

State of Kansas
ALCOHOL AND CONTROLLED SUBSTANCE TESTING PROGRAM
FOR COMMERCIAL DRIVERS



AFFIRMATION OF POLICY FORM

Statement of Policy

The State of Kansas is committed to an alcohol and drug free work force for the safety and protection of employees and the public. The State of Kansas administers an alcohol and controlled substance testing program with strict policies and procedures in place to ensure its accuracy and integrity. This alcohol and controlled substance testing program is implemented in accordance with the Omnibus Transportation Employee Testing Act of 1991.

It is the policy of the State of Kansas that candidates given a conditional offer of employment for a commercial driver position must take a controlled substance test to show they are drug free. In order to protect the safety of the workers and the public, no candidate whose tests show positive results of illegal drug use will be employed by the State in a commercial driver position.

It is the policy of the State of Kansas that employees in commercial driver positions may be required to take alcohol and controlled substance tests under the following circumstances: pre-employment/pre-duty, random testing, reasonable suspicion, post-accident, return-to-duty, and follow-up testing. The State will give current employees with permanent status an opportunity to rehabilitate and return to their jobs as productive members of the work force. Current employees who do not rehabilitate or who have a second alcohol and/or controlled substance test which shows the misuse of alcohol or controlled substance use may be disciplined in accordance with the Civil Service Act.

It is the policy of the State of Kansas to inform candidates and employees of the alcohol and controlled substance testing requirements prior to the tests being conducted. The State will consider alcohol and controlled substance test results and medical information provided by candidates and employees as confidential.

Affirmation of Policy

As a candidate for or an employee in a commercial driver position, I affirm that I have read and understand the meaning of the above statement of policy regarding the State's Alcohol and Controlled Substance Testing Program. As a candidate, I am aware that my offer of employment is conditional upon the results of a controlled substance test. As an employee in a commercial driver position, I am aware that I may be required to undergo alcohol and controlled substance testing based upon the circumstances described above, that I will be informed of the testing requirement prior to the alcohol and controlled substance tests, and that I may be referred to an education and treatment program depending on the results of the alcohol and controlled substance tests.

Please Check One: Candidate Employee

Name: _____

Soc. Sec. No.: _____

KDOT Position No.: _____

Agency Name: KANSAS DEPARTMENT OF TRANSPORTATION

Agency Number: 276

(Signature of Candidate or Employee)

Date

(Signature of Supervisor or Agency Representative)

Date