

2013

CERTIFICATE

To the Clerk of Rush County, State of Kansas

We, the undersigned, officers of

City of Otis

- certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2013; and
(3) the Amount(s) of 2012 Ad Valorem Tax are within statutory limitations.

		2013 Adopted Budget		
		Budget Authority for Expenditures	Amount of 2012 Ad Valorem Tax	County Clerk's Use Only
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Fund	K.S.A.			
General	12-101a	8	74,100	11,223 <i>11.634</i>
Employee Benefits	12-16,102	8	11,550	6,804 <i>7.053</i>
Library	12-1220	8	3,410	2,338 <i>2.424</i>
Special Highway		9	15,313	
Water		9	344,063	
Trash		10	42,577	
		10		
Non-Budgeted Funds		11		
Totals		xxxxx	491,013	20,365 <i>21.111</i>
Is an Ordinance required to be passed, published, and attached to the budget			No	County Clerk's Use Only
Budget Summary		12		<i>964.637</i>
Neighborhood Revitalization				Nov 1, 2012 Total Assessed Valuation

Assisted by:
 Carolyn Brock

 Address:
 612 SW Terrace Ave
 Topeka, KS 66611
 Email:
 brockck@sbcglobal.net

Reginald B. ... Mayor
Virginia ... Council member
Melvin K. ... Council member
Frank ... Council member
Page ... Council member
Char ... Council member
 Governing Body

Date Attested: *Aug 24* 2012
Barbara ...
 County Clerk

Computation to Determine Limit for 2013

	Amount of Levy
1. Total Tax Levy Amount in 2012 Budget	+ \$ <u>20,365</u>
2. Debt Service Levy in 2012 Budget	- \$ _____
3. Tax Levy Excluding Debt Service	\$ <u>20,365</u>
 2012 Valuation Information for Valuation Adjustments:	
4. New Improvements for 2012 :	+ _____ <u>0</u>
5. Increase in Personal Property for 2012 :	
5a. Personal Property 2012	+ _____ <u>44,823</u>
5b. Personal Property 2011	- _____ <u>49,929</u>
5c. Increase in Personal Property (5a minus 5b)	+ _____ <u>0</u>
	(Use Only if > 0)
6. Valuation of annexed territory for 2012 :	
6a. Real Estate	+ _____ <u>0</u>
6b. State Assessed	+ _____ <u>0</u>
6c. New Improvements	- _____ <u>0</u>
6d. Total Adjustment (Sum of 6a, 6b, and 6c)	+ _____ <u>0</u>
7. Valuation of Property that has Changed in Use during 2012 :	+ _____ <u>15</u>
8. Total Valuation Adjustment (Sum of 4, 5c, 6d & 7)	<u>15</u>
9. Total Estimated Valuation July 1, 2012	<u>965,493</u>
10. Total Valuation less Valuation Adjustment (9 minus 8)	<u>965,478</u>
11. Factor for Increase (8 divided by 10)	<u>0.00002</u>
12. Amount of Increase (11 times 3)	+ \$ _____ <u>0</u>
13. Maximum Tax Levy, excluding debt service, without an Ordinance (3 plus 12)	\$ <u><u>20,365</u></u>
14. Debt Service Levy in this 2013 Budget	_____
15. Maximum levy, including debt service, without an Ordinance (13 plus 14)	<u><u>20,365</u></u>

If the 2013 budget includes tax levies exceeding the total on line 15, you must adopt an ordinance to exceed this limit, publish the ordinance, and attach a copy of the published ordinance to this budget.

City of Otis

2013

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2011	Current Amount for 2012	Proposed Amount for 2013	Transfers Authorized by Statute
Water	Special Highway	5,000	5,000	5,000	12-825d
Water	General	15,000	15,000	15,000	12-825d
Water	Capital Improvements	15,000	15,000	15,000	12-825d
	Totals	35,000	35,000	35,000	
	Adjustments*				
	Adjusted Totals	35,000	35,000	35,000	

*Note: Adjustments are required only if the transfer is being made in 2012 and/or 2013 from a non-budgeted fund.

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amt Outstanding Jan 1, 2012	Date Due		Amount Due 2012		Amount Due 2013	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
Wayer Line Bonds	10/1/2010	10/1/2020	3.07	200,000	180,000	April		2,565	20,000	2,380	20,000
						Oct	Oct	2,565		2,380	
Total G.O. Bonds					180,000			5,130	20,000	4,760	20,000
Revenue Bonds:											
Total Revenue Bonds					0			0	0	0	0
Other:											
Total Other					0			0	0	0	0
Total Indebtedness					180,000			5,130	20,000	4,760	20,000

**WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND
REGIONAL LIBRARY SYSTEMS**

Budgeted Year: 2013

Library found in: City of Otis
Rush County

Two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

First test:

	Current Year	Proposed Year
	<u>2012</u>	<u>2013</u>
Ad Valorem Tax	\$2,305	\$2,338
Delinquent Tax	\$100	\$100
Motor Vehicle Tax	\$837	\$819
Recreational Vehicle Tax	\$21	\$16
16/20M Vehicle Tax	\$37	\$37
LAVTR	\$0	\$0
	\$0	\$0
TOTAL TAXES	\$3,300	\$3,310
Difference in Total Taxes:	\$10	
Qualify for grant:	Qualify	

Second test:

Assessed Valuation	\$963,108	\$965,493
Did Assessed Valuation Decrease?	No	
Levy Rate	2.393	2.422
Difference in Levy Rate:	0.029	
Qualify for grant:	Qualify	

Overall does the municipality qualify for a grant? **Qualify**

If the municipality would not have qualified for a grant, please see the below narrative for assistance from the State Library.

City of Otis

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FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget General	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	18,655	12,778	11,679
Receipts:			
Ad Valorem Tax	10,259	10,300	XXXXXXXXXXXXXXXXXX
Delinquent Tax	87		
Motor Vehicle Tax	3,560	3,974	3,659
Recreational Vehicle Tax	71	98	71
16/20M Vehicle Tax		177	168
Franchise Tax	14,472	15,000	15,000
Licenses	225	300	300
Sewer Collections	13,808	14,000	14,000
Fines	703	1,000	1,000
Transfer from Water	15,000	15,000	15,000
Insurance Claim	2,332	6,338	
125th Celebration	5,793		
Interest on Idle Funds			
Miscellaneous	1,888	3,000	2,000
Does miscellaneous exceed 10% of Total F			
Total Receipts	68,198	69,187	51,198
Resources Available:	86,853	81,965	62,877
Expenditures:			
General Government	3,913	1,800	2,000
Salaries & Wages	13,493	13,500	14,000
Employee Benefits			
Park Maintenance	1,449	1,500	1,500
Street Lights	7,782	8,000	8,000
Sewer Maintenance	9,808	8,000	8,000
Liability Insurance	1,916	2,352	2,500
Insurance	3,913	8,209	8,500
Legal	7,228	5,500	7,000
Office Supplies	269	500	500
Repairs & Maintenance	1,625	4,000	4,000
Travel Expenses	1,146	2,000	2,000
Utilities	3,772	4,000	4,100
Capital Outlay	11,154	7,899	12,000
125th Celebration	6,607	2,396	
Neighborhood Revitalization Rebate			
Miscellaneous		630	
Does miscellaneous exceed 10% of Total F			
Total Expenditures	74,075	70,286	74,100
Unencumbered Cash Balance Dec 31	12,778	11,679	XXXXXXXXXXXXXXXXXX
2011/2012 Budget Authority Amount:	62,829	83,876	XXXXXXXXXXXXXXXXXX
See Tab A		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	74,100
		Tax Required	11,223
		Delinquent Comp Rate: 0.0%	0
		Amount of 2012 Ad Valorem Tax	11,223

City of Otis

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FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Employee Benefits	Actual for 2011	Estimate for 2012	Year for 2013
Unencumbered Cash Balance Jan 1	3,672	2,631	1,809
Receipts:			
Ad Valorem Tax	7,259	7,760	XXXXXXXXXXXXXXXXXX
Delinquent Tax	68		
Motor Vehicle Tax	2,473	2,799	2,757
Recreational Vehicle Tax	50	69	54
16/20M Vehicle Tax		125	126
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Receipts	9,850	10,753	2,937
Resources Available:	13,522	13,384	4,746
Expenditures			
Social Security	4,135	4,200	4,200
Medicare	994	900	900
Unemployment	69	100	75
Health Insurance	3,600	3,600	3,600
Worker's Comp. Insurance	2,093	2,775	2,775
Neighborhood Revitalization Rebate			
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	10,891	11,575	11,550
Unencumbered Cash Balance Dec 31	2,631	1,809	XXXXXXXXXXXXXXXXXX
2011/2012 Budget Authority Amount:	10,875	14,000	XXXXXXXXXXXXXXXXXX
See Tab A	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		11,550
	Tax Required		6,804
	Delinquent Comp Rate: 0.0%		0
	Amount of 2012 Ad Valorem Tax		6,804

Adopted Budget	Prior Year	Current Year	Proposed Budget
Library	Actual for 2011	Estimate for 2012	Year for 2013
Unencumbered Cash Balance Jan 1	0	0	100
Receipts:			
Ad Valorem Tax	2,163	2,305	XXXXXXXXXXXXXXXXXX
Delinquent Tax	18	100	100
Motor Vehicle Tax	719	837	819
Recreational Vehicle Tax	15	21	16
16/20M Vehicle Tax		37	37
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Receipts	2,915	3,300	972
Resources Available:	2,915	3,300	1,072
Expenditures:			
Appropriations to Library	2,915	3,200	3,310
Neighborhood Revitalization Rebate			
Miscellaneous			100
Does miscellaneous exceed 10% of Total			
Total Expenditures	2,915	3,200	3,410
Unencumbered Cash Balance Dec 31	0	100	XXXXXXXXXXXXXXXXXX
2011/2012 Budget Authority Amount:	3,200	3,300	XXXXXXXXXXXXXXXXXX
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		3,410
	Tax Required		2,338
	Delinquent Comp Rate: 0.0%		0
	Amount of 2012 Ad Valorem Tax		2,338

Qualifies for

City of Otis

2013

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	7,996	5,693	2,973
Receipts:			
State of Kansas Gas Tax	7,502	7,280	7,340
County Transfers Gas		0	0
Transfer from Water	5,000	5,000	5,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	12,502	12,280	12,340
Resources Available:	20,498	17,973	15,313
Expenditures:			
Street Repair and Maint	14,805	15,000	15,313
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	14,805	15,000	15,313
Unencumbered Cash Balance Dec 31	5,693	2,973	0
2011/2012 Budget Authority Amount:	14,000	20,116	

See Tab A

Adopted Budget Water	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	88,436	120,743	39,963
Receipts:			
Charges to Customers	106,375	120,000	125,000
Rural Water # 3	155,220	170,000	175,000
Water Connections			
Meter Deposits	600	600	600
Interest on Idle Funds	453	500	500
Miscellaneous	2,321	3,000	3,000
Does miscellaneous exceed 10% of Total R			
Total Receipts	264,969	294,100	304,100
Resources Available:	353,405	414,843	344,063
Expenditures:			
Employee Benefits (KPERS)			
Production	155,388	200,000	200,000
Distribution	15,488	14,000	20,000
Meter Refunds	200	500	500
Sales Tax	228	250	250
Debt Service-Principal	20,000	20,000	20,000
Debt Service-Interest	6,358	5,130	4,760
Capital Outlay		100,000	63,553
Transfer to Special Highway	5,000	5,000	5,000
Transfer to General	15,000	15,000	15,000
Transfer to Capital Improvements	15,000	15,000	15,000
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	232,662	374,880	344,063
Unencumbered Cash Balance Dec 31	120,743	39,963	0
2011/2012 Budget Authority Amount:	248,108	428,728	

City of Otis

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FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Trash	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	3,611	3,973	4,577
Receipts:			
Charges to Customers	33,139	36,000	37,000
Administration Fees	855	1,000	1,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	33,994	37,000	38,000
Resources Available:	37,605	40,973	42,577
Expenditures:			
Contractual Labor	33,031	36,100	37,000
Clean Up	601	296	5,577
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	33,632	36,396	42,577
Unencumbered Cash Balance Dec 31	3,973	4,577	0
2011/2012 Budget Authority Amount:	32,660	43,951	

See Tab A

Adopted Budget 0	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2011/2012 Budget Authority Amount:	0	0	

City of Otis

NON-BUDGETED FUNDS
(Only the actual budget year for 2011 is to be shown)

2013

Non-Budgeted Funds

(1) Fund Name: (2) Fund Name: (3) Fund Name: (4) Fund Name: (5) Fund Name:

Capital Improvements		Sewer Reserve		0		0		0	
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered	Total
Cash Balance Jan 1	22,408	Cash Balance Jan 1	43,160	Cash Balance Jan 1		Cash Balance Jan 1		Cash Balance Jan 1	65,568

Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
TR from Water	15,000	Linde	17,100							
Total Receipts	15,000	Total Receipts	17,100	Total Receipts	0	Total Receipts	0	Total Receipts	0	32,100
Resources Available:	37,408	Resources Available:	60,260	Resources Available:	0	Resources Available:	0	Resources Available:	0	97,668

Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Building Removal	18,500	Testing & Repairs	6,199							
Sealing side Main St	16,000									
Cleanup	1,260									
Total Expenditures	35,760	Total Expenditures	6,199	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	41,959
Cash Balance Dec 31	1,648	Cash Balance Dec 31	54,061	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	55,709 **
										55,709 **

** Note: These two block figures should agree.

NOTICE OF BUDGET HEARING

The governing body of
City of Otis

will meet on August 22, 2012 at 4:30 PM at Otis City Hall, 105 W Fisher for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at Otis City Hall, 105 W Fisher and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2013 Expenditures and Amount of Current Year Estimate for 2012 Ad Valorem Tax establish the maximum limits of the 2013 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2011		Current Year Estimate for 2012		Proposed Budget for 2013		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2012 Ad Valorem Tax	Estimate Tax Rate*
General	74,075	11.044	70,286	10.695	74,100	11,223	11.624
Employee Benefits	10,891	7.777	11,575	8.057	11,550	6,804	7.047
Library	2,915	2.326	3,200	2.393	3,410	2,338	2.422
Special Highway	14,805		15,000		15,313		
Water	232,662		374,880		344,063		
Trash	33,632		36,396		42,577		
Reserves	41,959						
Totals	410,939	21.147	511,337	21.145	491,013	20,365	21.093
Less: Transfers	35,000		35,000		35,000		
Net Expenditure	375,939		476,337		456,013		
Total Tax Levied	20,000		20,365		XXXXXXXXXXXXXXXXXX		
Assessed Valuation	946,644		963,108		965,493		

Outstanding Indebtedness,

January 1,	2010	2011	2012
G.O. Bonds	30,000	200,000	180,000
Other	0	0	0
Total	30,000	200,000	180,000

*Tax rates are expressed in mills

Patty Stieben

City Official Title: City Clerk

Affidavit of Publication

State of Kansas, }
Rush County, }ss.

TIM ENGEL, being first duly sworn, Deposes and says: That he is Managing Editor of The Rush County News, a weekly newspaper, published and printed in La Crosse, State of Kansas, and published in and of general circulation in Rush County, Kansas, with a general paid circulation on a weekly basis in Rush County, Kansas, and that said newspaper is not a trade, religious or fraternal publication.

Said newspaper is published weekly at least 50 times a year; has been so published continuously and uninterruptedly in said county and state for a period of more than five years prior to the first publication of said notice; and has been admitted at the post office of La Crosse in said County as periodical mail matter.

**CITY OF OTIS
2013
PROPOSED
BUDGET**

That the attached notice is a true copy thereof and was published in the regular and entire issue of said newspaper for one consecutive week, the first publication thereof being made as aforesaid on the 9th day of August, 2012, with subsequent publications being made on the following date

_____, 2012
_____, 2012
_____, 2012

Tim Engel

Managing Editor

Subscribed and sworn to before me this 9th day of August 2012

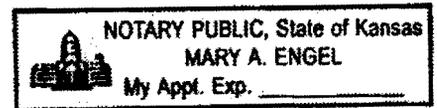
Mary A. Engel

Notary Public

My commission expires: 8-11-14

Printer's Fee \$ _____

Additional copies \$ _____



Approved this _____ day of _____, 20____