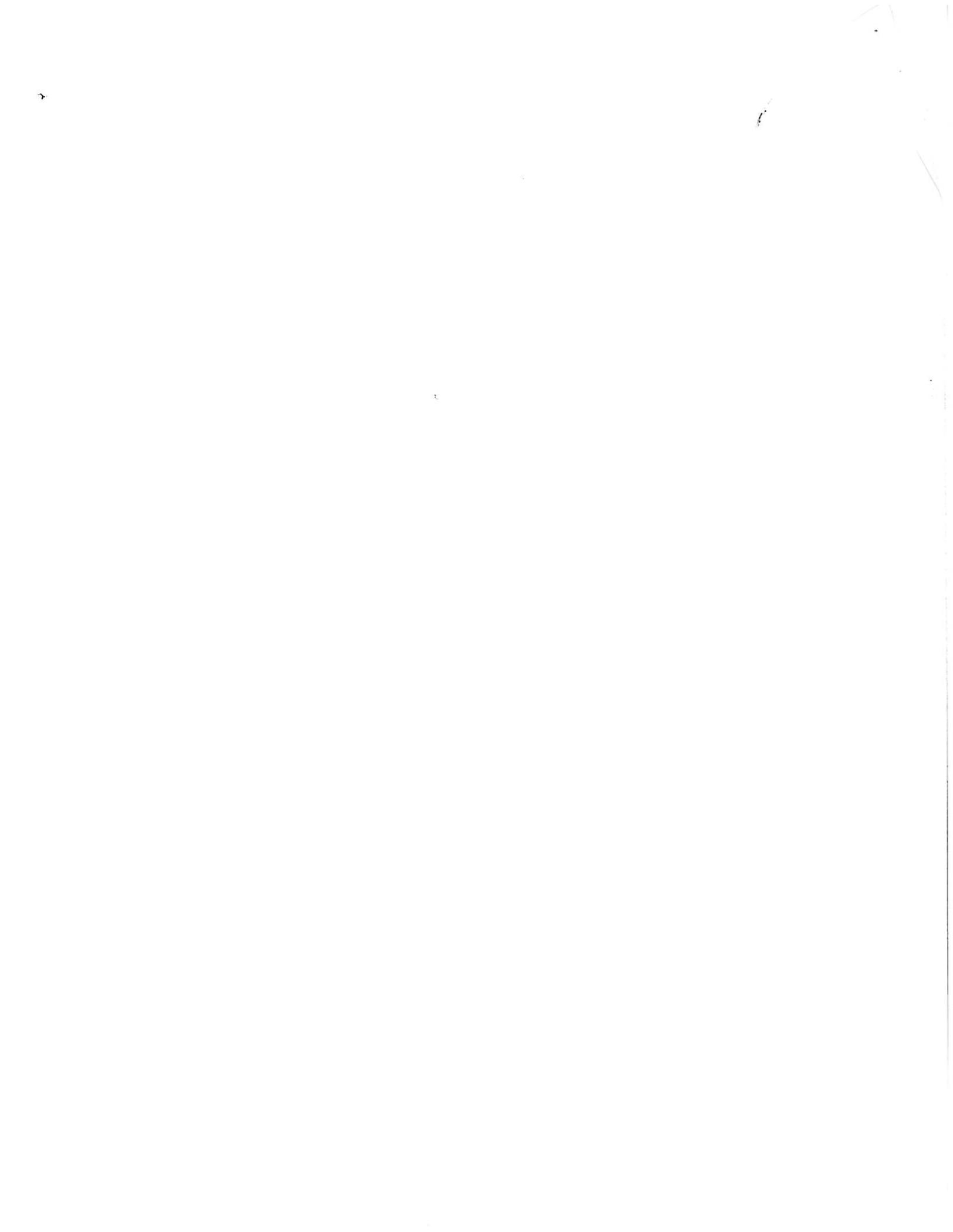
Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Girard, Kansas are described in Note 1 to the financial statement. No new accounting policies were adopted and the application of existing policies was not changed during 2012. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statement in the proper period.

Accounting estimates are an integral part of the financial statement prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statement and because of the possibility that future events affecting it may differ significantly from those expected. The City's financial statement is prepared using the statutory basis of accounting. There are no estimates in the City's financial statement inasmuch as revenues are recorded when cash is actually received and expenses are recorded when paid in cash and include accounts payable for goods or services received but not paid for until after the current year end encumbrances.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There are no sensitive disclosures in the financial statement.

Financial statement disclosures are neutral, consistent, and clear.



Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. A list of the journal entries made by management as a result of our audit is enclosed in this letter.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statement or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

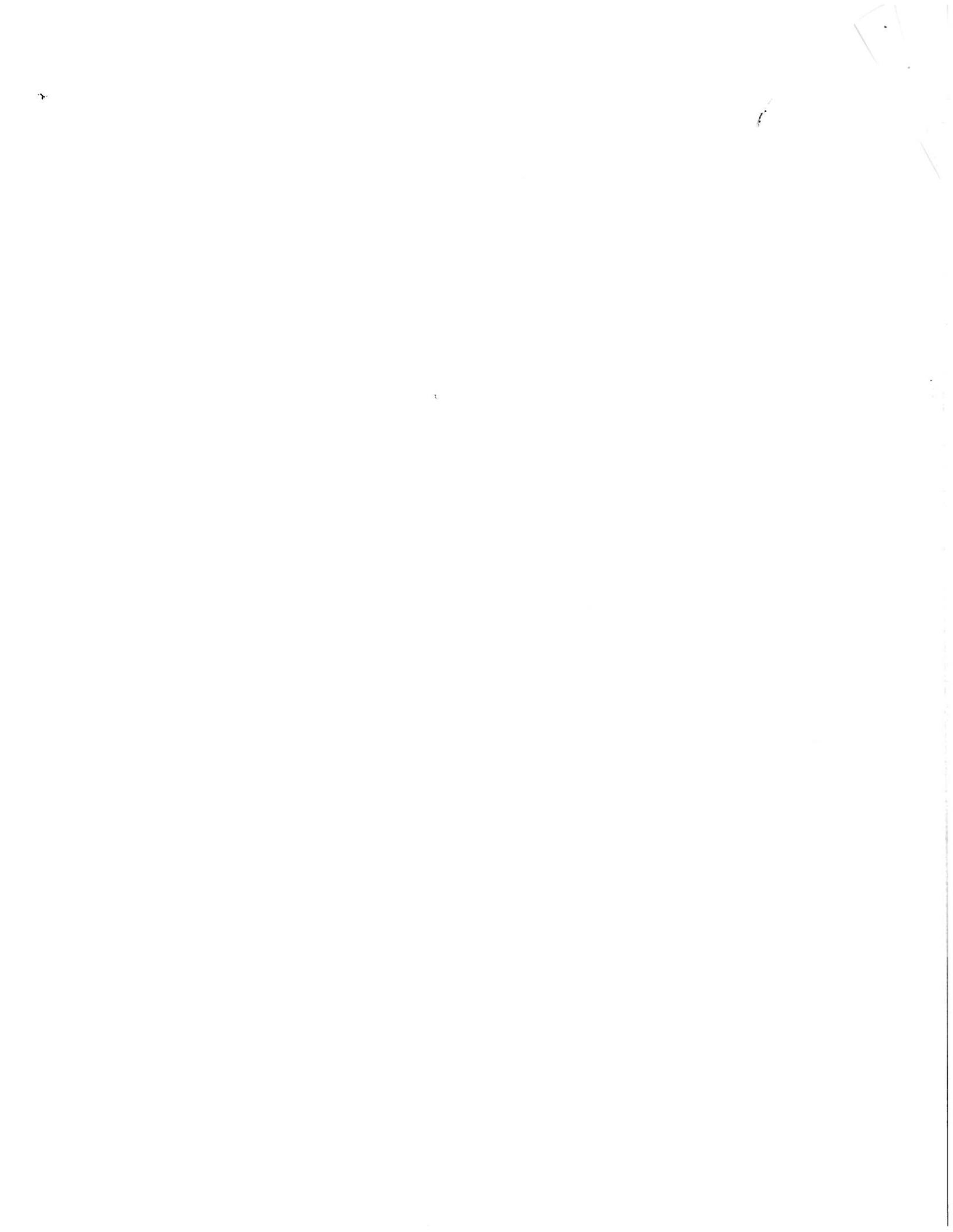
We have requested certain representations from management that are included in the management representation letter dated June 24, 2013.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statement or a determination of the type of auditor's opinion that may be expressed on the statement, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

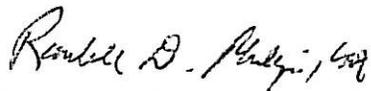


Other Matters

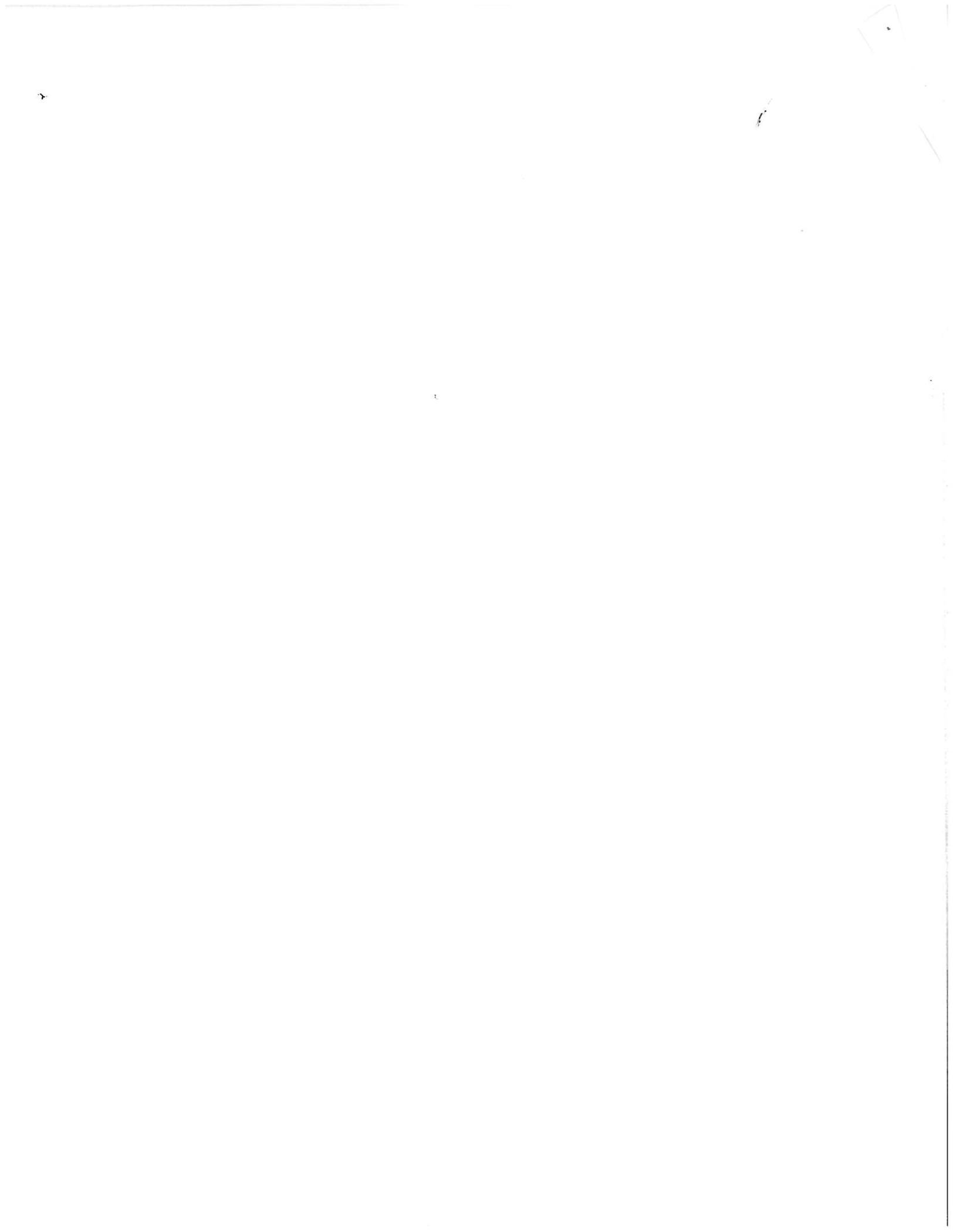
With respect to the supplementary information accompanying the financial statement, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the Kansas regulatory basis of accounting, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statement. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statement or to the financial statement itself.

This information is intended solely for the use of the City Council and management of the City of Girard, Kansas and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



DIEHL, BANWART, BOLTON, CPAs, PA



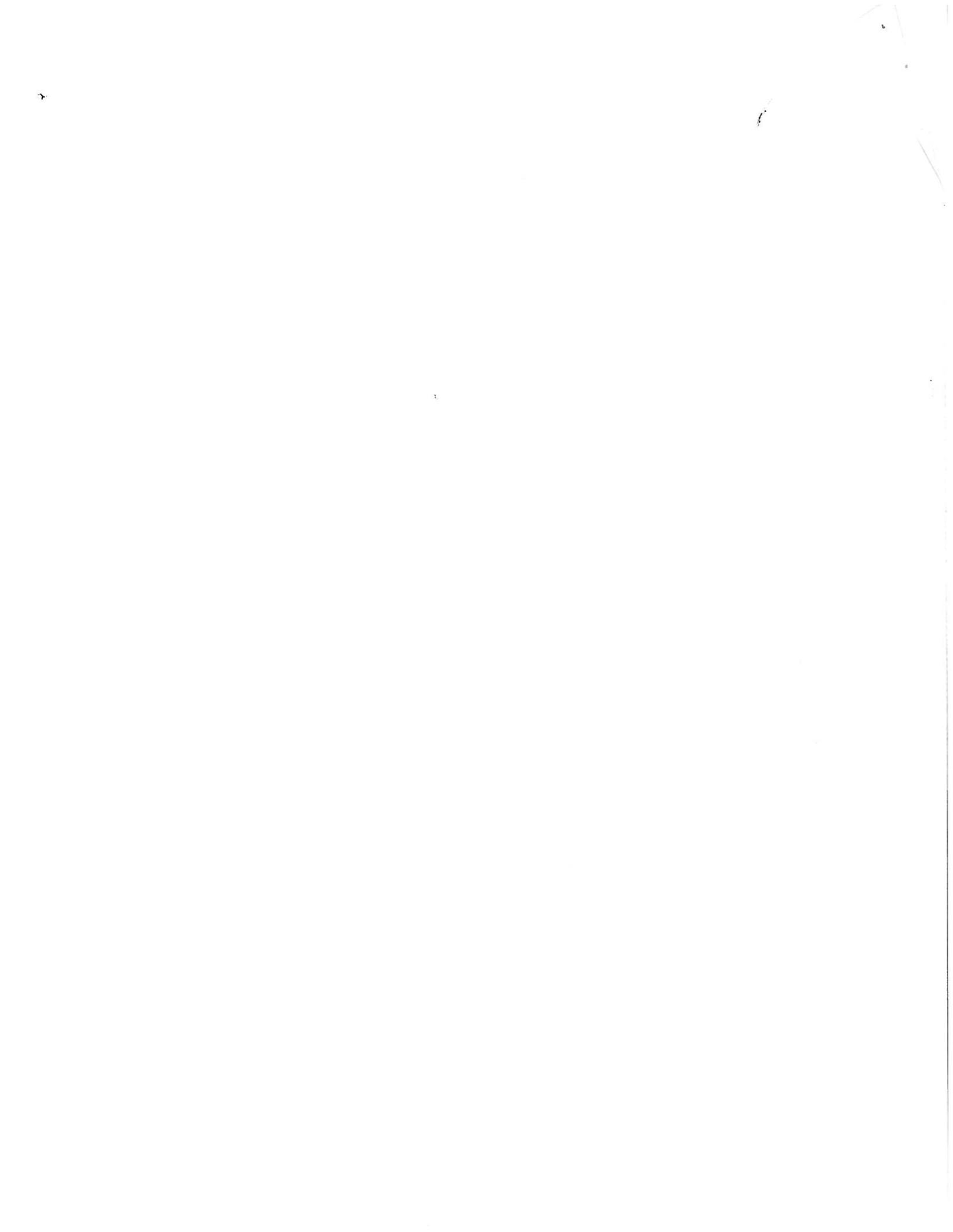
ADJUSTING JOURNAL ENTRIES

<u>Fund</u>	<u>Account</u>	<u>Account #</u>	<u>Debit</u>	<u>Credit</u>
		A-1		
General	Fund Balance	001-00-3099		1,180.58
Employee Benefits	Fund Balance	011-00-3099	1,190.91	
Library Employee Benefits	Fund Balance	012-00-3099		10.33
Sewer Utility	Fund Balance	301-00-3099	72.69	
Water Utility	Fund Balance	302-00-3099		72.69

To adjust fund balances for variances within the funds as of December 31, 2012. At some time during the year the postings in the general ledger caused these three individual funds to get out of balance though the funds in total balanced. The amount is immaterial. We will waive further investigation.

		A-2		
General	Fund Balance	001-00-3099	1,711.02	
General	FICA/Med Payable	001-00-1063		340.15
General	Insurance/Other Ded Payable	001-00-1065		13,636.61
General	KPERS Payable	001-00-1066		3.16
General	BCBS/Jefferson Payable	001-00-1067	12,699.90	
General	KP&F Payable	001-00-1070		431.00
Employee Benefits	Fund Balance	011-00-3099		3,851.00
Employee Benefits	FICA/Med Payable	011-00-1063	340.15	
Employee Benefits	Insurance/Other Ded Payable	011-00-1065		49,981.41
Employee Benefits	KPERS Payable	011-00-1066	3.16	
Employee Benefits	BCBS/Jefferson Payable	011-00-1067	53,058.10	
Employee Benefits	KP&F Payable	011-00-1070	431.00	
Special Highway	Fund Balance	041-00-3099		0.11
Special Highway	Federal Payable	041-00-1061		0.01
Special Highway	Insurance/Other Ded Payable	041-00-1065		3,444.24
Special Highway	BCBS/Jefferson Payable	041-00-1067	3,444.36	
Sewer Utility	Fund Balance	301-00-3099		38.41
Sewer Utility	Insurance/Other Ded Payable	301-00-1065		6,688.65
Sewer Utility	BCBS/Jefferson Payable	301-00-1067	6,727.06	
Water Utility	Fund Balance	302-00-3099		1,991.68
Water Utility	Ins/Other Ded Payable	302-00-1065		1,439.40
Water Utility	BCBS/Jefferson Payable	302-00-1067	3,431.08	
Electric Utility	Fund Balance	303-00-3099		4,238.70
Electric Utility	Insurance/Other Ded Payable	303-00-1065		24,239.35
Electric Utility	BCBS/Jefferson Payable	303-00-1067	28,478.05	
Clearing Fund	Fund Balance	901-00-3099	2,278.44	
Clearing Fund	Sales Taxes Payable	901-00-1075		2,278.44

To zero out various liability accounts of the City at 12/31/2012. This adjustment reclasses in the audited financial statements these balances to revenues or expenses. The adjustment above is to fund balance since the accounting records are closed and the city is now in the subsequent year. After posting this journal entry, the various liability accounts of the City will have zero balances as of 12/31/2012.



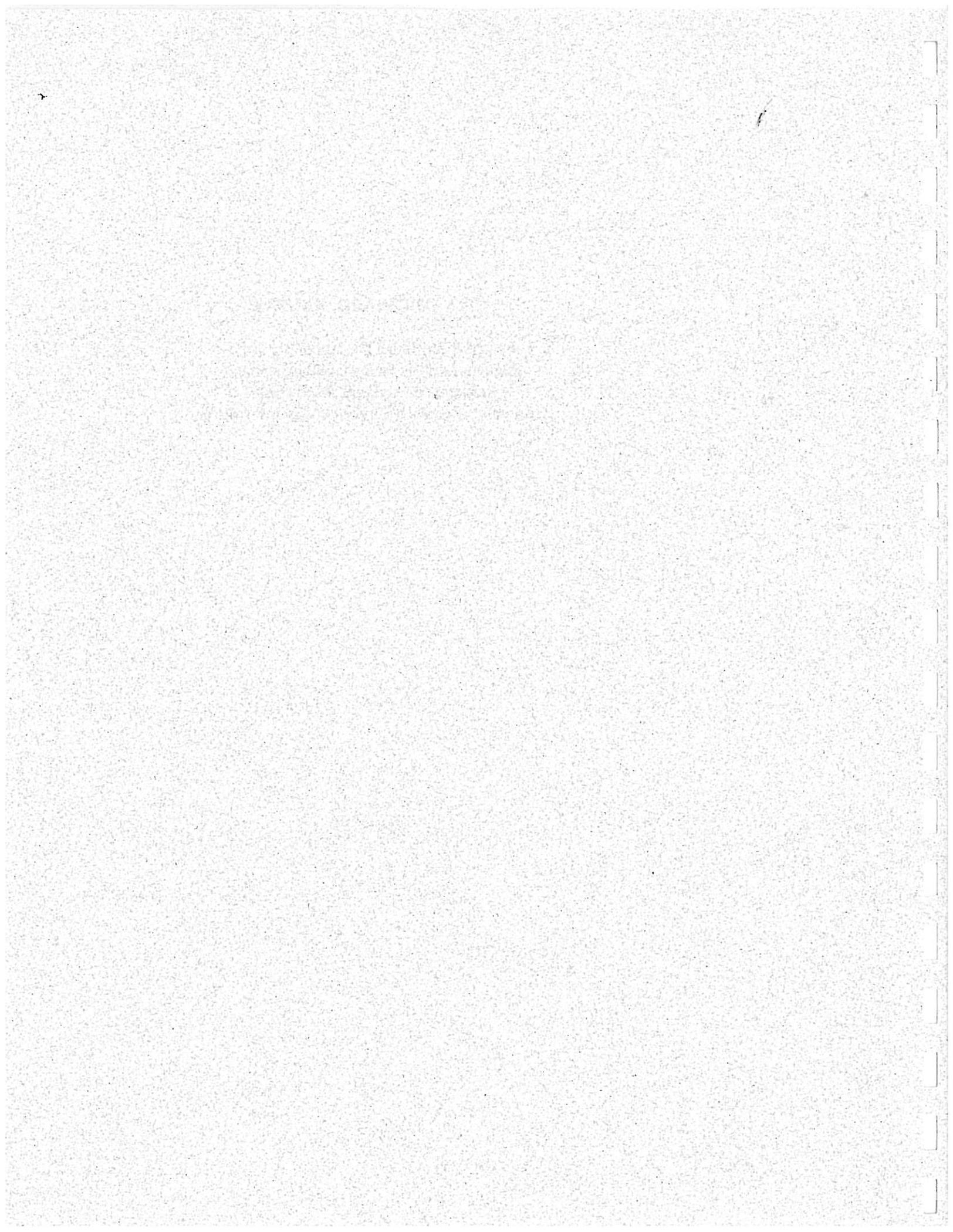
RECLASSIFICATION JOURNAL ENTRIES

	<u>Fund</u>	<u>Account</u>	<u>Amount</u>
R-1	General	Fund Balance / Expenses	20,000.00
	Sewer Utility	Fund Balance / Expenses	15,000.00
	Electric Utility	Fund Balance / Expenses	146,861.27
To remove from current year expenses 2011 payables not recorded in the City's accounting records but recorded in the audited financial statements.			
R-2	General	Expenses/Accounts Payable	873.37
	General	Expenses/Accounts Payable	471.71
	Capital Improvements	Expenses/Accounts Payable	28,716.80
	Electric Utility	Expenses/Accounts Payable	1,700.00
	Electric Utility	Expenses/Accounts Payable	21,283.64
	Electric Utility	Expenses/Accounts Payable	2,720.00
	Cemetery Perp Care	Expenses/Accounts Payable	1,025.00
To record current year payables not recorded in the City's accounting records.			
R-3	Electric Utility	Cash (Utility Deposit account)	100.00
	Electric Utility	Fund Balance	(100.00)
	Community Dev Block Grant	Cash (CDBG account)	0.99
	Community Dev Block Grant	Fund Balance	(0.99)
To record activity in bank accounts not on the City's accounting records as follows: to record in Electric Utility Fund the Utility Deposit account activity; and to record activity in the CDBG checking account.			
R-4	General	Capital Outlay	(16,450.02)
	General	Capital Outlay	(59,353.00)
	General	Capital Outlay	(38,166.78)
	General	Capital Outlay	(2,658.74)
	General	Capital Lease payments	73,288.54
	General	Bond Principal	12,000.00
	General	Bond Interest	31,340.00
	KDOT Bond and Interest	Revolving Loan principal	(4,054.82)
	KDOT Bond and Interest	Revolving Loan interest	4,054.82
	Electric Utility	Capital Outlay	(46,566.57)
	Electric Utility	Capital Lease payments	46,566.57
	Sewer Revolving	Bond Principal	(13,791.84)
	Sewer Revolving	Bond Interest	13,791.84
To reclass debt service to agree with detailed debt transactions.			
			0.00
R-5	General	General Government Contractual Services	(150.00)
	General	Fund Balance	150.00
	'95 GO Bond & Interest	Fund Balance	(884.72)
	Electric Utility	Fund Balance	884.75
To reclass beginning balances to agree with prior year balances due to an adjustment made after last year's audit, Waived further review due to trivial amount.			
R-6	Electric Utility	Reimbursed Expenses	7,884.44
	Electric Utility	Fund Balance	(7,884.44)
To reverse 2011 journal entry posted backwards.			



CITY OF GIRARD, KANSAS

For the Year Ended December 31, 2012
Regulatory Basis Financial Statement and
Independent Auditors' Report with
Regulatory-Required Supplementary Information



CITY OF GIRARD, KANSAS

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Certified Public Accountants PA

INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and City Council
City of Girard, Kansas

We have audited the accompanying Summary Statement of Receipts, Expenditures, and Unencumbered Cash, Regulatory Basis, of the City of Girard, Kansas as of and for the year ended December 31, 2012 and the related notes to the financial statement.

Management's Responsibility for the Financial Statements

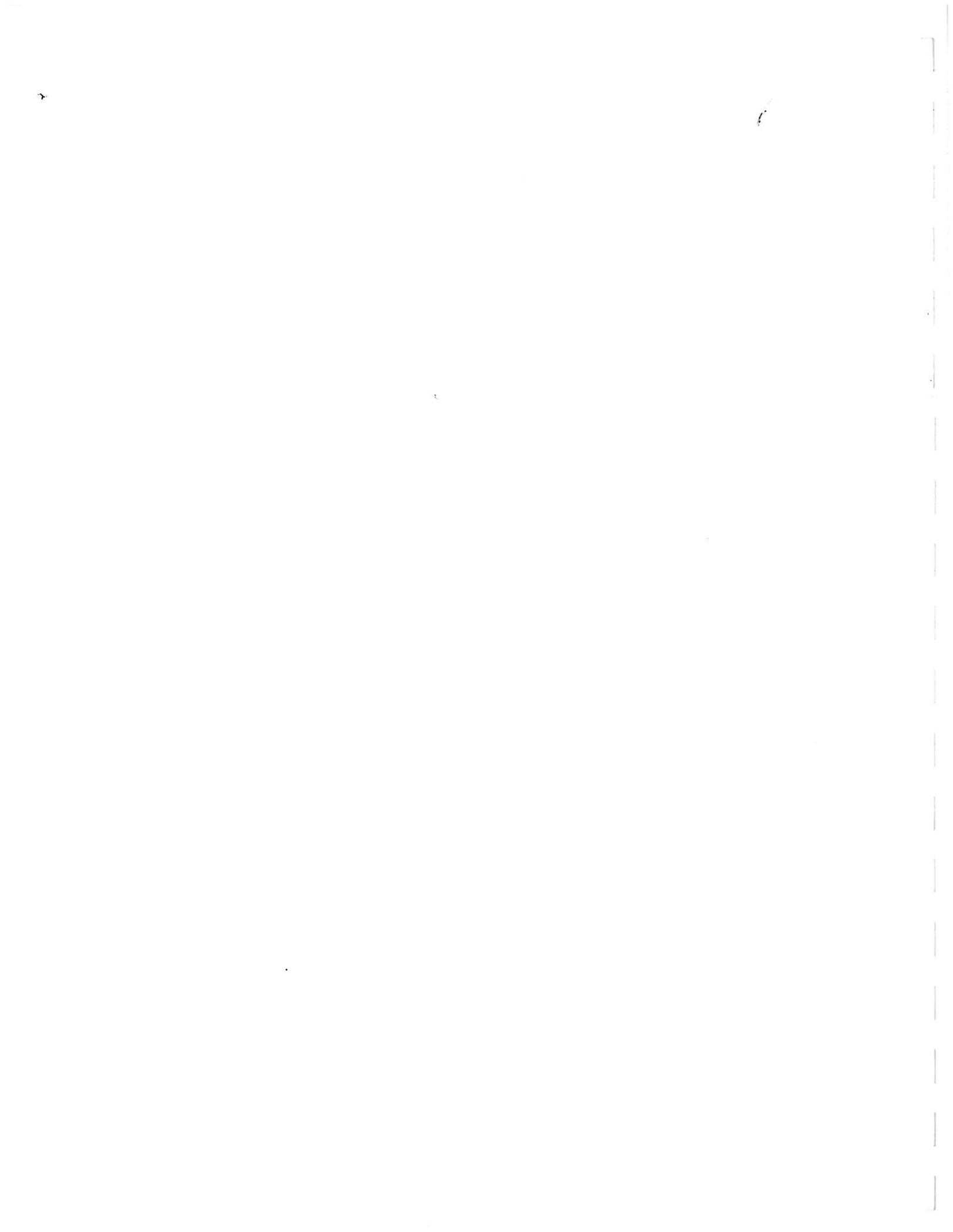
Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1 to meet the financial reporting requirements of the State of Kansas. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, the financial statement is prepared by the City of Girard, Kansas to meet the requirements of the State of Kansas on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraphs, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Girard, Kansas as of December 31, 2012 or changes in financial position or cash flows thereof for the year then ended.

Unqualified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance for the City of Girard, Kansas as of December 31, 2012, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the Summary Statement of Receipts, Expenditures, and Unencumbered Cash Balance, Regulatory Basis (basic financial statement) as a whole. The Summary of Expenditures – Actual and Budget, Regulatory Basis, individual fund Schedules of Receipts and Expenditures – Actual and Budget, Regulatory Basis, and related municipal entities Schedule of Receipts and Expenditures – Actual, Regulatory basis (Schedules 1, 2, and 3 as listed in the table of contents) are presented for analysis and although it is not a required part of the basic financial statement, the information is required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

Diehl Banwart Bolton CPAs PA

DIEHL, BANWART, BOLTON, CPAs PA

June 24, 2013
Fort Scott, Kansas



CITY OF GIRARD, KANSAS
 Summary Statement of Cash Receipts, Expenditures, and Unencumbered Cash Balance
 Regulatory Basis
 For the Year Ended December 31, 2012

Funds	Beginning		Receipts	Expenditures	Ending		Add Encumbrances and Accounts Payable	Ending Cash Balance
	Unencumbered Cash Balance	Unencumbered Cash Balance			Unencumbered Cash Balance	Unencumbered Cash Balance		
General Fund	\$54,252.15	\$1,586,978.90	\$1,500,505.97	\$1,345.08	\$140,725.08	\$1,345.08		\$142,070.16
Special Purpose Funds:								
Employee Benefits	49,876.10	370,040.31	378,134.07	-	41,782.34	-	-	41,782.34
Library Employee Benefits	431.04	65,461.08	65,000.00	-	892.12	-	-	892.12
Library	-	163,409.00	163,409.00	-	-	-	-	-
Special Fire Equip & Law Enforcement	1,862.95	31,514.79	33,377.74	-	-	-	-	-
Special Highway	6,030.21	109,009.36	102,930.47	-	12,109.10	-	-	12,109.10
Capital Improvements	12,167.26	502,921.53	206,432.27	-	308,656.52	-	28,716.80	337,373.32
Special Parks and Recreation	20,074.05	1,979.54	15,000.00	-	7,053.59	-	-	7,053.59
Golf Equipment Reserve	12,399.07	4,000.00	-	-	16,399.07	-	-	16,399.07
Bond and Interest Funds:								
'95 General Obligation Bond and Interest	-	-	-	-	-	-	-	-
Fire Station Bond and Interest	12,276.34	177,210.54	176,855.08	-	12,631.80	-	-	12,631.80
'01 General Obligation Library Bond & Int	75,222.51	166,243.36	124,010.00	-	117,455.87	-	-	117,455.87
KDOT Bond and Interest	56,126.65	166,079.94	144,902.66	-	77,303.93	-	-	77,303.93
Capital Projects Fund	532,906.21	4,743,530.73	4,560,690.05	-	715,746.89	2,449,887.62	-	3,165,634.51
Business Funds:								
Sewer Utility	263,767.33	309,791.29	277,399.43	-	296,159.19	-	-	296,159.19
Water Utility	36,041.35	567,358.19	458,915.55	-	144,483.99	7,230.20	-	151,714.19
Electric Utility	1,221,994.13	4,274,319.22	4,754,138.06	-	742,175.29	232,833.30	-	975,008.59
Sewer Revolving Loan	71,953.36	96,119.27	101,356.92	-	66,715.71	-	-	66,715.71
Trust Funds:								
Industrial Loan and Development	8,030.04	15,028.49	15,000.00	-	8,058.53	-	-	8,058.53
Cemetery Perpetual Care	111,648.67	4,767.56	17,859.24	-	98,556.99	1,025.00	-	99,581.99
Raymond Memorial Park	5,987.64	39.61	-	-	6,027.25	-	-	6,027.25
Fire Insurance Proceeds	-	5,002.35	5,002.35	-	-	-	-	-

The notes to the financial statement are an integral part of this statement.



CITY OF GIRARD, KANSAS

Summary of Cash Receipts, Expenditures, and Unencumbered Cash
Regulatory Basis

For the Year Ended December 31, 2012

Funds	Beginning		Expenditures	Ending		Plus Accounts Payable and Encumbrances	Ending Cash Balance
	Unencumbered Cash Balances	Cash Receipts		Unencumbered Cash Balances	Unencumbered Cash Balances		
Trust Funds: (Continued)							
Community Development Block Grant	\$0.99	-	\$0.99	-	-	-	-
Total Primary Government	2,553,048.05	13,360,805.06	13,100,919.85	2,812,933.26	2,721,038.00	5,533,971.26	
Related Municipal Entities:							
Girard Public Library	102,653.47	257,060.36	251,583.84	108,129.99	-	108,129.99	
Raymond Community Home	44,320.32	5,214.19	10,811.41	38,723.10	-	38,723.10	
Total Related Municipal Entities	146,973.79	262,274.55	262,395.25	146,853.09	-	146,853.09	
Total Reporting Entity	\$2,700,021.84	\$13,623,079.61	\$13,363,315.10	\$2,959,786.35	\$2,721,038.00	\$5,680,824.35	

Composition of Cash:

Cash on hand	\$425.00
Deposit accounts	3,328,619.34
Certificates of deposit.....	2,204,926.92
	<u>5,533,971.26</u>

Related Municipal Entity Accounts:

Girard Public Library	108,129.99
Raymond Community Home	38,723.10
Total Related Municipal Entities	<u>146,853.09</u>
Total Reporting Entity	<u>\$5,680,824.35</u>

The notes to the financial statement are an integral part of this statement.



CITY OF GIRARD, KANSAS

Notes to the Financial Statement
For the Year Ended December 31, 2012

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statement of the City of Girard, Kansas has been prepared in accordance with the State of Kansas regulatory basis of accounting for Kansas Municipalities, and is designed to show compliance with the cash basis and budget laws of the State of Kansas. The Kansas Municipal Audit and Accounting Guide (KMAAG), as approved by the director of the Kansas Division of Accounts and Reports, establishes the guidelines for the regulatory basis of accounting in the state of Kansas. The more significant of the City's accounting policies follow.

Reporting Entity

The City of Girard, Kansas (the City) is a municipal corporation governed by an elected five-member council. The financial statement presents the City of Girard, Kansas (the primary government) and its related municipal entities. Related municipal entities may be included in the City's reporting entity because of the significance of their operational or financial relationships with the City.

The following is a brief review of potential related municipal entities:

Discretely Presented Related Municipal Entities

The related municipal entity section of the financial statement includes the financial data of the discretely presented related municipal entities. These related municipal entities are reported separately to emphasize that they are legally separate from the City. The governing bodies of these component units are appointed by the City.

Girard Public Library

The City of Girard Library Board operates the City's public library. Acquisition or disposition of real property by the Board must be approved by the City.

Raymond Community Home

The City of Girard Raymond Community Home Board operates the City's Community Home. The Community Board can sue and be sued. Bond issuances must be approved by the City.

The Girard Housing Authority operates the City's housing projects. The Housing Authority can sue and be sued, and can buy, sell, or lease real property. Bond ordinances must be approved by the City. The Housing Authority's financial statements should be included with the City's financial statement.

There are no other related municipal entities the City should be accounting for in the it's financial statement.

The City has elected to exclude the Girard Housing Authority from the basic financial statement.



1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Presentation - Fund Accounting

A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restriction, or limitations.

The following types of funds comprise the financial activities of the City:

General Fund – the chief operating fund used to account for all resources except those required to be accounted for in another fund.

Special Purposes Funds – used to account for the proceeds of specific tax levies and other specific revenue sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

Capital Project Funds – used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

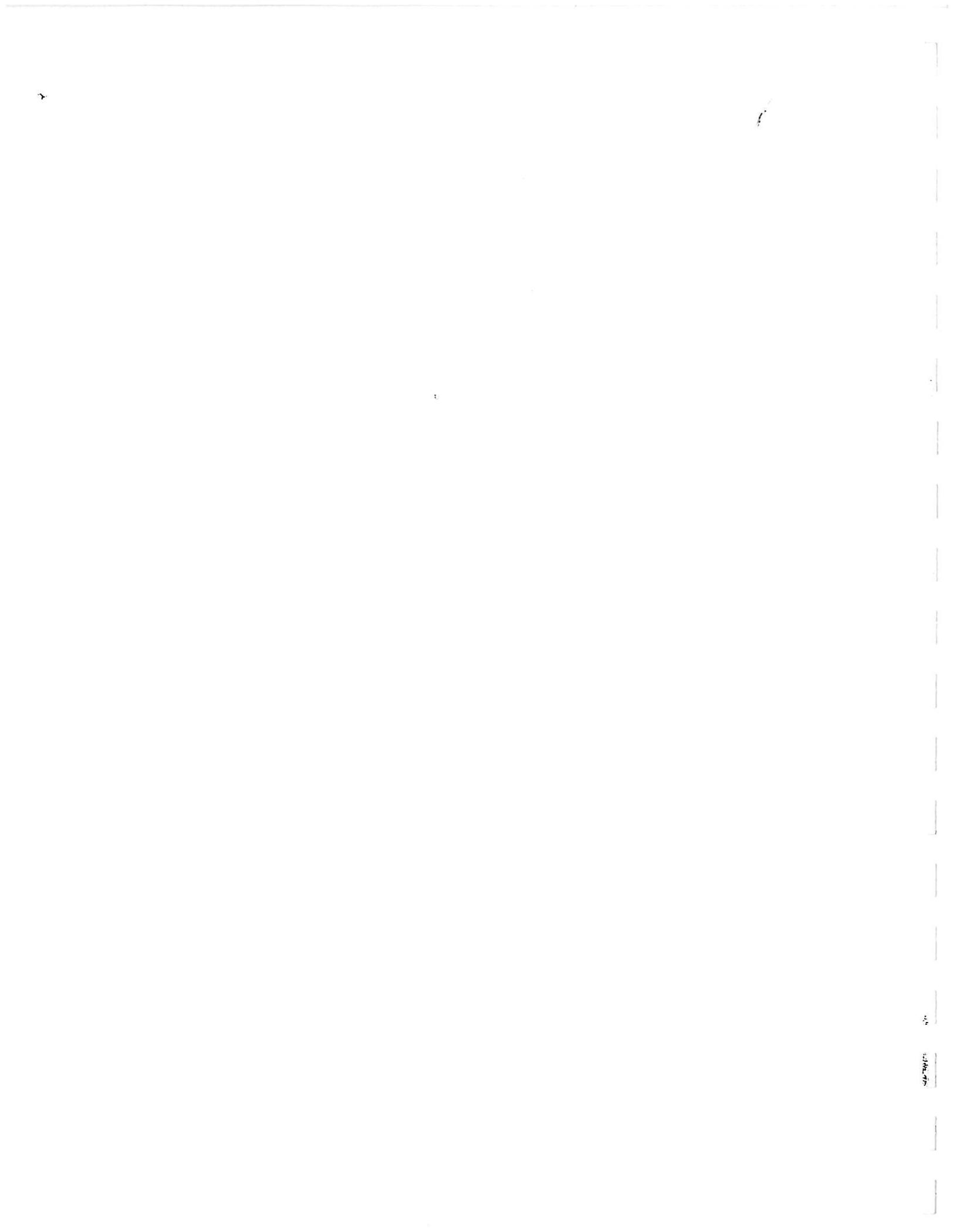
Bond and Interest Fund – used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

Business Funds - funds financed in whole or part by fees charged to users of the goods or services (i.e. enterprise and internal service funds, etc.).

Trust Funds - funds used to report assets held in trust for the benefit of the municipal financial reporting entity (i.e. pension funds, investment trust funds, private purpose trust funds which benefit the municipal reporting entity, scholarship funds, etc.)

Regulatory Basis of Accounting and Departures from Accounting Principles Generally Accepted in the United States of America

The KMAAG regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis revenues and regulatory basis expenditures for the year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.



1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The basis of presentation described above results in a financial statement presentation which shows cash receipts, cash disbursements, cash and unencumbered cash balances, and expenditures compared to budget. Balance sheets that would have shown non-cash assets such as receivables, inventories and prepaid expenses; liabilities such as deferred revenue and matured principal and interest payable; and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of fund balance, encumbrances outstanding at year end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the year in accordance with accounting principles generally accepted in the United States of America. Capital assets that account for the land, buildings and equipment owned by the municipality are not presented in the financial statement. Also, long-term debt such as general obligation bonds, revenue bonds, capital leases, temporary notes and compensated absences are not presented in the financial statement.

As previously discussed, the Girard Housing Authority, a related municipal entity, has been omitted from this financial statement.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the regulatory basis of accounting.

Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds, and business funds. The statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1st.
2. Publication in the local newspaper on or before August 5th of the proposed budget and the notice of public hearing.
3. Public hearing on or before August 15th, but at least ten days after publication of the notice of hearing.
4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. No fund budgets were amended in 2012.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.



1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)
Budgetary Information (Continued)

Annual operating budgets are prepared using the cash basis of accounting, modified further by the recording of accounts payable and encumbrances. Revenues are recognized when cash is received. Expenditures include cash disbursements, accounts payable, and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital project funds, fiduciary funds, reserve accounts established by bond ordinances, and the following special revenue funds:

- Capital Improvements Fund (K.S.A. 12-1, 118)
- Golf Equipment Reserve Fund (K.S.A. 12-1, 117)

Spending in funds, which are not subject to the legal annual operating budget requirements are controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

Deposits and Investments

Cash includes amounts in checking accounts, interest-bearing Super NOW accounts, savings accounts, and certificates of deposit. Kansas statutes permit investment in savings accounts, certificates of deposit, repurchase agreements and, in certain cases, obligations of the U.S. Treasury.

Compensated Absences

All regular full-time employees are eligible for vacation benefits. Employees are allowed to accumulate and carry forward a maximum of 25 days. Hours accumulated and not taken in excess of these limits at December 31 of each year are lost by the employees. New employees must work a minimum of twelve months to utilize earned vacation benefits. Unused vacation benefits are paid to employees when employment with the City terminates.

All regular full-time employees are also eligible for sick leave benefits. Employees accrue sick leave at the rate of 12 days per year with a maximum of 60 days. Unused sick leave benefits are lost to employees when employment with the City terminates.

The City accrues a liability for compensated absences which meet the following criteria:

1. The City's obligation relating to employees' rights to receive compensation for future absences is attributable to employees' services already rendered.
2. The obligation relates to rights that vest or accumulate.
3. Payment of the compensation is probable and can be reasonably estimated.

In accordance with the above criteria, the City has accrued a liability for vacation pay which has been earned but not taken by City employees. The liability for compensated absences is recorded in the general long-term debt account group since it is anticipated that none of the liability will be liquidated with available financial resources.



1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

Pension Plan

Substantially all full-time City employees are members of the State of Kansas Public Employees Retirement System or the State of Kansas Police and Fire Retirement System, both of which are multi-employer statewide pension plans. The City's policy is to fund all pension costs accrued; such costs to be funded are actuarially determined annually by the State.

Termination and Post Employment Benefits

No termination benefits are provided to City employees when employment with the City ends except for the accrued compensated absences as discussed in Note 1.

As provided by K.S.A. 12-5040, the City allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the local government is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in the financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the government makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured. There is no cost to the City under this program.

Property Taxes

In accordance with governing state statutes, property taxes levied during the current year are a revenue source to be used to finance the budget of the ensuing year. Taxes are assessed on a calendar year basis and become a lien on the property on November 1st of each year. The County Treasurer is the tax collection agent for all taxing entities within the County. Property owners have the option of paying one-half or the full amount of the taxes levied on or before December 20th during the year levied with the balance to be paid on or before May 10th of the ensuing year. State statutes prohibit the County Treasurer from distributing taxes collected in the year levied prior to January 1 of the ensuing year. Consequently, taxes levied during the current year are not due and receivable until the ensuing year. At December 31st, such taxes are a lien on the property.

2. **STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

Compliance With Kansas Statutes

This financial statement and the regulatory-required supplementary information is designed to show compliance with the cash basis and budget laws of Kansas. The City was in apparent compliance with these laws.

3. **DEPOSITS AND INVESTMENTS**

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.



3. **DEPOSITS AND INVESTMENTS** (Continued)

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices, but has limited the investments to time deposits at local banks.

Concentration of credit risk. State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial credit risk – deposits. Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The City does not have any designated "peak periods". All deposits were legally secured at December 31, 2012.

At December 31, 2012 the City's carrying amount of deposits was \$5,533,545.27 and the bank balance was \$5,744,544.07. The bank balance was held by two banks resulting in a concentration of credit risk. Of the bank balance, \$539,956.59 was covered by federal depository insurance, \$5,204,587.48 was collateralized with securities totaling \$5,914,706.66 held by the pledging financial institutions' agents in the City's name.

4. **DISCLOSURES FOR RELATED MUNICIPAL ENTITIES**

GIRARD PUBLIC LIBRARY

The Library's basis of accounting is the same as the City's basis as described in Note 1. The Library is not subject to the budgetary statutes applicable to Cities in the State of Kansas. Cash consists of deposits in bank accounts fully secured by FDIC insurance. The Library participates in the KPER's retirement system referred to in Note 7. The Library's employer contributions for 2012, 2011, and 2010, equaled \$9,358.40, \$8,380.82, and \$6,412.94, respectively. The Library manages exposure to various risks of loss due to torts; theft of, damage to, and destruction to assets; errors and omissions; and injuries to employees by purchasing various insurance policies. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.

RAYMOND COMMUNITY HOME

The Community Home's basis of accounting is the same as the City's basis as described in Note 1. The Community Home is not subject to the budgetary statutes applicable to Cities in the State of Kansas. Cash consists of deposits in bank accounts fully secured by FDIC insurance. The Community Home manages exposure to various risks of loss due to torts; theft of, damage to, and destruction to assets; errors and omissions; and injuries to employees by purchasing various insurance policies. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.



5. **CUSTOMER DEPOSITS**

Utility customers are required to make cash deposits to the City when starting new service. The deposits are refunded to the customers when service is terminated. Currently, the City has \$51,399.32 of customers' deposits, of which \$44,169.12 is included with Electric Utility Fund and \$7,230.20 is included with Water Utility Fund cash in the financial statement.

6. **MAJOR SUPPLIER**

The City provides electric services to its residents. Presently the electricity is purchased from Kansas Power Pool. During 2012 the City paid \$2,167,645.59 for 36,846,372 kilowatts.

7. **DEFINED BENEFIT PENSION PLANS**

Plan Description

The City participates in the Kansas Public Employees Retirement System (KPERS), and the Kansas Police and Firemen's Retirement System (KP&F). Both are part of a cost-sharing multiple-employer defined benefit pension plan as provided by Kansas law. KPERS and KP&F provide retirement benefits, life insurance, disability income benefits, and death benefits. Kansas law establishes and amends benefit provisions. KPERS and KP&F issue a publicly available financial report (only one is issued) that includes financial statements and required supplementary information. Those reports may be obtained by writing to KPERS (611 S Kansas, Suite 100; Topeka, Kansas 66603) or by calling 1-888-275-5737.

Funding Policy

K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. Effective July 1, 2009 KPERS has two benefit structures and funding depends on whether the employee is a Tier 1 or Tier 2 member. Tier 1 members are active and contributing members hired before July 1, 2009. Tier 2 members were first employed in a covered position on or after July 1, 2009. Kansas law establishes the KPERS member-employee contribution rate at 4% of covered salary for Tier 1 members and at 6% of covered salary for Tier 2 members. K.S.A. 74-4975 establishes KP&F member-employee contribution rate at 7% of covered salary. The employer collects and remits member-employee contributions according to the provisions of Section 414(h) of the Internal Revenue Code. Kansas law provides that employer contribution rates be determined annually based on the results of an annual actuarial valuation. KPERS and KP&F are funded on an actuarial reserve basis. State law sets a limitation on annual increases in the employer contribution rates. The KPERS employer rate established by statute is 8.34% from January 1, 2012 to December 31, 2012. The City's employer contributions to KPERS for the years ending December 31, 2012, 2011, and 2010, were \$83,674.99, \$82,139.78, and \$104,003.70, respectively, equal to the statutory required contribution for each year. The KP&F uniform participating employer rate established for the calendar year 2012 is 16.54%. Employers participating in KP&F can also make contributions to amortize the liability for past service costs, if any, which is determined separately for each participating employer. The City chose not to do this. 2011 was the first year that the City participated in KP&F. The City's contributions to KP&F for the years ending December 31, 2012 and 2011 were \$61,130.42 and \$54,891.24, respectively, which is equal to the statutory required contributions for the year.



8. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; employees' health and life; and natural disasters. The City manages these risks of loss through various insurance policies. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.

9. INTERFUND TRANSFERS

Operating transfers were as follows:

<u>From</u>	<u>To</u>	<u>Statutory Authority</u>	<u>Amount</u>
General	Golf Equipment Reserve	K.S.A. 12-1,117	\$ 4,000
Electric Utility	General	K.S.A. 12-825d	555,400
Electric Utility	Library	K.S.A. 12-825d	38,690
Electric Utility	Industrial Loan & Development	K.S.A. 12-825d	15,000
Electric Utility	Employee Benefits	K.S.A. 12-825d	62,000
Water Utility	General	K.S.A. 12-825d	56,000
Water Utility	Employee Benefits	K.S.A. 12-825d	20,000
Sewer Utility	General	K.S.A. 12-825d	24,000
Sewer Utility	Sewer Revolving Loan	K.S.A. 12-825d	96,000
Sewer Utility	Employee Benefits	K.S.A. 12-825d	24,000
Special Highway	General	K.S.A. 79-2934	12,000
Water Utility	Fire Station Bond & Interest	K.S.A. 12-825d	15,000
Electric Utility	Fire Station Bond & Interest	K.S.A. 12-825d	162,000
Electric Utility	Capital Improvement	K.S.A. 12-825d	500,000

10. SUBSEQUENT EVENTS

Management has evaluated events and transactions occurring subsequent to December 31, 2012 through June 24, 2013. During this period, there were no subsequent events requiring recognition in the financial statement or disclosure in the notes to the financial statement, except as follows: The City entered into a loan agreement with the Kansas Department of Health and Environment on June 3, 2013. The City will borrow \$3,228,900 to pay all costs on a project to upgrade the City's water towers. The loan has an interest rate of 2.31% and is payable in semi-annual payments of \$98,246.74 until February 1, 2035.

11. CAPITAL PROJECTS

Capital project authorizations with approved change orders compared with cash disbursements and accounts payable from inception are as follows:

	<u>Project Authorization</u>	<u>Cash Disbursements & Accounts Payable To Date</u>
Water Project and Sports Complex	\$ 961,000	\$ 987,663
Sewer Project	640,000	147,071
Wastewater Project	5,170,000	3,730,863



12. LONG-TERM OBLIGATIONS

Long-term obligations of the City consist of the following:

General Obligation Bonds

General Obligation Sales Tax Refunding Bonds, Series 2009A, payable in semi-annual installments of \$80,000 to \$115,000, plus interest at 1.50% to 3.10% maturing December 1, 2016.

General Obligation Sales Tax Refunding Bonds, Series 2011, payable in semi-annual installments of \$12,000 to \$55,000, plus interest at 3.00% to 4.15% maturing November 1, 2026.

General Obligation Bonds, Series 2012, payable in full on May 1, 2014, plus interest payable in semi-annual interest installments of \$12,438.25.

General Obligation Temporary Notes

General Obligation Temporary Note, Series 2009B, payable in semi-annual interest payments at 1.85%, with principal of \$374,000 due May 1, 2012. This note was renewed on May 1, 2012 for \$376,000 due on May 1, 2013 plus interest payments at 1.20%.

General Obligation Temporary Note, Series 2010, payable in annual interest payments at 1.50% with principal of \$640,000 due May 1, 2012.

Revolving Loan

Revolving Loan from the Kansas Department of Health and Environment, dated December 22, 1994, payable in semi-annual installments of \$50,678.46, including interest at 3.94%, maturing September 1, 2015.

Revolving Loan from Kansas Department of Transportation, dated September 17, 2007, payable in semi-annual installments of approximately \$155,000, including interest at 3.94%, maturing August 1, 2012.

Refunding Certificates of Participation

City Hall and Fire Station, dated June 29, 2006, payable in semi-annual interest only payments until December 2010, and then semi-annual interest and annual principal payments ranging from \$8,486.25 to \$373,486.25, including interest at 4.10% to 4.65%, maturing December 1, 2019.

Capital Lease Obligations

2009 International truck, originally for \$154,000, payable in semi-annual payments of \$7,554.40, including interest at 3.95%, maturing July 1, 2012.

2008 John Deere Mower, John Deere 14 Bushel, originally for \$9,850, payable in semi-annual payments of \$1,329, including interest at 3.42%, maturing March 17, 2013.

2007 John Deere wide area mower, 2006 John Deere Gas Greens Mower, and 2003 Toro, originally for \$66,509, payable in semi-annual payments of \$8,796, including interest at 3.42%, maturing March 17, 2013.



12. LONG-TERM OBLIGATIONS (Continued)

Trenching Buckets, Hydraulic Angle Tilt Grading bucket, Hydraulic Breaker, Hydraulic Thumb, originally for \$61,392, payable in semi-annual payments of \$8,325 including interest at 3.69%, maturing April 13, 2013.

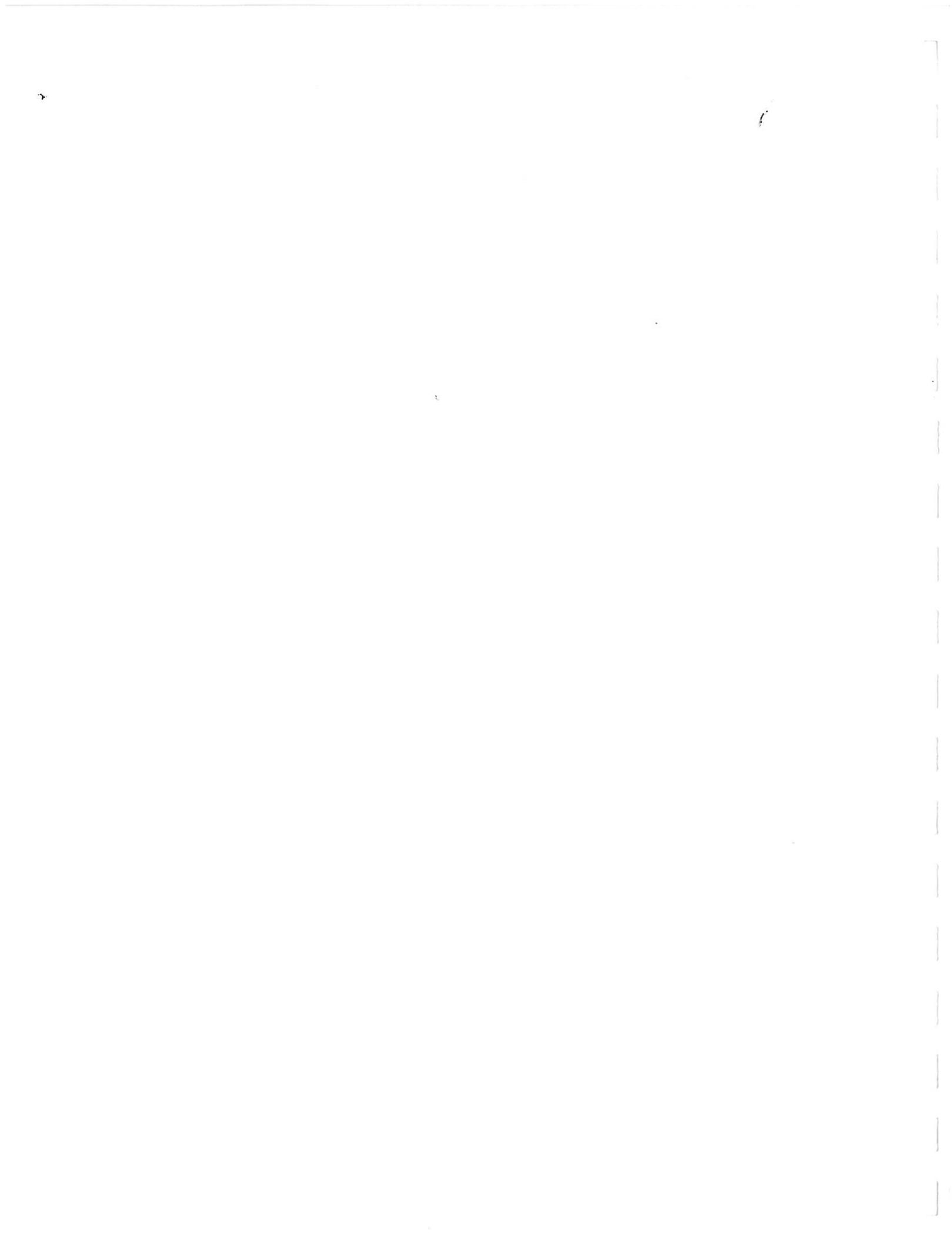
2011 Freightliner Truck, originally for \$98,500, payable in semi-annual payments of \$17,127 including interest at 3.23%, maturing June 30, 2013.

Dispatch fire equipment, originally for \$22,786, payable in semi-annual payments of \$4,001, including interest at 3.03%, maturing September 8, 2013.

3 F150 Crew Cabs, originally for \$72,258, payable in semi-annual payments of \$12,672, including interest at 2.94%, maturing October 20, 2013.

Golf Carts, originally for \$57,651, payable in semi-annual payments of \$10,107, including interest at 2.94%, maturing February 1, 2014.

Current maturities of long-term debt and interest for the next five years and in five year increments through maturity are recorded on the following three pages:



12. LONG TERM OBLIGATIONS (Continued)

Issue	Interest Rates	Date of Issue	Amount of Issue	Date of Final Maturity	Balances Beginning of Year	Additions / New Debt	Reductions / Principal Paid	Balances End of Year	Interest Paid
<u>General Obligation Bonds</u>									
Series 2009A	1.50% - 3.10%	3/1/2009	\$ 835,000	12/1/2016	\$ 525,000	\$ -	\$ 110,000	\$ 415,000	\$ 14,010
Series 2011	3.00% - 4.15%	4/11/2011	587,000	11/1/2026	587,000	-	12,000	575,000	31,337
Series 2012	0.55%	5/1/2012	4,523,000	5/1/2014	-	4,523,000	-	4,523,000	12,438
Total General Obligation Bonds					1,112,000	4,523,000	122,000	5,513,000	57,785
<u>General Obligation Temporary Notes</u>									
Series 2009B	1.20%	5/1/2009	961,000	5/1/2013	\$ 374,000	\$ 2,000	\$ -	\$ 376,000	\$ 3,460
Series 2010	1.50%	5/1/2010	640,000	5/1/2012	640,000	-	640,000	-	4,800
Total General Obligation Bonds					1,014,000	2,000	640,000	376,000	8,260
<u>Kansas Revolving Loans</u>									
Sewer Revolving Loan	3.94%	12/22/1994	1,486,105	9/1/2015	371,725	-	87,565	284,160	13,792
KDOT Street Project	3.94%	9/17/2007	700,000	8/1/2012	140,848	-	140,848	-	4,055
Total Kansas Revolving Loans					512,572	-	228,413	284,160	17,847
<u>Certificates of Participation</u>									
Refunding, Series 2006	4.10% to 4.65%	6/29/2006	1,625,000	12/1/2019	1,405,000	-	120,000	1,285,000	55,855
<u>Capital Leases</u>									
2009 International Truck	3.95%	7/3/2008	154,000	7/1/2012	32,643	-	32,643	-	970
Cemetery Mower	3.42%	3/17/2009	9,850	3/17/2013	3,844	-	2,548	1,296	111
Golf Mower and Truck	3.42%	3/17/2009	66,509	3/17/2013	25,956	-	17,205	8,751	748
2009 Kubota Mini	3.69%	4/13/2009	61,392	4/13/2013	24,075	-	15,889	8,186	762
2011 Freightliner Truck	3.23%	11/30/2010	98,500	6/30/2013	49,541	-	32,837	16,704	1,417
Dispatch Fire Equipment	3.03%	9/8/2010	22,786	9/8/2013	15,416	-	7,592	7,823	410
3 F150 Crew Cabs	2.94%	10/20/2010	72,258	10/20/2013	48,767	-	24,048	24,719	1,296
Golf Carts	2.94%	2/4/2011	57,651	2/1/2014	48,370	-	18,930	29,440	1,284
					248,612	-	151,691	96,920	6,998
<u>Compensated Absences</u>									
Vacation	N/A	N/A	N/A	N/A	73,954	-	800	73,154	N/A
Totals					\$ 4,366,139	\$ 4,525,000	\$ 1,262,904	\$ 7,628,234	\$ 146,744



12. LONG TERM OBLIGATIONS (Continued)

Issue	2013	2014	2015	2016	2017	2018 to 2022	2023 to 2027	Totals
<u>PRINCIPAL</u>								
<u>General Obligation Bonds</u>								
Series 2009A	\$ 110,000	\$ 110,000	\$ 115,000	\$ 80,000	\$ -	\$ -	\$ -	\$ 415,000
Series 2011	30,000	30,000	35,000	35,000	35,000	210,000	200,000	575,000
Series 2012	-	4,523,000	-	-	-	-	-	4,523,000
Total General Obligation Bonds	140,000	4,663,000	150,000	115,000	35,000	210,000	200,000	5,513,000
<u>General Obligation Temporary Notes</u>								
Series 2009B	376,000	-	-	-	-	-	-	376,000
Total General Obligation Bonds	376,000	-	-	-	-	-	-	376,000
<u>Revolving Loans</u>								
Sewer Revolving Loan	91,049	94,672	98,439	-	-	-	-	284,160
Total Kansas Revolving Loans	91,049	94,672	98,439	-	-	-	-	284,160
<u>Certificates of Participation</u>								
Refunding, Series 2006	125,000	130,000	140,000	145,000	185,000	560,000	-	1,285,000
Total Certificates of Participation	125,000	130,000	140,000	145,000	185,000	560,000	-	1,285,000
<u>Capital Leases</u>								
Cemetery Mower	1,296	-	-	-	-	-	-	1,296
Golf Mower and Truck	8,751	-	-	-	-	-	-	8,751
2009 Kubota Mini	8,186	-	-	-	-	-	-	8,186
2011 Freightliner Truck	16,704	-	-	-	-	-	-	16,704
Dispatch Fire Equipment	7,823	-	-	-	-	-	-	7,823
3 F150 Crew Cabs	24,719	-	-	-	-	-	-	24,719
Golf Carts	19,491	9,949	-	-	-	-	-	29,440
Total Capital Leases	86,971	9,949	-	-	-	-	-	96,920
<u>Compensated Absences</u>								
Vacation	73,154	-	-	-	-	-	-	73,154
Total Principal	\$ 892,174	\$ 4,897,621	\$ 388,439	\$ 260,000	\$ 220,000	\$ 770,000	\$ 200,000	\$ 7,628,234



12. LONG TERM OBLIGATIONS (Continued)

Issue	2013	2014	2015	2016	2017	2018 to 2022	2023 to 2027	Totals
INTEREST								
<u>General Obligation Bonds</u>								
Series 2009A	\$ 11,535	\$ 8,785	\$ 5,815	\$ 2,480	\$ -	\$ -	\$ -	\$ 28,615
Series 2011	19,930	19,030	18,130	17,080	15,995	61,628	20,793	172,585
Series 2012	24,877	12,438	-	-	-	-	-	37,315
Total General Obligation Bonds	56,342	40,253	23,945	19,560	15,995	61,628	20,793	238,515
<u>General Obligation Temporary Notes</u>								
Series 2009B	4,512	-	-	-	-	-	-	4,512
Total General Obligation Bonds	4,512	-	-	-	-	-	-	4,512
<u>Revolving Loans</u>								
Sewer Revolving Loan	10,308	10,308	9,603	-	-	-	-	30,219
Total Kansas Revolving Loans	10,308	10,308	9,603	-	-	-	-	30,219
<u>Certificates of Participation</u>								
Refunding, Series 2006	62,725	57,685	52,373	46,783	40,623	60,015	-	320,203
Total Certificates of Participation	62,725	57,685	52,373	46,783	40,623	60,015	-	320,203
<u>Capital Leases</u>								
Cemetery Mower	22	-	-	-	-	-	-	22
Golf Mower and Truck	152	-	-	-	-	-	-	152
2009 Kubota Mini	150	-	-	-	-	-	-	150
2011 Freightliner Truck	272	-	-	-	-	-	-	272
Dispatch Fire Equipment	177	-	-	-	-	-	-	177
3 F150 Crew Cabs	548	-	-	-	-	-	-	548
Golf Carts	724	146	-	-	-	-	-	870
Total Capital Leases	2,046	146	-	-	-	-	-	2,192
Total Interest	\$ 135,932	\$ 108,392	\$ 85,921	\$ 66,343	\$ 56,618	\$ 121,643	\$ 20,793	\$ 595,641
Total Debt Service	\$ 1,028,106	\$ 5,006,014	\$ 474,360	\$ 326,343	\$ 276,618	\$ 891,643	\$ 220,793	\$ 8,223,874



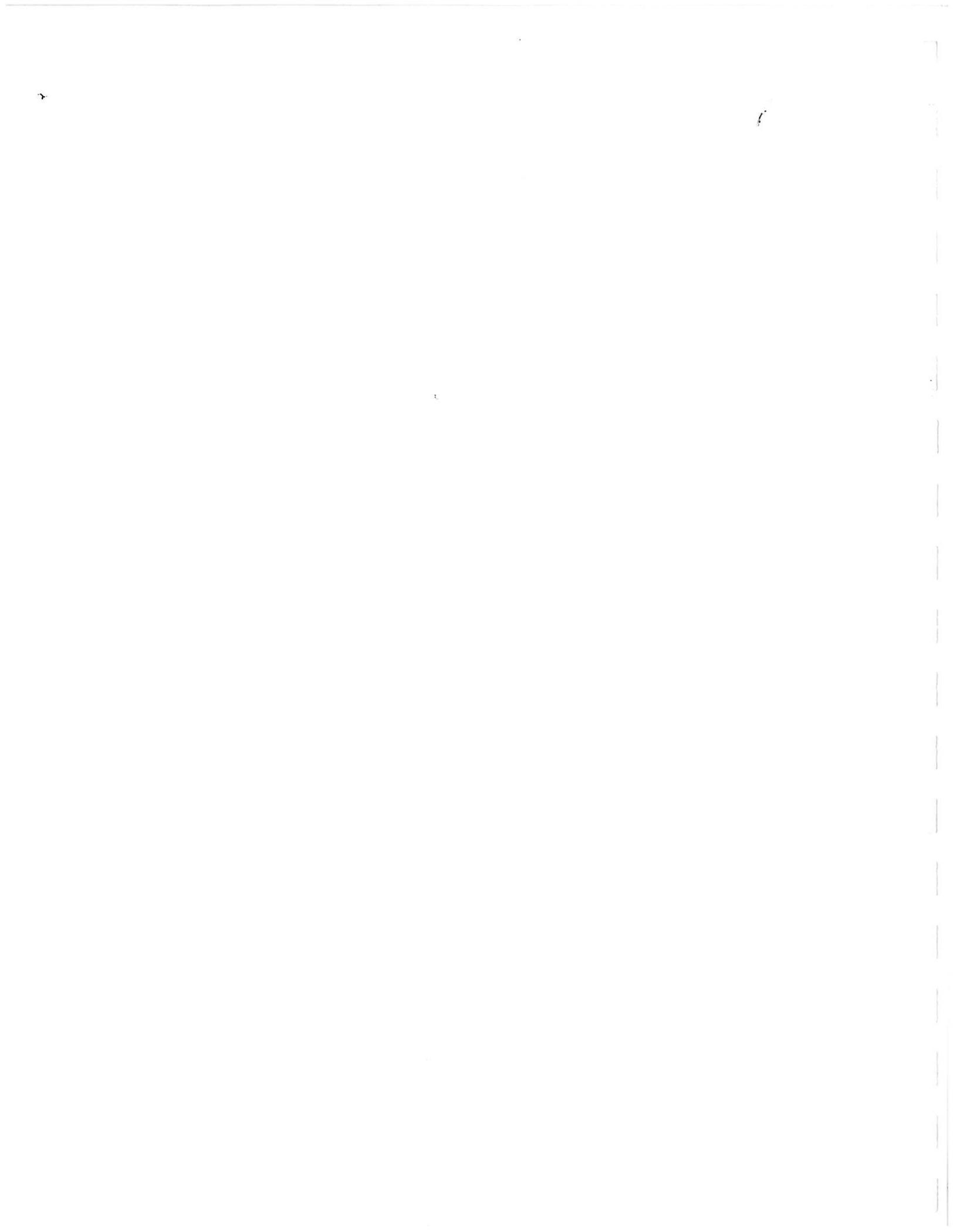
CITY OF GIRARD, KANSAS
For the Year Ended December 31, 2012

REGULATORY-REQUIRED
SUPPLEMENTARY INFORMATION



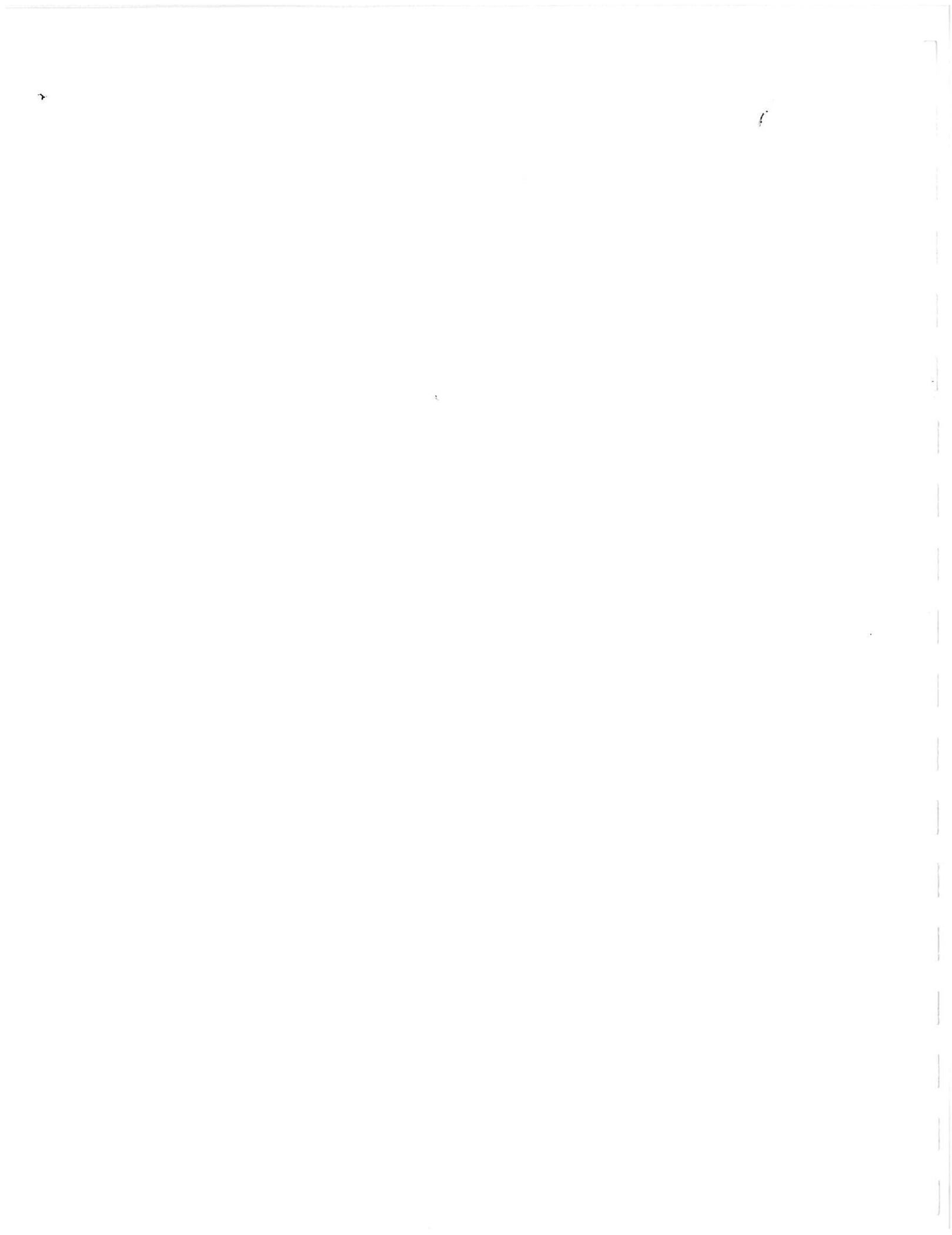
CITY OF GIRARD, KANSAS
 Summary of Expenditures - Actual and Budget
 Regulatory Basis
 For the Year Ended December 31, 2012

Funds	Certified Budget	Adjustment for Qualifying Budget Credits	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance - Over (Under)
General Fund	\$1,520,969.00	\$356.95	\$1,521,325.95	\$1,500,505.97	(\$20,819.98)
Special Purpose Funds:					
Employee Benefits	410,000.00	-	410,000.00	378,134.07	(31,865.93)
Library Employee Benefits Library	65,000.00 163,409.00	- -	65,000.00 163,409.00	65,000.00 163,409.00	- -
Special Fire Equipment and Law Enforcement Special Highway	36,560.00 112,600.00	- 129.66	36,560.00 112,729.66	33,377.74 102,930.47	(3,182.26) (9,799.19)
Special Parks and Recreation Bond and Interest Funds:	15,000.00	-	15,000.00	15,000.00	-
'95 General Obligation Bond and Interest Fire Station Bond and Interest	-	-	-	-	-
'01 General Obligation Library Bond & Interest KDOT Bond and Interest	187,498.00 124,060.00 146,397.00	- - 31.77	187,498.00 124,060.00 146,428.77	176,855.08 124,010.00 144,902.66	(10,642.92) (50.00) (1,526.11)
Business Funds:					
Water Utility Sewer Utility Electric Utility Sewer Revolving Loan	461,350.00 328,600.00 4,864,506.00 101,400.00	- - - -	461,350.00 328,600.00 4,864,506.00 101,400.00	458,915.55 277,399.43 4,754,138.06 101,356.92	(2,434.45) (51,200.57) (110,367.94) (43.08)
Trust Funds:					
Industrial Loan and Development Cemetery Perpetual Care	18,000.00 20,000.00	- -	18,000.00 20,000.00	15,000.00 17,859.24	(3,000.00) (2,140.76)
Total Reporting Entity	<u>\$8,575,349.00</u>	<u>\$518.38</u>	<u>\$8,575,867.38</u>	<u>\$8,328,794.19</u>	<u>(\$247,073.19)</u>



CITY OF GIRARD, KANSAS
GENERAL FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Taxes and Shared Revenue:			
Ad valorem property tax	\$247,172.50	\$242,476.00	\$4,696.50
Delinquent tax	6,638.31	6,000.00	638.31
Motor vehicle tax	43,632.92	47,220.00	(3,587.08)
Elderly fund distribution	6,999.40	-	6,999.40
Sales and Compensating use tax	278,443.65	310,000.00	(31,556.35)
Franchise tax	66,491.28	90,000.00	(23,508.72)
State special assess tax	500.00	-	500.00
Local liquor tax	1,979.56	1,500.00	479.56
Licenses and Permits	3,667.00	3,050.00	617.00
Charges for Services			
Swimming pool fees	10,460.90	9,700.00	760.90
Golf fees and cart rental	110,202.22	70,000.00	40,202.22
Golf course equipment reserve	6,324.00	4,000.00	2,324.00
Grave openings	9,400.00	9,000.00	400.00
Fire protection fees	1,065.00	1,000.00	65.00
Copying fees	187.30	-	187.30
Other fees	1,100.00	1,000.00	100.00
Fines, Forfeitures, and Penalties	22,764.66	18,000.00	4,764.66
Use of Money and Property			
Interest income	601.53	2,000.00	(1,398.47)
Civic Center Rent	-	400.00	(400.00)
Miscellaneous			
Reimbursed expenses	116,695.54	15,330.00	101,365.54
Other	5,253.13	1,000.00	4,253.13
Operating Transfers from Other Funds			
Special Highway	12,000.00	12,000.00	-
Water Utility	56,000.00	56,000.00	-
Sewer Utility	24,000.00	24,000.00	-
Electric Utility	555,400.00	551,400.00	4,000.00
Total Cash Receipts	<u>1,586,978.90</u>	<u>\$1,475,076.00</u>	<u>\$111,902.90</u>



CITY OF GIRARD, KANSAS
GENERAL FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Expenditures			
General Government			
General Government Services			
Personal services	\$147,324.76	\$151,400.00	(\$4,075.24)
Contractual services	160,832.43	74,450.00	86,382.43
Commodities	25,037.48	32,050.00	(7,012.52)
Capital outlay	-	9,000.00	(9,000.00)
Appropriation to			
Raymond Community Home	-	2,000.00	(2,000.00)
Chamber of Commerce	1,500.00	2,500.00	(1,000.00)
Lights on Girard	-	1,500.00	(1,500.00)
Legal Department			
Contractual services	8,105.67	31,400.00	(23,294.33)
Public Safety			
Police Department			
Personal services	245,010.90	254,150.00	(9,139.10)
Contractual services	11,333.17	11,000.00	333.17
Commodities	28,771.02	29,200.00	(428.98)
Capital outlay	4,852.56	4,200.00	652.56
Animal Control Department			
Contractual services	4,902.50	5,000.00	(97.50)
Commodities	-	300.00	(300.00)
Fire Department			
Personal services	148,086.06	165,200.00	(17,113.94)
Contractual services	13,206.19	13,300.00	(93.81)
Commodities	16,964.85	22,400.00	(5,435.15)
Capital outlay	11,859.93	10,280.00	1,579.93
Community Development Department			
Personal services	44,500.18	43,720.00	780.18
Contractual services	700.00	630.00	70.00
Commodities	1,120.07	1,500.00	(379.93)
Municipal Court Department			
Personal services	35,257.61	32,530.00	2,727.61
Contractual services	5,099.00	7,200.00	(2,101.00)
Commodities	1,297.26	700.00	597.26
Street Department			
Personal services	75,662.53	80,400.00	(4,737.47)
Contractual services	4,011.97	6,850.00	(2,838.03)
Commodities	34,034.31	27,900.00	6,134.31
Capital outlay	-	10,000.00	(10,000.00)



CITY OF GIRARD, KANSAS
GENERAL FUND

Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Expenditures (Continued)			
Culture and Recreation			
Parks Department			
Personal services	\$29,358.46	\$28,000.00	\$1,358.46
Contractual services	500.86	1,300.00	(799.14)
Commodities	7,200.54	10,000.00	(2,799.46)
Capital outlay	35,000.00	48,000.00	(13,000.00)
Golf Department			
Personal services	103,994.28	115,900.00	(11,905.72)
Contractual services	9,053.30	9,300.00	(246.70)
Commodities	61,484.81	43,000.00	18,484.81
Capital outlay	490.27	10,000.00	(9,509.73)
Civic Center Department			
Contractual services	2,525.09	3,500.00	(974.91)
Commodities	792.09	-	792.09
Cemetery Department			
Personal services	43,706.84	43,440.00	266.84
Contractual services	1,794.02	3,600.00	(1,805.98)
Commodities	11,169.63	9,700.00	1,469.63
Capital outlay	-	500.00	(500.00)
Debt Service			
Lease Purchase payments	116,628.54	116,629.00	(0.46)
Bond Principal	12,000.00	12,000.00	-
Bond Interest	31,336.79	31,340.00	(3.21)
Operating Transfer to Other Funds			
Golf Equipment Reserve	4,000.00	4,000.00	-
Subtotal Certified Budget		1,520,969.00	
Adjustments for Qualifying Budget Credits			
Reimbursed expenses	-	356.95	(356.95)
Total Expenditures	<u>1,500,505.97</u>	<u>\$1,521,325.95</u>	<u>(\$20,819.98)</u>
Cash Receipts Over (Under) Expenditures	86,472.93		
Unencumbered Cash, Beginning	<u>54,252.15</u>		
Unencumbered Cash, Ending	<u>\$140,725.08</u>		



CITY OF GIRARD, KANSAS
EMPLOYEE BENEFITS FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Taxes			
Ad valorem property tax	\$216,550.16	\$212,428.00	\$4,122.16
Delinquent tax	3,938.55	3,580.00	358.55
Motor vehicle tax	23,852.34	24,992.00	(1,139.66)
Intergovernmental			
COPS Grant	19,388.50	-	19,388.50
Use of Money and Property			
Interest income	310.76	1,000.00	(689.24)
Miscellaneous			
Reimbursed expenses	-	12,000.00	(12,000.00)
Operating Transfers from Other Funds			
Sewer Utility	24,000.00	24,000.00	-
Water Utility	20,000.00	20,000.00	-
Electric Utility	62,000.00	62,000.00	-
Total Cash Receipts	<u>370,040.31</u>	<u>\$360,000.00</u>	<u>\$10,040.31</u>
Expenditures			
General Government			
Personal Services			
Social Security and Medicare	62,340.03	\$65,000.00	(\$2,659.97)
KPERS	28,309.34	28,000.00	309.34
KP&F	60,699.42	58,000.00	2,699.42
Blue Cross/Blue Shield	194,077.89	214,000.00	(19,922.11)
State unemployment	830.01	2,000.00	(1,169.99)
Workers compensation	31,877.38	33,000.00	(1,122.62)
Insurance reserve	-	10,000.00	(10,000.00)
Total Expenditures	<u>378,134.07</u>	<u>\$410,000.00</u>	<u>(\$31,865.93)</u>
Cash Receipts Over (Under) Expenditures	(8,093.76)		
Unencumbered Cash, Beginning	<u>49,876.10</u>		
Unencumbered Cash, Ending	<u>\$41,782.34</u>		



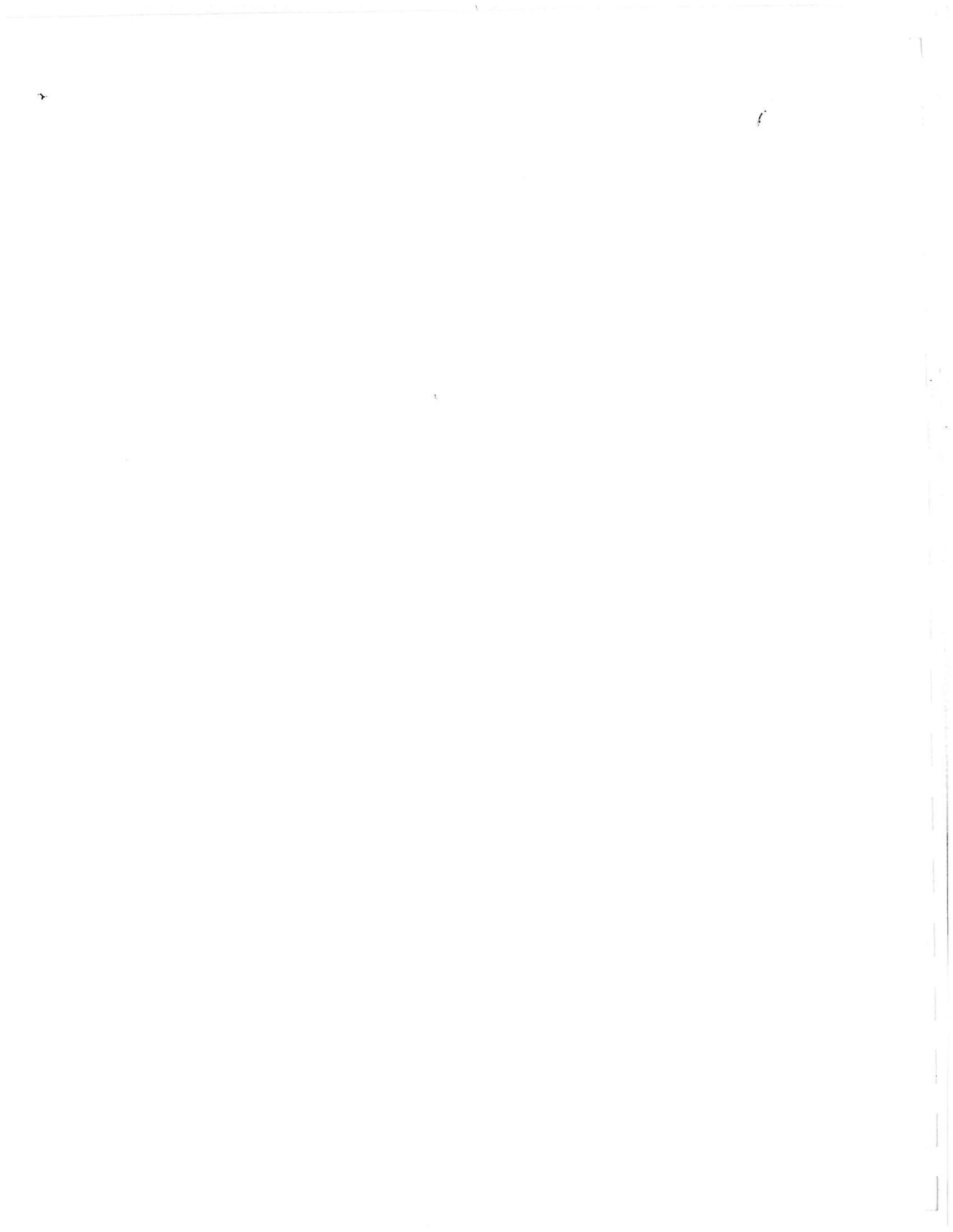
CITY OF GIRARD, KANSAS
LIBRARY EMPLOYEE BENEFITS FUND
 Schedule of Receipts and Expenditures - Actual and Budget
 Regulatory Basis
 For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Taxes			
Ad valorem property tax	\$57,513.74	\$56,415.00	\$1,098.74
Delinquent tax	1,032.17	1,000.00	32.17
Motor vehicle tax	6,904.84	7,585.00	(680.16)
Miscellaneous			
Other	10.33	-	10.33
Total Cash Receipts	<u>65,461.08</u>	<u>\$65,000.00</u>	<u>\$461.08</u>
Expenditures			
Culture and Recreation			
Appropriation to Girard Public Library	65,000.00	\$65,000.00	-
Total Expenditures	<u>65,000.00</u>	<u>\$65,000.00</u>	<u>-</u>
Cash Receipts Over (Under) Expenditures	461.08		
Unencumbered Cash, Beginning	<u>431.04</u>		
Unencumbered Cash, Ending	<u>\$892.12</u>		



CITY OF GIRARD, KANSAS
LIBRARY FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Taxes			
Ad valorem property tax	\$107,066.48	\$105,033.00	\$2,033.48
Delinquent tax	2,427.77	2,228.00	199.77
Motor vehicle tax	15,224.80	16,148.00	(923.20)
Operating Transfers from Other Funds			
Electric Utility Fund	38,689.95	40,000.00	(1,310.05)
Total Cash Receipts	<u>163,409.00</u>	<u>\$163,409.00</u>	<u>-</u>
Expenditures			
Appropriation to			
Girard Public Library	163,409.00	\$163,409.00	-
Library repairs	-	-	-
Total Expenditures	<u>163,409.00</u>	<u>\$163,409.00</u>	<u>-</u>
Cash Receipts Over (Under) Expenditures	-		
Unencumbered Cash, Beginning	-		
Unencumbered Cash, Ending	<u>-</u>		



CITY OF GIRARD, KANSAS
SPECIAL FIRE EQUIPMENT AND LAW ENFORCEMENT FUND

Schedule of Receipts and Expenditures - Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Taxes			
Ad valorem property tax	\$26,773.18	\$26,258.00	\$515.18
Delinquent tax	608.21	200.00	408.21
Motor vehicle tax	3,832.40	4,079.00	(246.60)
Miscellaneous			
Reimbursed expenses	-	-	-
Use of Money and Property			
Interest income	301.00	-	301.00
Total Cash Receipts	<u>31,514.79</u>	<u>\$30,537.00</u>	<u>\$977.79</u>
Expenditures			
Public Safety			
Capital Outlay	33,377.74	\$32,000.00	\$1,377.74
Debt Service			
Capital lease payments	-	4,560.00	(4,560.00)
Subtotal Certified Budget		<u>36,560.00</u>	
Adjustments for Qualifying Budget Credits			
Fire act grant	-	-	-
Total Expenditures	<u>33,377.74</u>	<u>\$36,560.00</u>	<u>(\$3,182.26)</u>
Receipts Over (Under) Expenditures	(1,862.95)		
Unencumbered Cash, Beginning	<u>1,862.95</u>		
Unencumbered Cash, Ending	<u>-</u>		



CITY OF GIRARD, KANSAS
SPECIAL HIGHWAY FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Intergovernmental			
State payments	\$72,345.60	\$74,320.00	(\$1,974.40)
County payments	9,458.62	9,130.00	328.62
KDOT connect link payments	27,024.60	27,000.00	24.60
Miscellaneous			
Reimbursed expenses	129.66	-	129.66
Use of Money and Property			
Interest income	50.88	200.00	(149.12)
Total Cash Receipts	<u>109,009.36</u>	<u>\$110,650.00</u>	<u>(\$1,640.64)</u>
Expenditures			
Highways and Streets			
Personal services	73,046.67	\$80,250.00	(\$7,203.33)
Contractual services	6,128.01	7,900.00	(1,771.99)
Commodities	11,755.79	12,450.00	(694.21)
Operating Transfers to Other Funds			
General Fund	12,000.00	12,000.00	-
Subtotal Certified Budget		<u>112,600.00</u>	
Adjustments for Qualifying Budget Credits			
Reimbursed expenses	-	129.66	(129.66)
Total Expenditures	<u>102,930.47</u>	<u>\$112,729.66</u>	<u>(\$9,799.19)</u>
Cash Receipts Over (Under) Expenditures	6,078.89		
Unencumbered Cash, Beginning	<u>6,030.21</u>		
Unencumbered Cash, Ending	<u>\$12,109.10</u>		



CITY OF GIRARD, KANSAS
CAPITAL IMPROVEMENTS FUND
Schedule of Receipts and Expenditures - Actual
Regulatory Basis
For the Year Ended December 31, 2012

	Actual
Cash Receipts	
Use of Money and Property	
Interest income	\$1,174.77
Miscellaneous	
Other	1,746.76
Operating Transfers from Other Funds	
Electric Utility Fund	500,000.00
Total Cash Receipts	502,921.53
Expenditures	
General Governmental	
Capital outlay	206,432.27
Total Expenditures	206,432.27
Cash Receipts Over (Under) Expenditures	296,489.26
Unencumbered Cash, Beginning	12,167.26
Unencumbered Cash, Ending	\$308,656.52



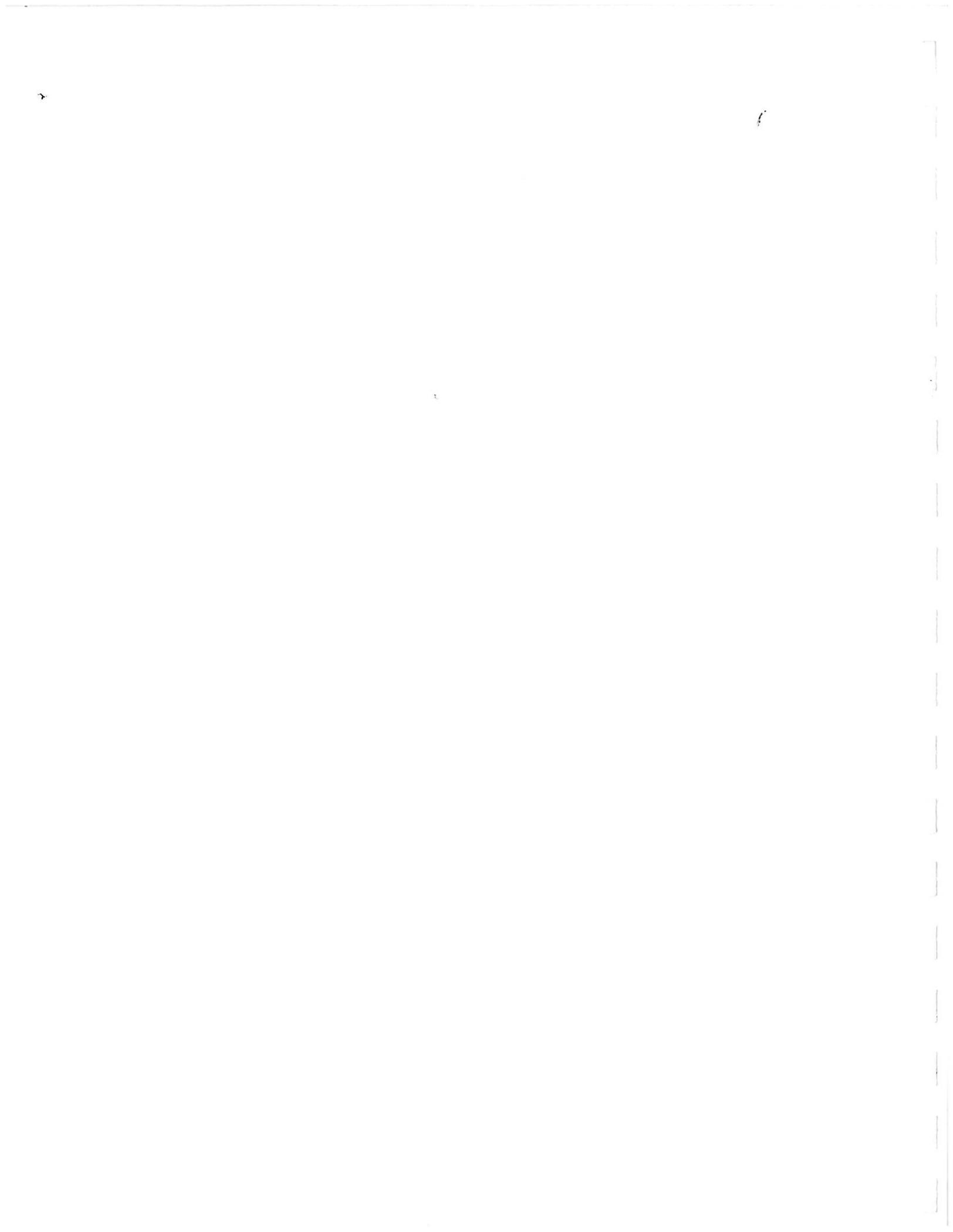
CITY OF GIRARD, KANSAS
SPECIAL PARKS AND RECREATION FUND
 Schedule of Receipts and Expenditures - Actual and Budget
 Regulatory Basis
 For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Intergovernmental			
Local liquor tax	\$1,979.54	\$2,000.00	(\$20.46)
Total Cash Receipts	<u>1,979.54</u>	<u>\$2,000.00</u>	<u>(\$20.46)</u>
Expenditures			
General Governmental			
Capital outlay	15,000.00	\$15,000.00	-
Total Expenditures	<u>15,000.00</u>	<u>\$15,000.00</u>	<u>-</u>
Cash Receipts Over (Under) Expenditures	(13,020.46)		
Unencumbered Cash, Beginning	<u>20,074.05</u>		
Unencumbered Cash, Ending	<u>\$7,053.59</u>		



CITY OF GIRARD, KANSAS
GOLF EQUIPMENT RESERVE FUND
Schedule of Receipts and Expenditures - Actual
Regulatory Basis
For the Year Ended December 31, 2012

	<u>Actual</u>
Cash Receipts	
Operating Transfer from Other Funds	
General	<u>\$4,000.00</u>
Total Cash Receipts	<u>4,000.00</u>
Expenditures	
Culture and Recreation	
Capital Outlay	<u>-</u>
Total Expenditures	<u>-</u>
Cash Receipts Over (Under) Expenditures	4,000.00
Unencumbered Cash, Beginning	<u>12,399.07</u>
Unencumbered Cash, Ending	<u><u>\$16,399.07</u></u>



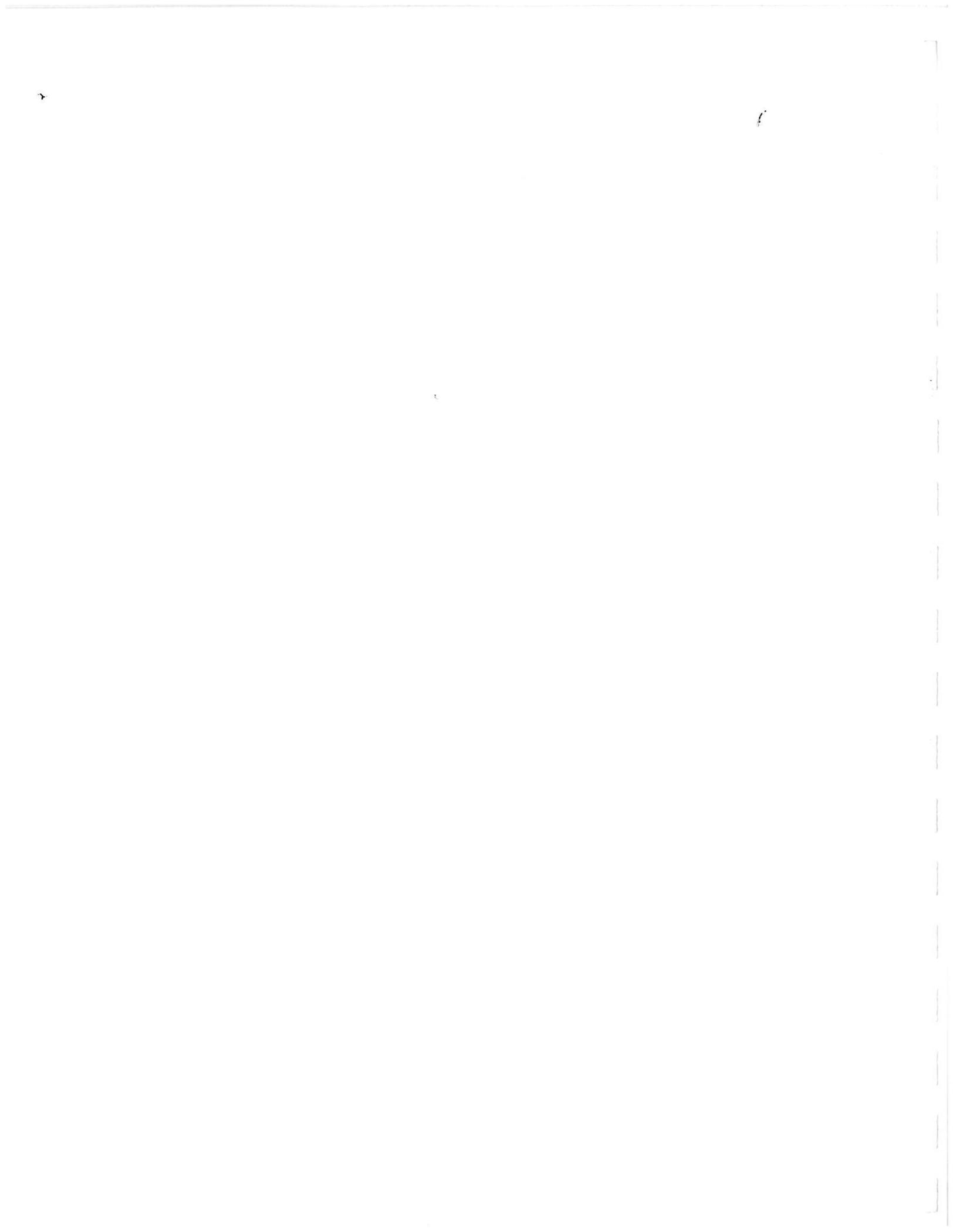
CITY OF GIRARD, KANSAS
'95 GENERAL OBLIGATION BOND AND INTEREST FUND
 Schedule of Receipts and Expenditures - Actual and Budget
 Regulatory Basis
 For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Use of Money and Property			
Interest Income	-	-	-
Total Cash Receipts	-	-	-
Expenditures			
Debt Service			
Bond Principal	-	-	-
Bond Interest	-	-	-
Total Expenditures	-	-	-
Cash Receipts Over (Under) Expenditures	-		
Unencumbered Cash, Beginning	-		
Unencumbered Cash, Ending	-		



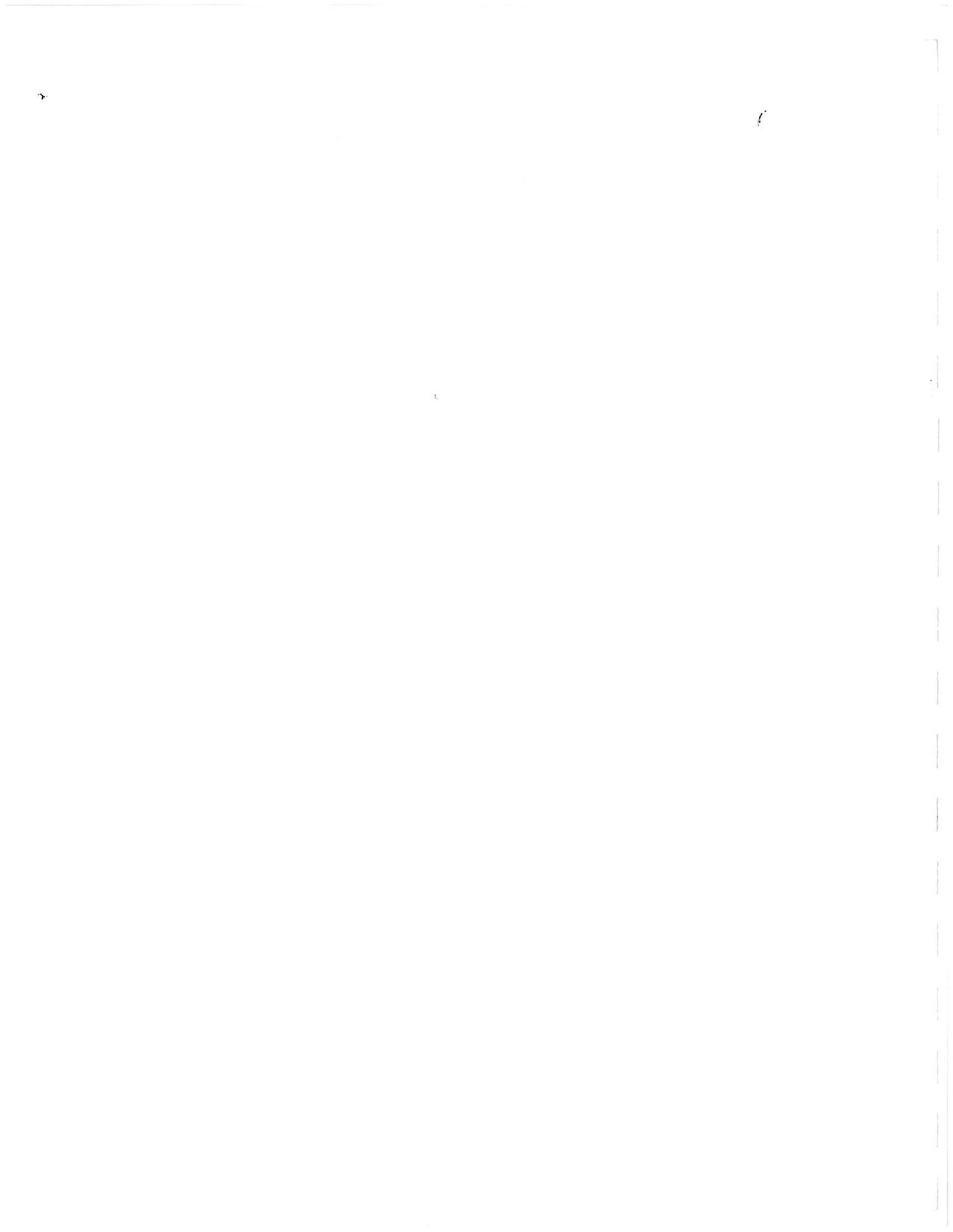
CITY OF GIRARD, KANSAS
FIRE STATION BOND AND INTEREST FUND
 Schedule of Receipts and Expenditures - Actual and Budget
 Regulatory Basis
 For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Use of Money and Property			
Interest Income	\$210.54	\$400.00	(\$189.46)
Funds provided by Trustee	-	5,000.00	(5,000.00)
Operating Transfers from Other Funds			
Water Utility	15,000.00	15,000.00	-
Electric Utility	162,000.00	162,000.00	-
Total Cash Receipts	<u>177,210.54</u>	<u>\$182,400.00</u>	<u>(\$5,189.46)</u>
Expenditures			
Debt Service			
Certificates of Participation principal	120,000.00	\$120,000.00	\$0.00
Certificates of Participation interest	55,855.08	67,498.00	(11,642.92)
Other	1,000.00	-	1,000.00
Total Expenditures	<u>176,855.08</u>	<u>\$187,498.00</u>	<u>(\$10,642.92)</u>
Cash Receipts Over (Under) Expenditures	355.46		
Unencumbered Cash, Beginning	<u>12,276.34</u>		
Unencumbered Cash, Ending	<u>\$12,631.80</u>		



CITY OF GIRARD, KANSAS
 '01 GENERAL OBLIGATION LIBRARY BOND AND INTEREST FUND
 Schedule of Receipts and Expenditures - Actual and Budget
 Regulatory Basis
 For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Intergovernmental			
Sales and Compensating use tax	\$165,917.53	\$125,000.00	\$40,917.53
Use of Money and Property			
Interest Income	325.83	400.00	(74.17)
Total Cash Receipts	<u>166,243.36</u>	<u>\$125,400.00</u>	<u>\$40,843.36</u>
Expenditures			
Debt Service			
Bond Principal	110,000.00	\$110,000.00	-
Bond Interest	14,010.00	14,010.00	-
Other	-	50.00	(50.00)
Total Expenditures	<u>124,010.00</u>	<u>\$124,060.00</u>	<u>(\$50.00)</u>
Cash Receipts Over (Under) Expenditures	42,233.36		
Unencumbered Cash, Beginning	<u>75,222.51</u>		
Unencumbered Cash, Ending	<u>\$117,455.87</u>		



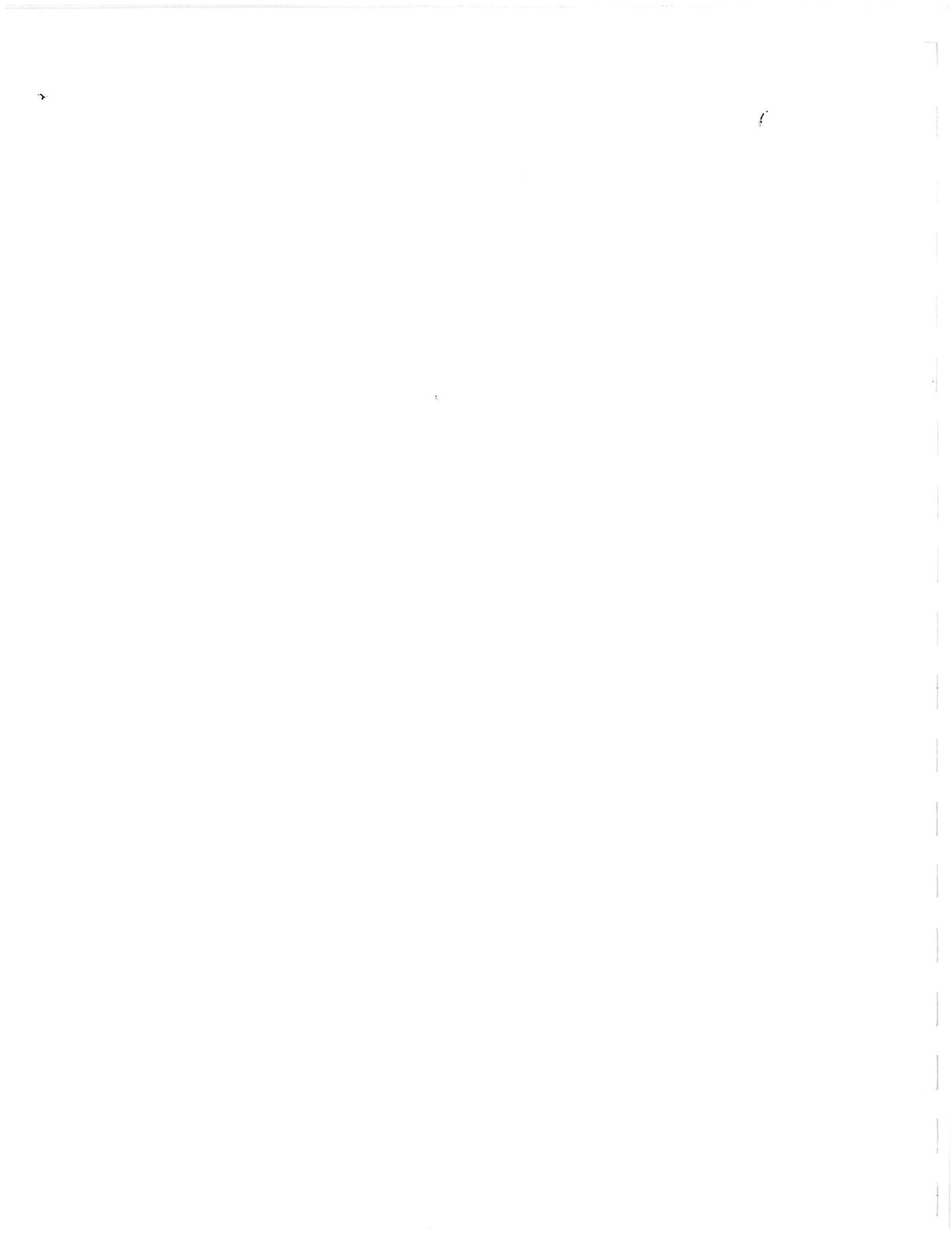
CITY OF GIRARD, KANSAS
KDOT BOND AND INTEREST FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Intergovernmental			
Sales and Compensating use tax	\$165,917.61	\$125,000.00	\$40,917.61
Use of Money and Property			
Interest Income	130.56	300.00	(169.44)
Miscellaneous			
Reimbursed expenses	31.77	-	31.77
Total Cash Receipts	<u>166,079.94</u>	<u>\$125,300.00</u>	<u>\$40,779.94</u>
Expenditures			
Debt Service			
Revolving loan principal	140,847.84	\$140,848.00	(\$0.16)
Revolving loan interest	4,054.82	5,549.00	(1,494.18)
Subtotal Certified Budget		<u>146,397.00</u>	
Adjustments for Qualifying Budget Credits			
Reimbursed expenses	-	31.77	(31.77)
Total Expenditures	<u>144,902.66</u>	<u>\$146,428.77</u>	<u>(\$1,526.11)</u>
Cash Receipts Over (Under) Expenditures	21,177.28		
Unencumbered Cash, Beginning	<u>56,126.65</u>		
Unencumbered Cash, Ending	<u>\$77,303.93</u>		



CITY OF GIRARD, KANSAS
CAPITAL PROJECTS FUND
Schedule of Receipts and Expenditures - Actual
Regulatory Basis
For the Year Ended December 31, 2012

	Actual
Cash Receipts	
Intergovernmental	
CDBG Grant	\$199,000.00
Use of Money and Property	
Interest Income	14,364.11
Proceeds from Temporary Note	2,000.00
Bond Issuance	4,523,000.00
Miscellaneous	
Other	5,166.62
	4,743,530.73
Total Cash Receipts	
Expenditures	
Contractual Services	73,936.91
Capital Outlay	
Sewer Capital Project	-
Wastewater Capital project	3,730,863.07
Water Capital Project	22,247.01
Sports Complex Capital Project	72,945.31
Debt Service	
Principal on Temporary Note	640,000.00
Interest on Temporary Note	8,259.50
Interest on General Obligation Bonds	12,438.25
	4,560,690.05
Total Expenditures	
Cash Receipts Over (Under) Expenditures	182,840.68
Unencumbered Cash, Beginning	532,906.21
Unencumbered Cash, Ending	\$715,746.89



CITY OF GIRARD, KANSAS
SEWER UTILITY FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Operating Revenue			
Charges for services	\$308,575.71	\$345,000.00	(\$36,424.29)
Nonoperating revenue			
Interest income	926.65	1,500.00	(573.35)
Reimbursed expenses	178.15	-	178.15
Other	110.78	-	110.78
Total Cash Receipts	<u>309,791.29</u>	<u>\$346,500.00</u>	<u>(\$36,708.71)</u>
Expenditures			
Line and Treatment Department			
Personal services	109,941.64	\$109,900.00	\$41.64
Contractual services	10,948.12	10,000.00	948.12
Commodities	12,509.67	29,700.00	(17,190.33)
Capital outlay	-	35,000.00	(35,000.00)
Operating Transfers to Other Funds			
General	24,000.00	24,000.00	-
Employee Benefit	24,000.00	24,000.00	-
Sewer Revolving Loan	96,000.00	96,000.00	-
Total Expenditures	<u>277,399.43</u>	<u>\$328,600.00</u>	<u>(\$51,200.57)</u>
Cash Receipts Over (Under) Expenditures	32,391.86		
Unencumbered Cash, Beginning	<u>263,767.33</u>		
Unencumbered Cash, Ending	<u>\$296,159.19</u>		



CITY OF GIRARD, KANSAS
WATER UTILITY FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Operating Receipts			
Charges for services	\$564,891.71	\$502,680.00	\$62,211.71
Nonoperating Receipts			
Interest income	294.45	1,000.00	(705.55)
Reimbursed expenses	440.65	-	440.65
Other	1,731.38	1,500.00	231.38
Total Cash Receipts	<u>567,358.19</u>	<u>\$505,180.00</u>	<u>\$62,178.19</u>
Expenditures			
Production			
Contractual services	209,133.84	\$207,800.00	\$1,333.84
Commodities	26,267.19	10,450.00	15,817.19
Capital outlay	2,283.45	10,000.00	(7,716.55)
Transmission and Distribution			
Personal services	52,545.49	67,300.00	(14,754.51)
Contractual services	1,422.94	2,500.00	(1,077.06)
Commodities	24,908.20	31,500.00	(6,591.80)
Capital Outlay	32,293.05	20,000.00	12,293.05
General Administration			
Contractual services	15,811.79	17,300.00	(1,488.21)
Commodities	3,249.60	3,500.00	(250.40)
Operating Transfers to Other Funds			
General	56,000.00	56,000.00	-
Employee Benefits	20,000.00	20,000.00	-
Fire Station Bond and Interest	15,000.00	15,000.00	-
Total Expenditures	<u>458,915.55</u>	<u>\$461,350.00</u>	<u>(\$2,434.45)</u>
Cash Receipts Over (Under) Expenditures	108,442.64		
Unencumbered Cash, Beginning	<u>36,041.35</u>		
Unencumbered Cash, Ending	<u>\$144,483.99</u>		



**CITY OF GIRARD, KANSAS
ELECTRIC UTILITY FUND**

Schedule of Receipts and Expenditures - Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Operating Revenue			
Charges for services	\$4,209,580.43	\$4,200,000.00	\$9,580.43
Nonoperating Revenue			
Interest income	3,731.44	7,000.00	(3,268.56)
Reimbursed expenses	20,110.78	-	20,110.78
Other	40,896.57	1,700.00	39,196.57
Total Cash Receipts	<u>4,274,319.22</u>	<u>\$4,208,700.00</u>	<u>\$65,619.22</u>
Expenditures			
Production			
Personal services	255,772.25	\$295,700.00	(\$39,927.75)
Contractual services	2,202,858.34	2,200,000.00	2,858.34
Commodities	142,731.88	71,000.00	71,731.88
Capital outlay	41,337.92	90,000.00	(48,662.08)
Transmission and Distribution			
Personal services	352,766.57	391,500.00	(38,733.43)
Contractual services	17,277.83	16,500.00	777.83
Commodities	139,318.94	174,300.00	(34,981.06)
Capital outlay	5,438.60	32,940.00	(27,501.40)
General and Administration			
Personal services	107,869.38	115,605.00	(7,735.62)
Contractual services	101,113.75	85,500.00	15,613.75
Commodities	12,501.93	16,000.00	(3,498.07)
Debt Service			
Capital lease payments	42,060.72	42,061.00	(0.28)



CITY OF GIRARD, KANSAS
ELECTRIC UTILITY FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Expenditures (Continued)			
Operating Transfers to Other Funds			
General	\$555,400.00	\$551,400.00	\$4,000.00
Employee Benefits	62,000.00	62,000.00	-
Fire Station Bond and Interest	162,000.00	162,000.00	-
Capital Improvement	500,000.00	500,000.00	-
Industrial Loan and Development	15,000.00	18,000.00	(3,000.00)
Library Fund	38,689.95	40,000.00	(1,310.05)
Total Expenditures	<u>4,754,138.06</u>	<u>\$4,864,506.00</u>	<u>(\$110,367.94)</u>
Cash Receipts Over (Under) Expenditures	(479,818.84)		
Unencumbered Cash, Beginning	<u>1,221,994.13</u>		
Unencumbered Cash, Ending	<u>\$742,175.29</u>		



CITY OF GIRARD, KANSAS
SEWER REVOLVING LOAN FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Use of Money and Property			
Interest income	\$119.27	\$300.00	(\$180.73)
Operating Transfers from Sewer Utility Fund	96,000.00	96,000.00	-
Total Cash Receipts	<u>96,119.27</u>	<u>\$96,300.00</u>	<u>(\$180.73)</u>
Expenditures			
Debt Service			
Revolving Loan principal	87,565.08	\$87,565.00	\$0.08
Revolving Loan interest	13,791.84	13,792.00	(0.16)
Other	-	43.00	(43.00)
Total Expenditures	<u>101,356.92</u>	<u>\$101,400.00</u>	<u>(\$43.08)</u>
Cash Receipts Over (Under) Expenditures	(5,237.65)		
Unencumbered Cash, Beginning	<u>71,953.36</u>		
Unencumbered Cash, Ending	<u>\$66,715.71</u>		



CITY OF GIRARD, KANSAS
INDUSTRIAL LOAN AND DEVELOPMENT FUND
 Schedule of Receipts and Expenditures - Actual and Budget
 Regulatory Basis
 For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Use of Money and Property			
Interest income	\$28.49	\$50.00	(\$21.51)
Operating Transfers from Electric Utility Fund	15,000.00	18,000.00	(3,000.00)
Total Cash Receipts	<u>15,028.49</u>	<u>\$18,050.00</u>	<u>(\$3,021.51)</u>
Expenditures			
General Government			
Contractual Services	-	\$3,000.00	(\$3,000.00)
Appropriation to the Chamber of Commerce	15,000.00	15,000.00	-
Debt Service			
Capital lease payments	-	-	-
Total Expenditures	<u>15,000.00</u>	<u>\$18,000.00</u>	<u>(\$3,000.00)</u>
Cash Receipts Over (Under) Expenditures	28.49		
Unencumbered Cash, Beginning	<u>8,030.04</u>		
Unencumbered Cash, Ending	<u>\$8,058.53</u>		



CITY OF GIRARD, KANSAS
CEMETERY PERPETUAL CARE FUND
Schedule of Receipts and Expenditures - Actual and Budget
Regulatory Basis
For the Year Ended December 31, 2012

	Actual	Budget	Variance Over (Under)
Cash Receipts			
Use of Money and Property			
Interest income	\$367.56	\$500.00	(\$132.44)
Sale of cemetery lots	4,400.00	4,000.00	400.00
Total Cash Receipts	<u>4,767.56</u>	<u>\$4,500.00</u>	<u>\$267.56</u>
Expenditures			
General Government			
Contractual Services	4,209.24	-	\$4,209.24
Capital outlay	13,650.00	20,000.00	(6,350.00)
Total Expenditures	<u>17,859.24</u>	<u>\$20,000.00</u>	<u>(\$2,140.76)</u>
Cash Receipts Over (Under) Expenditures	(13,091.68)		
Unencumbered Cash, Beginning	<u>111,648.67</u>		
Unencumbered Cash, Ending	<u>\$98,556.99</u>		



CITY OF GIRARD, KANSAS
 RAYMOND MEMORIAL PARK FUND
 Schedule of Receipts and Expenditures - Actual
 Regulatory Basis
 For the Year Ended December 31, 2012

	<u>Actual</u>
Cash Receipts	
Use of Money and Property	
Interest income	\$39.61
	<u>39.61</u>
Total Cash Receipts	39.61
Expenditures	
General Government	
Capital outlay	-
	<u>-</u>
Total Expenditures	-
Cash Receipts Over (Under) Expenditures	39.61
Unencumbered Cash, Beginning	<u>5,987.64</u>
Unencumbered Cash, Ending	<u><u>\$6,027.25</u></u>



CITY OF GIRARD, KANSAS
FIRE INSURANCE PROCEEDS FUND
Schedule of Receipts and Expenditures - Actual
Regulatory Basis
For the Year Ended December 31, 2012

	Actual
Cash Receipts	
Use of Money and Property	
Interest income	\$2.35
Miscellaneous	
Other	5,000.00
	5,002.35
Total Cash Receipts	5,002.35
Expenditures	
General Government	
Contractual services	5,002.35
	5,002.35
Total Expenditures	5,002.35
Cash Receipts Over (Under) Expenditures	-
Unencumbered Cash, Beginning	-
Unencumbered Cash, Ending	-



CITY OF GIRARD, KANSAS
COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Schedule of Receipts and Expenditures - Actual

Regulatory Basis

For the Year Ended December 31, 2012

	<u>Actual</u>
Cash Receipts	
Intergovernmental:	
CDBG Grant	-
Total Cash Receipts	-
Expenditures	
Economic Development	
Administrative Expense	0.99
Total Expenditures	0.99
Cash Receipts Over (Under) Expenditures	(0.99)
Unencumbered Cash, Beginning	0.99
Unencumbered Cash, Ending	-



CITY OF GIRARD, KANSAS
GIRARD PUBLIC LIBRARY - A RELATED MUNICIPAL ENTITY
Schedule of Receipts and Expenditures - Actual
Regulatory Basis
For the Year Ended December 31, 2012

	Actual
Cash Receipts	
Intergovernmental	
Appropriation from City	\$228,409.00
State aid	1,188.00
Grants and donations	10,107.14
Use of Money & Property	
Interest income	554.71
Miscellaneous	
Other	16,801.51
	257,060.36
Total Cash Receipts	
Expenditures	
Culture and Recreation	
Personal services	83,746.90
Contractual services	103,331.93
Commodities	
Books and periodicals	24,365.08
Supplies	15,344.48
Other	13,015.10
Capital outlay	11,780.35
	251,583.84
Total Expenditures	
Cash Receipts Over (Under) Expenditures	5,476.52
Unencumbered Cash, Beginning	102,653.47
Unencumbered Cash, Ending	\$108,129.99



CITY OF GIRARD, KANSAS
 RAYMOND COMMUNITY HOME - A RELATED MUNICIPAL ENTITY
 Schedule of Receipts and Expenditures - Actual
 Regulatory Basis
 For the Year Ended December 31, 2012

	Actual
Cash Receipts	
Intergovernmental	
Grants and donations	\$1,000.00
Use of Money and Property	
Interest income	58.69
Earnings from Community Foundation	2,346.03
Other	701.36
Operating Revenues	
Rents	1,108.11
Total Cash Receipts	5,214.19
Expenditures	
Culture and Recreation	
Contractual services	
Utilities	1,427.89
Other	3,543.63
Commodities	
Other	568.22
Capital Outlay	5,271.67
Total Expenditures	10,811.41
Cash Receipts Over (Under) Expenditures	(5,597.22)
Unencumbered Cash, Beginning	44,320.32
Unencumbered Cash, Ending	\$38,723.10

