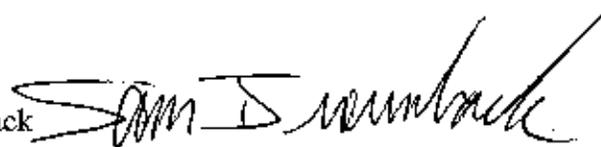


**MEMORANDUM**

**TO:** All State Agencies  
**FROM:** Governor Sam Brownback  
**DATE:** June 22, 2011  
**SUBJECT:** Designated Holidays for 2012



The following are holidays for the state service in calendar year 2012.

New Year's Day	Monday, January 2, 2012
Martin Luther King, Jr. Day	Monday, January 16, 2012
Memorial Day	Monday, May 28, 2012
Independence Day	Wednesday, July 4, 2012
Labor Day	Monday, September 3, 2012
Veterans Day	Monday, November 12, 2012
Thanksgiving Day	Thursday, November 22, 2012
	Friday, November 23, 2012
Christmas Eve	Monday, December 24, 2012
Christmas	Tuesday, December 25, 2012

Employees who are entitled to holidays should receive credit for these holidays in accordance with Kansas Administrative Regulation 1-9-2 and Division of Personnel Services Bulletin 05-03.

In addition to the holidays discussed above, I am authorizing a discretionary day for state employees, which is for observance of a holiday or other special day during pay periods attributable to calendar year 2012 (Sunday, December 25, 2011 through Saturday, December 22, 2012; however, for most employees, the last day to use the 2012 Discretionary Day is Friday, December 21, 2012). This holiday should be approved in accordance with the general policy for the discretionary holiday outlined by the Secretary of Administration's Memorandum dated June 22, 2011.

SB:ms