

15 May 2008

RE: Three-Year Information Technology Management & Budget Plans

It is time to begin preparation of the Kansas Three-Year Information Technology (IT) Management and Budget Plan for SFY 2009-2011. These IT plans assist in coordinating systems and activities of agencies throughout Kansas State government and are also used as a source of information for evaluating common contract requirements and demand, examining resource issues, and coordinating technology projects.

This year's Three-Year IT Plan will be similar to last year's document with a number of slight additions and modifications focused on clarifying issues brought up from last year's document. The final Three-Year Plan document will make it easier to find alignment between business practices with IT strategy, along with creating a streamlined approach to find inter-agency collaboration points for IT projects.

KSA 75-7210 requires these plans be submitted to the Joint Committee on Information Technology no later than October 1 of each year. In order to facilitate the production of the Annual Summary, Agency plans are due in the Kansas Information Technology Office (KITO) no later than **Friday, August 29, 2008**.

A template for creating your agency's Three-Year IT Plan is available online at http://www.da.ks.gov/kito/3YR_ITPlans.htm.

Thank you for your efforts.

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