



K A N S A S

JOAN WAGNON, SECRETARY

DEPARTMENT OF REVENUE
INFORMATION SERVICES

KATHLEEN SEBELIUS, GOVERNOR

**Strategic Sourcing Team Meeting
Location KDOR Docking State Office Building
Learning Center, 11th Floor
September 19, 2007
10:00 a.m. to 11:00 a.m.**

ATTENDEES

Dale Bledsoe, KDOR/DISC
Rita Barnard, SRS
Ed Ames, SRS
Rick Baker, KDOT
Nalita Wright, KDOR
Kelby Marsh, JJA
Bob Sachs, Division of Purchases
Paul Geisler, KU
Carey Brown, KITO
Phil Collison, DISC
*Thurston Smith, Division of Purchases
*Karen Leslie, Sedgwick County

*Phone Conference

AGENDA

- Review & Approval of Last Month's Minutes / Whole Team
- New Participants
- Data Gathering Idea's & Discussion
- Discussion on Vendors & Procedures / Whole Team
- Expiring Contracts List, 6 Months Out / Chris Howe
- Report on Goals & Targets / Whole Team
- Next Meeting Assignments

Review of 7/2007 Minutes

The team approved the changes Rick, Angela and Bob made to the minutes.

New Participants

Kelby Marsh
Juvenile Justice Authority
e-mail: kmarsh@ksjja.org

Karen Leslie
Sedgwick County
e-mail: kleslie@sedgwick.gov

Data Gathering Idea's and Discussion / Whole Team

Dale handed out the government spending analysis for FY2007. This analysis provides spend for all State of Kansas agencies and regent offices.

Dale would like a representative from each large agency to provide a better understanding of the money they spent in FY2007 so all large agencies can gain knowledge from one another. This would give a better flow of information throughout all the agencies and provide this group with an understanding of how each agency determines object codes when making purchases.

There needs to be a better understanding on determining the correct object codes when purchasing items. Team members indicated there are individuals completing the purchase requests that are not IT literate and don't know acronyms or codes. Rita indicated that a good place to have this discussion is in the ASTRA Committee.

Carey said that FMS is going to replace ASTRA and Duncan Friend needs to be involved in this discussion since he is working on FMS.

This team needs to start a list of issues that need to be discussed in the FMS design.

There needs to be a coordination effort in the communication platform with ASTRA to understand the coding.

FMS Design Discussion List

- Coordination effort in the communication platform with ASTRA to understand the coding.
- Cell phone spend not going through contract – Need to go through contract or at least get contract rate.
- Is there something we can do about our \$8 M dollar AT&T costs that represents ten percent of spend?

Tim said we want to make sure we are seeing the spend for security services where we expect on the Statewide Security contract, and also make sure we see the expected spend on the LAR. Tim wants to make sure there is no error in spend by going through the current contracts that have been put in place.

Discussion on Vendors & Procedures / Whole Team

Report on a New Web Hosting & Services Contract / Dale Bledsoe

This RFP has been presented to the Big 6 committee which wants it to be a statewide mandatory contract. This RFP will be submitted to vendors with a 30-day response time.

Kansas.gov (INK) also provides this service so there will be an exception in the contract indicating that the agencies will have to go through this contract or Kansas.gov.

Report on Various Agency IT Training Contract / Dale Bledsoe

The STAT team offered to let us use their website for IT training needs. This website (www.ks-stat.org/) would allow agencies to post their training needs and allow other agencies that need the same type of training to participate so you have enough participants to hold a class.

Karen Leslie indicated this training tool would be a benefit for Sedgwick County.

The Big 6 wants this contract to be a statewide mandatory contract. If this contract provides the needed training, you have to go through this contract.

Expiring Contracts List, 6 months out / Whole Team / Chris Howe

No discussion this month.

Report on Goals & Targets / Whole Team Review

Report on the MITSC Contract & Team Progress / Carey Brown

This RFP is on the street and closes Oct. 1, 2007. Carey reported that the Big 6 team was asked what next two groups they would like to pursue and they responded with Internet Information and Support, and Enterprise Resource Packages (ERP).

Next Meeting Assignments

- Coordinate a meeting with the ASTRA committee to discuss object code usage.

Next meeting will be Wednesday, October 17, 2007, on 11th Floor of DSOB, Sunflower room.