

State Use Meeting

December 13, 2012

Hosted by

USD 259, Wichita KS

Committee Members Present

Steve Gieber, KCDD, Committee Chair
Barry Swanson, University of Kansas, Vice-Chair
T- Tracy Diel, Director of Purchases
Brenda Maxey, TECH Inc.
Darren Muci, USD 259
Suzy Reber, Envision
Norm Wilks, USD 490
Rep. JoAnn Pottorff
Sen. Oletha Faust-Goudeau

Guests Present

Robert Bieberle, Cottonwood
Natalie Bright, Bright & Carpenter
Mark Calcote, Staples Advantage
Shelby Fry, TARC, Inc
Norris B. Gilman, TECH
Tim Harrington, Cartridge King
Kevin Henning, Staples Advantage
T - Jesse Hodgson, Kansas Procurement
Chris Howe, University of Kansas, Acting Secretary
T - Sherry Jackson, DSNWK
Dan Jensen, KETCH
Mark Little, Staples Advantage
T - James Quillen, OCCK
Sharrilyn Smith, OCCK
T - Pat Terick, BTCO
T – Barb Wise, OCCK

T = Attended by Telephone Conference Call

Previous Meetings Minutes

A motion was made to approve the previous meetings minutes.

Motion was seconded. Motion Passed.

Committee Reports

Self-Evaluation Surveys – Darren Muci provided four (4) reports representing the results of the on-line survey.

- Report #1 – Summary of all responses
- Report #2 – Summary of responses from State Use Committee Members
- Report #3 – Summary of responses from State Use Vendors
- Report #4 – Summary of responses from Community Advocates / Interested Parties

Committee members requested time to review the results and it was suggested that a retreat be scheduled prior to a future meeting to discuss the results and to begin a strategic planning process.

Pricing Issues – Chris Howe reported that the 2013 Catalog pricing was being incorporated into the pricing comparison spreadsheet that has catalog pricing since 2000. The Catalog Development Schedule for the 2013 catalog will be discussed during Old Business.

Job Description Development / Grant Development – Barry Swanson reported that the Kansas Health Foundation announced its Fall Recognition Grant Recipients on Wednesday, December 5th, and the State Use Project wasn't listed among the grantees. Committee members reiterated their desire to have a staff member who could support the State Use Program.

Natalie Bright suggested that there were groups like the **Business Leader Network (BLN)** that might be able to provide assistance (<http://www.blm-gkc.org/>).

Barry mentioned that there might be an Intern Opportunity in working with the KU School of Business. He stated that he'd talk with the school's Dean, Neeli Bendapudi, if the opportunity arose.

It was also suggested that a brainstorming session could be beneficial. When asked for names of who could help coordinate that effort, Martha Gabehart's name was mentioned. It was suggested that this could be a part of a future retreat.

Process for New Item Submission – Suzy Reber noted that several vendors have added new items for 2013 catalog, but that there had been no mid-year submissions to-date.

Kansas Employment First Initiative – Brenda Maxey reported that Chris Howe was working with the Department of Administration on the letter to the EFI Commission indicating that the State Use Program is the only program within the department related to the EFI.

Old Business

Implementation of 2012 Session - HB 2453 – KSA 75-3740d - Preferences for bidders who employ and provide health insurance for persons with disabilities and who make purchases from the State Use Vendors

- Jesse Hodgson reported that the all current documents had been posted to the Procurement and Contracts website
- Website: <http://da.ks.gov/purch/preferences.htm>, including:
 - Bidders Preference Program Summary
 - Statutory Language
 - Bidder Preference Program Application
 - Application attachments
 - References to the State Use Program
 - FAQs (Frequently Asked Questions)
- MOU'S have been signed between DofA and KDADS and State Employee Health Plan
- The team is working to make the application as simple as possible
- Meeting with Martha Gabehart and advocates on developing a marketing plan
- Natalie Bright mentioned that Center Industries would be submitting an application soon.

2013 Catalog Development Schedule

- Suzy Reber reported that the work on the 2013 Catalog is progressing on schedule.
- Kevin Henning with Staples confirmed that they had received the pricing components.
- Chris Howe will be sending out confirmation letters to vendors discussing their 2013 submissions.

2013 Meeting Schedule: The Committee discussed unforeseen conflicts with previously established 2013 dates and agreed to the following changes to the 2013 Meeting Schedule.

Thursday, February 14, 2013 - Topeka – Hosted by Procurement and Contracts

Thursday, April 4, 2013 - Wichita – Hosted by BICO

Thursday, June 6, 2013 - Salina – Hosted by OCK

Thursday, August 8, 2013 - Emporia – Hosted by Cartridge King

Thursday, October 3, 2013 - Topeka – Hosted by TARC

Thursday, December 5, 2013 - Wichita – Hosted by USD259

New Business

FY12 State Use Vendor Reports – Natalie mentioned that she was waiting only on the waivers information from Procurement and Contracts for FY12. Chris stated he would work with Angela Hoobler to get the Waiver report by Monday, December 17th.

2013 SUPRA Conference – SUPRA has announced that their 2013 Conference will be held in Tampa, Florida during the week of January 21st.

POST MEETING UPDATE: *In response to an email inquiry to SUPRA regarding attendance at the Conference, the following information was provided:*

SUPRA is an organization that was established for the Certified Non-Profit Agencies (CNAs) which manage State Use Programs. If CRPs and / or Committee Members-at-large attend, it limits the frank discussions that the CNA executives and their staff have with one another in a group setting. However, since Kansas is new to SUPRA and has never attended, please feel free to invite non-CRP Committee members (or staff) to attend. Please be aware that attendance at Roundtable discussions on Friday, January 25 will be limited to the CNA executives only.

SUPRA Terms:

CNA = Certified Non-Profit Agency = State of Kansas Procurement & Contracts office = Committee Chairman (if not with a CRP)

CNA Executive = Director of Procurement & Contracts

CRP = Community Rehabilitation Programs = Individual programs, like Envision, Cartridge King, who work with persons with disabilities and produce products and services that are sold to customer

SUPRA Annual Survey and Employment Report

Earlier this fall, Debbie Ignatz with SUPRA sent the data requirements for the 2012 Annual Report to Chris. In the transition to his new job, the email became lost. Data for 2012 is due no later than December 12, 2012. It was agreed that Chris would seek the information from SUPRA and forward to the Committee for review and potential discussion. If the data is easily gathered from information submitted in support of the Annual Report to the Legislature, a report would be created and forwarded to SUPRA. If not readily available, the Committee will need to discuss the report and whether or not to pursue data collection with the State Use Vendors.

Committee Membership

The committee thanked retiring Rep. JoAnn Pottorff for her support with the committee and related legislative issues, including the statutory revisions in 2005 which created the State Use Committee.

The committee also acknowledged that Chris Howe has accepted a position with the University of Kansas and is no longer the Director of Purchases, and thanked him for his efforts on behalf of the committee. Tracy Diel is the new Director of Purchases and is becoming acquainted with Committee efforts.

Natalie agreed to discuss the Legislative vacancy with the Appointments Secretary in the Governor's Office.

Stakeholder Feedback

Natalie mentioned that there would be a high number of new legislators this year and that if anyone had time to visit with the new members about the State Use Program, it would be appreciated.

Adjournment

REVISED 2013 MEETING SCHEDULE

Thursday, February 14, 2013, 1:00 pm

Thursday, April 4, 2013, 1:00 pm

Thursday, June 6, 2013, 1:00 pm

Thursday, August 8, 2013, 1:00 pm

Thursday, October 3, 2013, 1:00 pm

Thursday, December 5, 2013, 1:00 pm

Topeka – Hosted Kansas Procurement and Contracts

Wichita – Hosted by BTCO

Salina – Hosted by OCCK

Emporia – Hosted by Cartridge King

Topeka – Hosted by TARC

Wichita – Hosted by USD 259

1. Identify Category

		Response Percent	Response Count
SUL Committee Member	<input type="checkbox"/>	30.4%	7
SUL Vendor	<input type="checkbox"/>	47.8%	11
SUL Purchaser	<input type="checkbox"/>	0.0%	0
Community Advocate/Interested Party	<input type="checkbox"/>	21.7%	5
answered question			23
skipped question			0

2. (1) The development of waiver guidelines to be followed by qualifying agencies and unified school districts for participation under the provisions of K.S.A. 75-3317 through 75-3322, and amendments thereto.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	8.3%	1
2 - Function Complete – Process has been implemented and is being reviewed annually by committee	<input checked="" type="checkbox"/>	66.7%	8
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	16.7%	2
4 -Function Being Reviewed – Little progress has been made and significant work is still required	<input type="checkbox"/>	8.3%	1
5 -Function has not been acted on by committee		0.0%	0
		Comments:	0
		answered question	12
		skipped question	11

3. (1) Are you satisfied with the waiver guidelines?

		Response Percent	Response Count
Yes	<input type="checkbox"/>	50.0%	5
Unsure	<input type="checkbox"/>	20.0%	2
No	<input type="checkbox"/>	30.0%	3
		Comments:	2
		answered question	10
		skipped question	13

4. (2) Product and service eligibility process used by the director of purchases for state use law products and services.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	9.1%	1
2 - Function Complete – Process has been implemented and is being reviewed annually by committee	<input checked="" type="checkbox"/>	72.7%	8
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	18.2%	2
4 -Function Being Reviewed – Little progress has been made and significant work is still required		0.0%	0
5 -Function has not been acted on by committee		0.0%	0
		Comments:	0
		answered question	11
		skipped question	12

5. (2) Are you satisfied with the pricing of items in the State Use Law Catalog?

		Response Percent	Response Count
Yes	<input type="text" value="8"/>	72.7%	8
Unsure	<input type="text" value="1"/>	9.1%	1
No	<input type="text" value="2"/>	18.2%	2
		Comments:	2
		answered question	11
		skipped question	12

6. (3) Review the threshold dollar amount of purchases by state agencies or unified school districts for state use law to apply.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee		0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	36.4%	4
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	27.3%	3
4 -Function Being Reviewed – Little progress has been made and significant work is still required	<input type="checkbox"/>	36.4%	4
5 -Function has not been acted on by committee		0.0%	0
		Comments:	0
		answered question	11
		skipped question	12

7. (3) Do you believe the rules, regulations and policies have been implemented in a fair and effective manner?

		Response Percent	Response Count
Yes	<input type="checkbox"/>	58.3%	7
Unsure	<input type="checkbox"/>	25.0%	3
No	<input type="checkbox"/>	16.7%	2
	Comments:		1
	answered question		12
	skipped question		11

8. (4) Review provisions of K.S.A 75-3317 through 75-3322, and amendments thereto, on any purchase from a qualified vendor that is determined by the director of purchases to be a substantially higher cost than the purchase would have cost had it been competitively bid.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	18.2%	2
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	36.4%	4
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	36.4%	4
4 -Function Being Reviewed – Little progress has been made and significant work is still required	<input type="checkbox"/>	9.1%	1
5 -Function has not been acted on by committee		0.0%	0
		Comments:	0
		answered question	11
		skipped question	12

9. (4) Are the products substantially higher in cost than if the product was competitively solicited?

		Response Percent	Response Count
Yes	<input type="checkbox"/>	30.0%	3
Unsure	<input type="checkbox"/>	30.0%	3
No	<input type="checkbox"/>	40.0%	4
		Comments:	1
		answered question	10
		skipped question	13

10. (5) Adopt rules, regulations and policies to assure fair and effective implementation of this act, including appropriate rules and regulations relating to violations of K.S.A. 75-3317 through 75-3322, and amendments thereto.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee		0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	27.3%	3
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	45.5%	5
4 -Function Being Reviewed – Little progress has been made and significant work is still required	<input type="checkbox"/>	27.3%	3
5 -Function has not been acted on by committee		0.0%	0
		Comments:	0
		answered question	11
		skipped question	12

11. (6) Establish procedures for setting fair market prices for items included on the procurement list and revision of products and prices in accordance with the changing market conditions to assure that the prices established are reflective of the market.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	10.0%	1
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	30.0%	3
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	40.0%	4
4 -Function Being Reviewed – Little progress has been made and significant work is still required	<input type="checkbox"/>	20.0%	2
5 -Function has not been acted on by committee		0.0%	0
		Comments:	1
		answered question	10
		skipped question	13

12. (6) Do the prices of the products reflect fair market value for available budgets?

		Response Percent	Response Count
Yes	<input type="text" value="6"/>	50.0%	6
Unsure	<input type="text" value="3"/>	25.0%	3
No	<input type="text" value="3"/>	25.0%	3
		Comments:	1
		answered question	12
		skipped question	11

13. (7) Assist qualified vendors in identifying and improving marketing efforts of the products manufactured or processed and offered for sale and services offered under K.S.A. 75-3317 through 75-3322, and amendments thereto, to state agencies and unified school districts.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee		0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	18.2%	2
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	72.7%	8
4 -Function Being Reviewed – Little progress has been made and significant work is still required	<input type="checkbox"/>	9.1%	1
5 -Function has not been acted on by committee		0.0%	0
		Comments:	2
		answered question	11
		skipped question	12

14. (7) Have marketing efforts improved?

		Response Percent	Response Count
Yes	<input type="text"/>	50.0%	6
Unsure	<input type="text"/>	33.3%	4
No	<input type="text"/>	16.7%	2
	Comments:		1
	answered question		12
	skipped question		11

15. (8) Encourage and assist the director of purchases, state agencies and unified school districts to identify additional commodities and services that may be purchased from qualified nonprofit agencies not participating in the state use law catalog.

	Response Percent	Response Count
1 -Function Complete – No further action required by committee	0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	9.1%	1
3 -Function Being Reviewed – Progress has been made but work is ongoing	63.6%	7
4 -Function Being Reviewed – Little progress has been made and significant work is still required	27.3%	3
5 -Function has not been acted on by committee	0.0%	0
	Comments:	0
	answered question	11
	skipped question	12

16. (8) Should there be additional products and/or services added to the catalog?

		Response Percent	Response Count
Yes	<input type="text"/>	83.3%	10
Unsure	<input type="text"/>	16.7%	2
No		0.0%	0
		Comments:	2
		answered question	12
		skipped question	11

17. (9) Any other issue identified by any interested party.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee		0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="text"/>	20.0%	1
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="text"/>	60.0%	3
4 -Function Being Reviewed – Little progress has been made and significant work is still required		0.0%	0
5 -Function has not been acted on by committee	<input type="text"/>	20.0%	1
		Comments:	0
		answered question	5
		skipped question	18

18. (f) The committee shall maintain a registry of entities which meet the definition of qualified vendor, as defined by K.S.A. 75-3317, and amendments thereto.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	27.3%	3
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	45.5%	5
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	27.3%	3
4 -Function Being Reviewed – Little progress has been made and significant work is still required		0.0%	0
5 -Function has not been acted on by committee		0.0%	0
		Comments:	0
		answered question	11
		skipped question	12

19. (g) The director of purchases shall convene quarterly meetings with qualified vendors, the state use law committee and agencies to discuss activity occurring under the state use law.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	41.7%	5
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	50.0%	6
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	8.3%	1
4 -Function Being Reviewed – Little progress has been made and significant work is still required		0.0%	0
5 -Function has not been acted on by committee		0.0%	0
		Comments:	0
		answered question	12
		skipped question	11

Page 2, Q3. (1) Are you satisfied with the waiver guidelines?

- | | | |
|---|---|----------------------|
| 1 | I would like to see the wavier include a provision for price and quality. | Oct 31, 2012 8:26 AM |
| 2 | The waiver guidelines do not allow for reasonable waivers when a State Agency or USD makes a reasonable case for waiving purchase mandates. | Oct 30, 2012 3:47 PM |

Page 2, Q5. (2) Are you satisfied with the pricing of items in the State Use Law Catalog?

- | | | |
|---|--|----------------------|
| 1 | Some items are much higher in price and inferior in quality. | Oct 31, 2012 8:26 AM |
| 2 | We are still paying waaaay too much for ubiquitous items. I support our program, but that does not mean that we should be paying more for items that can be purchased from big-box retailers - or online - for considerably less money. That is not good use of our tax dollars. | Oct 30, 2012 3:47 PM |

Page 2, Q7. (3) Do you believe the rules, regulations and policies have been implemented in a fair and effective manner?

- | | | |
|---|--|----------------------|
| 1 | Every rule is designed to mandate purchases of items from the vendors. | Oct 30, 2012 3:47 PM |
|---|--|----------------------|

Page 2, Q9. (4) Are the products substantially higher in cost than if the product was competitively solicited?

- | | | |
|---|---|----------------------|
| 1 | Not substantially higher but are somewhat higher. | Nov 10, 2012 2:17 PM |
|---|---|----------------------|

Page 2, Q11. (6) Establish procedures for setting fair market prices for items included on the procurement list and revision of products and prices in accordance with the changing market conditions to assure that the prices established are reflective of the market.

- | | | |
|---|--|----------------------|
| 1 | If there is an established procedure for settling fair market price, I think it needs to be advertised so customers have confidence they buying products at the best price possible. | Oct 31, 2012 8:26 AM |
|---|--|----------------------|

Page 2, Q12. (6) Do the prices of the products reflect fair market value for available budgets?

- | | | |
|---|----------------------------|----------------------|
| 1 | In some cases but not all. | Nov 10, 2012 2:17 PM |
|---|----------------------------|----------------------|

Page 2, Q13. (7) Assist qualified vendors in identifying and improving marketing efforts of the products manufactured or processed and offered for sale and services offered under K.S.A. 75-3317 through 75-3322, and amendments thereto, to state agencies and unified school districts.

- | | | |
|---|---|----------------------|
| 1 | I'm not seeing a big change in the products available in the catalog from year-to-year. | Oct 31, 2012 8:26 AM |
| 2 | The vendors seem to refuse suggestions to help them improve current marketing efforts. | Oct 30, 2012 3:47 PM |

Page 2, Q14. (7) Have marketing efforts improved?

- | | | |
|---|--|----------------------|
| 1 | I think I have had 2 or 3 SUL vendors actually call me on the phone to try and earn my business over the last 5-7 years. | Oct 31, 2012 8:26 AM |
|---|--|----------------------|

Page 2, Q16. (8) Should there be additional products and/or services added to the catalog?

- | | | |
|---|--|----------------------|
| 1 | Depends on quality and price. | Oct 31, 2012 8:26 AM |
| 2 | We should spend time meeting with the Oklahoma program to learn how they have been successful. We do need to applaud Envision for their recent efforts to identify outside-the-box products and services!! | Oct 30, 2012 3:47 PM |

1. Identify Category

		Response Percent	Response Count
SUL Committee Member	<input checked="" type="checkbox"/>	100.0%	7
SUL Vendor	<input type="checkbox"/>	0.0%	0
SUL Purchaser	<input type="checkbox"/>	0.0%	0
Community Advocate/Interested Party	<input type="checkbox"/>	0.0%	0
answered question			7
skipped question			0

2. (1) The development of waiver guidelines to be followed by qualifying agencies and unified school districts for participation under the provisions of K.S.A. 75-3317 through 75-3322, and amendments thereto.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee		0.0%	0
2 - Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	80.0%	4
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	20.0%	1
4 -Function Being Reviewed – Little progress has been made and significant work is still required		0.0%	0
5 -Function has not been acted on by committee		0.0%	0
		Comments:	0
		answered question	5
		skipped question	2

3. (1) Are you satisfied with the waiver guidelines?

		Response Percent	Response Count
Yes	<input type="text"/>	66.7%	2
Unsure		0.0%	0
No	<input type="text"/>	33.3%	1
		Comments:	1
		answered question	3
		skipped question	4

4. (2) Product and service eligibility process used by the director of purchases for state use law products and services.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	20.0%	1
2 - Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	60.0%	3
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	20.0%	1
4 -Function Being Reviewed – Little progress has been made and significant work is still required		0.0%	0
5 -Function has not been acted on by committee		0.0%	0
	Comments:		0
	answered question		5
	skipped question		2

5. (2) Are you satisfied with the pricing of items in the State Use Law Catalog?

		Response Percent	Response Count
Yes	<input type="checkbox"/>	80.0%	4
Unsure	<input type="checkbox"/>	0.0%	0
No	<input type="checkbox"/>	20.0%	1
	Comments:		1
	answered question		5
	skipped question		2

6. (3) Review the threshold dollar amount of purchases by state agencies or unified school districts for state use law to apply.

	Response Percent	Response Count
1 -Function Complete – No further action required by committee	0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	20.0%	1
3 -Function Being Reviewed – Progress has been made but work is ongoing	20.0%	1
4 -Function Being Reviewed – Little progress has been made and significant work is still required	60.0%	3
5 -Function has not been acted on by committee	0.0%	0
	Comments:	0
	answered question	5
	skipped question	2

7. (3) Do you believe the rules, regulations and policies have been implemented in a fair and effective manner?

		Response Percent	Response Count
Yes	<input type="text"/>	60.0%	3
Unsure		0.0%	0
No	<input type="text"/>	40.0%	2
		Comments:	1
		answered question	5
		skipped question	2

8. (4) Review provisions of K.S.A 75-3317 through 75-3322, and amendments thereto, on any purchase from a qualified vendor that is determined by the director of purchases to be a substantially higher cost than the purchase would have cost had it been competitively bid.

	Response Percent	Response Count
1 -Function Complete – No further action required by committee	0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	40.0%	2
3 -Function Being Reviewed – Progress has been made but work is ongoing	60.0%	3
4 -Function Being Reviewed – Little progress has been made and significant work is still required	0.0%	0
5 -Function has not been acted on by committee	0.0%	0
	Comments:	0
	answered question	5
	skipped question	2

9. (4) Are the products substantially higher in cost than if the product was competitively solicited?

		Response Percent	Response Count
Yes	<input type="checkbox"/>	20.0%	1
Unsure	<input type="checkbox"/>	20.0%	1
No	<input type="checkbox"/>	60.0%	3
	Comments:		1
	answered question		5
	skipped question		2

10. (5) Adopt rules, regulations and policies to assure fair and effective implementation of this act, including appropriate rules and regulations relating to violations of K.S.A. 75-3317 through 75-3322, and amendments thereto.

	Response Percent	Response Count
1 -Function Complete – No further action required by committee	0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	20.0%	1
3 -Function Being Reviewed – Progress has been made but work is ongoing	60.0%	3
4 -Function Being Reviewed – Little progress has been made and significant work is still required	20.0%	1
5 -Function has not been acted on by committee	0.0%	0
	Comments:	0
	answered question	5
	skipped question	2

11. (6) Establish procedures for setting fair market prices for items included on the procurement list and revision of products and prices in accordance with the changing market conditions to assure that the prices established are reflective of the market.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	20.0%	1
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	20.0%	1
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input checked="" type="checkbox"/>	60.0%	3
4 -Function Being Reviewed – Little progress has been made and significant work is still required	<input type="checkbox"/>	0.0%	0
5 -Function has not been acted on by committee	<input type="checkbox"/>	0.0%	0
	Comments:		0
	answered question		5
	skipped question		2

12. (6) Do the prices of the products reflect fair market value for available budgets?

		Response Percent	Response Count
Yes	<input type="text"/>	20.0%	1
Unsure	<input type="text"/>	40.0%	2
No	<input type="text"/>	40.0%	2
	Comments:		1
	answered question		5
	skipped question		2

13. (7) Assist qualified vendors in identifying and improving marketing efforts of the products manufactured or processed and offered for sale and services offered under K.S.A. 75-3317 through 75-3322, and amendments thereto, to state agencies and unified school districts.

	Response Percent	Response Count
1 -Function Complete – No further action required by committee	0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	20.0%	1
3 -Function Being Reviewed – Progress has been made but work is ongoing	80.0%	4
4 -Function Being Reviewed – Little progress has been made and significant work is still required	0.0%	0
5 -Function has not been acted on by committee	0.0%	0
	Comments:	1
	answered question	5
	skipped question	2

14. (7) Have marketing efforts improved?

		Response Percent	Response Count
Yes	<input type="text"/>	80.0%	4
Unsure		0.0%	0
No	<input type="text"/>	20.0%	1
		Comments:	0
		answered question	5
		skipped question	2

15. (8) Encourage and assist the director of purchases, state agencies and unified school districts to identify additional commodities and services that may be purchased from qualified nonprofit agencies not participating in the state use law catalog.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee		0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	20.0%	1
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	40.0%	2
4 -Function Being Reviewed – Little progress has been made and significant work is still required	<input type="checkbox"/>	40.0%	2
5 -Function has not been acted on by committee		0.0%	0
	Comments:		0
	answered question		5
	skipped question		2

16. (8) Should there be additional products and/or services added to the catalog?

		Response Percent	Response Count
Yes	<input type="checkbox"/>	100.0%	5
Unsure	<input type="checkbox"/>	0.0%	0
No	<input type="checkbox"/>	0.0%	0
Comments:			1
answered question			5
skipped question			2

17. (9) Any other issue identified by any interested party.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	0.0%	0
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	50.0%	1
4 -Function Being Reviewed – Little progress has been made and significant work is still required	<input type="checkbox"/>	0.0%	0
5 -Function has not been acted on by committee	<input type="checkbox"/>	50.0%	1
Comments:			0
answered question			2
skipped question			5

18. (f) The committee shall maintain a registry of entities which meet the definition of qualified vendor, as defined by K.S.A. 75-3317, and amendments thereto.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	20.0%	1
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	20.0%	1
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input checked="" type="checkbox"/>	60.0%	3
4 -Function Being Reviewed – Little progress has been made and significant work is still required	<input type="checkbox"/>	0.0%	0
5 -Function has not been acted on by committee	<input type="checkbox"/>	0.0%	0
	Comments:		0
	answered question		5
	skipped question		2

19. (g) The director of purchases shall convene quarterly meetings with qualified vendors, the state use law committee and agencies to discuss activity occurring under the state use law.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	40.0%	2
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	40.0%	2
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	20.0%	1
4 -Function Being Reviewed – Little progress has been made and significant work is still required		0.0%	0
5 -Function has not been acted on by committee		0.0%	0
		Comments:	0
		answered question	5
		skipped question	2

Page 2, Q3. (1) Are you satisfied with the waiver guidelines?

1 The waiver guidelines do not allow for reasonable waivers when a State Agency or USD makes a reasonable case for waiving purchase mandates. Oct 30, 2012 3:47 PM

Page 2, Q5. (2) Are you satisfied with the pricing of items in the State Use Law Catalog?

1 We are still paying waaaay too much for ubiquitous items. I support our program, but that does not mean that we should be paying more for items that can be purchased from big-box retailers - or online - for considerably less money. That is not good use of our tax dollars. Oct 30, 2012 3:47 PM

Page 2, Q7. (3) Do you believe the rules, regulations and policies have been implemented in a fair and effective manner?

1 Every rule is designed to mandate purchases of items from the vendors. Oct 30, 2012 3:47 PM

Page 2, Q9. (4) Are the products substantially higher in cost than if the product was competitively solicited?

1 Not substantially higher but are somewhat higher. Nov 10, 2012 2:17 PM

Page 2, Q12. (6) Do the prices of the products reflect fair market value for available budgets?

1 In some cases but not all. Nov 10, 2012 2:17 PM

Page 2, Q13. (7) Assist qualified vendors in identifying and improving marketing efforts of the products manufactured or processed and offered for sale and services offered under K.S.A. 75-3317 through 75-3322, and amendments thereto, to state agencies and unified school districts.

1 The vendors seem to refuse suggestions to help them improve current marketing efforts. Oct 30, 2012 3:47 PM

Page 2, Q16. (8) Should there be additional products and/or services added to the catalog?

1 We should spend time meeting with the Oklahoma program to learn how they Oct 30, 2012 3:47 PM

Page 2, Q16. (8) Should there be additional products and/or services added to the catalog?

have been successful. We do need to applaud Envision for their recent efforts to identify outside-the-box products and services!!

1. Identify Category

	Response Percent	Response Count
SUL Committee Member	0.0%	0
SUL Vendor	100.0%	11
SUL Purchaser	0.0%	0
Community Advocate/Interested Party	0.0%	0
	answered question	11
	skipped question	0

3. (1) Are you satisfied with the waiver guidelines?

		Response Percent	Response Count
Yes	<input type="text"/>	40.0%	2
Unsure	<input type="text"/>	40.0%	2
No	<input type="text"/>	20.0%	1
	Comments:		0
	answered question		5
	skipped question		6

4. (2) Product and service eligibility process used by the director of purchases for state use law products and services.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee		0.0%	0
2 - Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="text"/>	75.0%	3
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="text"/>	25.0%	1
4 -Function Being Reviewed – Little progress has been made and significant work is still required		0.0%	0
5 -Function has not been acted on by committee		0.0%	0
	Comments:		0
	answered question		4
	skipped question		7

7. (3) Do you believe the rules, regulations and policies have been implemented in a fair and effective manner?

		Response Percent	Response Count
Yes	<input type="checkbox"/>	60.0%	3
Unsure	<input type="checkbox"/>	40.0%	2
No	<input type="checkbox"/>	0.0%	0
		Comments:	0
		answered question	5
		skipped question	6

9. (4) Are the products substantially higher in cost than if the product was competitively solicited?

		Response Percent	Response Count
Yes	<input type="checkbox"/>	33.3%	1
Unsure	<input type="checkbox"/>	33.3%	1
No	<input type="checkbox"/>	33.3%	1
		Comments:	0
		answered question	3
		skipped question	8

11. (6) Establish procedures for setting fair market prices for items included on the procurement list and revision of products and prices in accordance with the changing market conditions to assure that the prices established are reflective of the market.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee		0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="text"/>	50.0%	2
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="text"/>	25.0%	1
4 -Function Being Reviewed – Little progress has been made and significant work is still required	<input type="text"/>	25.0%	1
5 -Function has not been acted on by committee		0.0%	0
		Comments:	0
		answered question	4
		skipped question	7

13. (7) Assist qualified vendors in identifying and improving marketing efforts of the products manufactured or processed and offered for sale and services offered under K.S.A. 75-3317 through 75-3322, and amendments thereto, to state agencies and unified school districts.

	Response Percent	Response Count
1 -Function Complete – No further action required by committee	0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	25.0%	1
3 -Function Being Reviewed – Progress has been made but work is ongoing	75.0%	3
4 -Function Being Reviewed – Little progress has been made and significant work is still required	0.0%	0
5 -Function has not been acted on by committee	0.0%	0
	Comments:	0
	answered question	4
	skipped question	7

16. (8) Should there be additional products and/or services added to the catalog?

		Response Percent	Response Count
Yes	<input type="checkbox"/>	80.0%	4
Unsure	<input type="checkbox"/>	20.0%	1
No	<input type="checkbox"/>	0.0%	0
	Comments:		0
	answered question		5
	skipped question		6

17. (9) Any other issue identified by any interested party.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	50.0%	1
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	50.0%	1
4 -Function Being Reviewed – Little progress has been made and significant work is still required	<input type="checkbox"/>	0.0%	0
5 -Function has not been acted on by committee	<input type="checkbox"/>	0.0%	0
	Comments:		0
	answered question		2
	skipped question		9

19. (g) The director of purchases shall convene quarterly meetings with qualified vendors, the state use law committee and agencies to discuss activity occurring under the state use law.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	40.0%	2
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	60.0%	3
3 -Function Being Reviewed – Progress has been made but work is ongoing		0.0%	0
4 -Function Being Reviewed – Little progress has been made and significant work is still required		0.0%	0
5 -Function has not been acted on by committee		0.0%	0
		Comments:	0
		answered question	5
		skipped question	6

State Use Committee Survey



1. Identify Category

	Response Percent	Response Count
SUL Committee Member	0.0%	0
SUL Vendor	0.0%	0
SUL Purchaser	0.0%	0
Community Advocate/Interested Party	100.0%	5
	answered question	5
	skipped question	0

2. (1) The development of waiver guidelines to be followed by qualifying agencies and unified school districts for participation under the provisions of K.S.A. 75-3317 through 75-3322, and amendments thereto.

	Response Percent	Response Count
1 -Function Complete – No further action required by committee	0.0%	0
2 - Function Complete – Process has been implemented and is being reviewed annually by committee	100.0%	2
3 -Function Being Reviewed – Progress has been made but work is ongoing	0.0%	0
4 -Function Being Reviewed – Little progress has been made and significant work is still required	0.0%	0
5 -Function has not been acted on by committee	0.0%	0
	Comments:	0
	answered question	2
	skipped question	3

3. (1) Are you satisfied with the waiver guidelines?

		Response Percent	Response Count
Yes	<input type="checkbox"/>	50.0%	1
Unsure	<input type="checkbox"/>	0.0%	0
No	<input type="checkbox"/>	50.0%	1
		Comments:	1
		answered question	2
		skipped question	3

4. (2) Product and service eligibility process used by the director of purchases for state use law products and services.

	Response Percent	Response Count
1 -Function Complete – No further action required by committee	0.0%	0
2 - Function Complete – Process has been implemented and is being reviewed annually by committee	100.0%	2
3 -Function Being Reviewed – Progress has been made but work is ongoing	0.0%	0
4 -Function Being Reviewed – Little progress has been made and significant work is still required	0.0%	0
5 -Function has not been acted on by committee	0.0%	0
	Comments:	0
	answered question	2
	skipped question	3

5. (2) Are you satisfied with the pricing of items in the State Use Law Catalog?

		Response Percent	Response Count
Yes	<input type="text"/>	50.0%	1
Unsure		0.0%	0
No	<input type="text"/>	50.0%	1
		Comments:	1
		answered question	2
		skipped question	3

6. (3) Review the threshold dollar amount of purchases by state agencies or unified school districts for state use law to apply.

	Response Percent	Response Count
1 -Function Complete – No further action required by committee	0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	50.0%	1
3 -Function Being Reviewed – Progress has been made but work is ongoing	0.0%	0
4 -Function Being Reviewed – Little progress has been made and significant work is still required	50.0%	1
5 -Function has not been acted on by committee	0.0%	0
	Comments:	0
	answered question	2
	skipped question	3

7. (3) Do you believe the rules, regulations and policies have been implemented in a fair and effective manner?

		Response Percent	Response Count
Yes	<input type="text"/>	50.0%	1
Unsure	<input type="text"/>	50.0%	1
No		0.0%	0
	Comments:		0
	answered question		2
	skipped question		3

8. (4) Review provisions of K.S.A 75-3317 through 75-3322, and amendments thereto, on any purchase from a qualified vendor that is determined by the director of purchases to be a substantially higher cost than the purchase would have cost had it been competitively bid.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	50.0%	1
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	0.0%	0
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	50.0%	1
4 -Function Being Reviewed – Little progress has been made and significant work is still required	<input type="checkbox"/>	0.0%	0
5 -Function has not been acted on by committee	<input type="checkbox"/>	0.0%	0
	Comments:		0
	answered question		2
	skipped question		3

9. (4) Are the products substantially higher in cost than if the product was competitively solicited?

		Response Percent	Response Count
Yes	<input type="text"/>	50.0%	1
Unsure	<input type="text"/>	50.0%	1
No		0.0%	0
	Comments:		0
	answered question		2
	skipped question		3

10. (5) Adopt rules, regulations and policies to assure fair and effective implementation of this act, including appropriate rules and regulations relating to violations of K.S.A. 75-3317 through 75-3322, and amendments thereto.

	Response Percent	Response Count
1 -Function Complete – No further action required by committee	0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	50.0%	1
3 -Function Being Reviewed – Progress has been made but work is ongoing	50.0%	1
4 -Function Being Reviewed – Little progress has been made and significant work is still required	0.0%	0
5 -Function has not been acted on by committee	0.0%	0
	Comments:	0
	answered question	2
	skipped question	3

11. (6) Establish procedures for setting fair market prices for items included on the procurement list and revision of products and prices in accordance with the changing market conditions to assure that the prices established are reflective of the market.

	Response Percent	Response Count
1 -Function Complete – No further action required by committee	0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	0.0%	0
3 -Function Being Reviewed – Progress has been made but work is ongoing	0.0%	0
4 -Function Being Reviewed – Little progress has been made and significant work is still required	100.0%	1
5 -Function has not been acted on by committee	0.0%	0
	Comments:	1
	answered question	1
	skipped question	4

12. (6) Do the prices of the products reflect fair market value for available budgets?

	Response Percent	Response Count
Yes	0.0%	0
Unsure <input type="text"/>	50.0%	1
No <input type="text"/>	50.0%	1
	Comments:	0
	answered question	2
	skipped question	3

13. (7) Assist qualified vendors in identifying and improving marketing efforts of the products manufactured or processed and offered for sale and services offered under K.S.A. 75-3317 through 75-3322, and amendments thereto, to state agencies and unified school districts.

	Response Percent	Response Count
1 -Function Complete – No further action required by committee	0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	0.0%	0
3 -Function Being Reviewed – Progress has been made but work is ongoing	50.0%	1
4 -Function Being Reviewed – Little progress has been made and significant work is still required	50.0%	1
5 -Function has not been acted on by committee	0.0%	0
	Comments:	1
	answered question	2
	skipped question	3

14. (7) Have marketing efforts improved?

		Response Percent	Response Count
Yes	<input type="text"/>	50.0%	1
Unsure	<input type="text"/>	50.0%	1
No		0.0%	0
		Comments:	1
		answered question	2
		skipped question	3

15. (8) Encourage and assist the director of purchases, state agencies and unified school districts to identify additional commodities and services that may be purchased from qualified nonprofit agencies not participating in the state use law catalog.

	Response Percent	Response Count
1 -Function Complete – No further action required by committee	0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	0.0%	0
3 -Function Being Reviewed – Progress has been made but work is ongoing	100.0%	2
4 -Function Being Reviewed – Little progress has been made and significant work is still required	0.0%	0
5 -Function has not been acted on by committee	0.0%	0
	Comments:	0
	answered question	2
	skipped question	3

16. (8) Should there be additional products and/or services added to the catalog?

		Response Percent	Response Count
Yes	<input type="text" value="1"/>	50.0%	1
Unsure	<input type="text" value="1"/>	50.0%	1
No		0.0%	0
	Comments:		1
	answered question		2
	skipped question		3

17. (9) Any other issue identified by any interested party.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee		0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee		0.0%	0
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="text" value="1"/>	100.0%	1
4 -Function Being Reviewed – Little progress has been made and significant work is still required		0.0%	0
5 -Function has not been acted on by committee		0.0%	0
	Comments:		0
	answered question		1
	skipped question		4

18. (f) The committee shall maintain a registry of entities which meet the definition of qualified vendor, as defined by K.S.A. 75-3317, and amendments thereto.

	Response Percent	Response Count
1 -Function Complete – No further action required by committee	0.0%	0
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	100.0%	2
3 -Function Being Reviewed – Progress has been made but work is ongoing	0.0%	0
4 -Function Being Reviewed – Little progress has been made and significant work is still required	0.0%	0
5 -Function has not been acted on by committee	0.0%	0
	Comments:	0
	answered question	2
	skipped question	3

19. (g) The director of purchases shall convene quarterly meetings with qualified vendors, the state use law committee and agencies to discuss activity occurring under the state use law.

		Response Percent	Response Count
1 -Function Complete – No further action required by committee	<input type="checkbox"/>	50.0%	1
2 -Function Complete – Process has been implemented and is being reviewed annually by committee	<input type="checkbox"/>	50.0%	1
3 -Function Being Reviewed – Progress has been made but work is ongoing	<input type="checkbox"/>	0.0%	0
4 -Function Being Reviewed – Little progress has been made and significant work is still required	<input type="checkbox"/>	0.0%	0
5 -Function has not been acted on by committee	<input type="checkbox"/>	0.0%	0
	Comments:		0
	answered question		2
	skipped question		3

Page 2, Q3. (1) Are you satisfied with the waiver guidelines?

1 I would like to see the wavier include a provision for price and quality. Oct 31, 2012 8:26 AM

Page 2, Q5. (2) Are you satisfied with the pricing of items in the State Use Law Catalog?

1 Some items are much higher in price and inferior in quality. Oct 31, 2012 8:26 AM

Page 2, Q11. (6) Establish procedures for setting fair market prices for items included on the procurement list and revision of products and prices in accordance with the changing market conditions to assure that the prices established are reflective of the market.

1 If there is an established procedure for settling fair market price, I think it needs to be advertised so customers have confidence they buying products at the best price possible. Oct 31, 2012 8:26 AM

Page 2, Q13. (7) Assist qualified vendors in identifying and improving marketing efforts of the products manufactured or processed and offered for sale and services offered under K.S.A. 75-3317 through 75-3322, and amendments thereto, to state agencies and unified school districts.

1 I'm not seeing a big change in the products available in the catalog from year-to-year. Oct 31, 2012 8:26 AM

Page 2, Q14. (7) Have marketing efforts improved?

1 I think I have had 2 or 3 SUL vendors actually call me on the phone to try and earn my business over the last 5-7 years. Oct 31, 2012 8:26 AM

Page 2, Q16. (8) Should there be additional products and/or services added to the catalog?

1 Depends on quality and price. Oct 31, 2012 8:26 AM