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Sam Brownback, Governor

MEMORANDUM

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TO;

All State Agencies

FROM:

Governor Sam Brownback

DATE:

September 10, 2012

SUBJECT:

Designated Holidays for 2013

The following are holidays for the state service in calendar year 2013,

New Year's Day
Martin Luther King, Jr. Day
Memorial Day
Monday, January 1, 2013
Monday, January 21, 2013
Monday, May 27, 2013
Monday, May 27, 2013
Thursday, July 4, 2013
Monday, September 2, 2013
Monday, November 11, 2013
Thanksgiving Day
Tuesday, January 1, 2013
Monday, January 1, 2013
Monday, May 27, 2013
Thursday, July 4, 2013
Thursday, November 28, 2013

Friday, November 29, 2013
Christmas Wednesday, December 25, 2013

Employees who are entitled to holidays should receive credit for these holidays in accordance with Kansas Administrative Regulation 1-9-2 and Office of Human Resources Bulletin 05-03.

In addition to the holidays discussed above, I am authorizing a discretionary day for state employees, which is for observance of a holiday or other special day during pay periods attributable to calendar year 2013 (Sunday, December 23, 2012 through Saturday, December 21, 2013; however, for most employees, the last day to use the 2013 Discretionary Day is Friday, December 20, 2013). This holiday should be approved in accordance with the general policy for the discretionary holiday outlined by the Secretary of Administration's Memorandum dated September 10, 2012.

SB:ms