

Payroll Deduction Schedule

Deduction / Contribution	Frequency of Deduction	Coverage Period
Federal Withholding Tax	Every Pay Cycle based on annualized federal table for each bi-weekly pay period.	Bi-weekly
Federal Arbitrary Withholding	Every Pay Cycle	Bi-weekly
Federal Withholding - Exempt Status	Every Pay Cycle	Bi-weekly
State Withholding Tax	Every Pay Cycle based on annualized state table for each bi-weekly pay period.	Bi-weekly
State Arbitrary Withholding	Every Pay Cycle	Bi-weekly
State Withholding - Exempt Status	Every Pay Cycle	Bi-weekly
Earned Income Credit	Every Pay Cycle	Bi-weekly
OASDI	Every Pay Cycle based on percentage set by law.	Bi-weekly
Medicare	Every Pay Cycle based on percentage set by law.	Bi-weekly
Deferred Compensation	Every Pay Cycle	Bi-weekly
Flex Spending - Dependent Care	First & second pay date of each month (or 24 times per year)	Semi-Monthly
Flex Spending - Health Care	First & second pay date of each month (or 24 times per year)	Semi-Monthly
United Way	Every Pay Cycle	Bi-weekly
Group Health Insurance (medical, drug, dental, vision)	First & second pay date of each month (or 24 times per year)	Semi-Monthly
KPERS - Regular Deduction	Every Pay Cycle	Bi-weekly
KPERS - Buyback	Every Pay Cycle	Bi-weekly
Optional Group Life	Second pay date of each month only.	Monthly
Organizational Dues	Every Pay Cycle	Bi-weekly
Parking	Every Pay Cycle	Bi-weekly
Savings Bonds	Every Pay Cycle	Bi-weekly
Tax Sheltered Annuities	Every Pay Cycle	Bi-weekly
Voluntary Tax Sheltered Annuities	Every Pay Cycle	Bi-weekly
Maintenance	Every Pay Cycle	Bi-weekly
Setoff Wage Assignments	Every Pay Cycle	Bi-weekly
Wage Earner Plans	Every Pay Cycle	Bi-weekly
U.S. Levy - payroll deduction	Every Pay Cycle	Bi-weekly
U.S. Levy - payroll deduction agreement amount (set \$ amt)	Every Pay Cycle	Bi-weekly
Income Withholding Orders	Every Pay Cycle; the service fee of \$5.00 per order will be taken each period, not to exceed \$10.00 per month	Bi-weekly
Court Ordered Wage Assignments (CWA)	Every Pay Cycle	Bi-weekly
Garnishments	Every Pay Cycle; the service fee of \$10.00 per order will be taken each period, not to exceed \$20.00 per month	Bi-weekly
Federal Continuing Garnishments	Every Pay Cycle	Bi-weekly
Long-Term Care	First pay date of the month	Monthly
Learning Quest	Every Pay Cycle	Bi-weekly
Setoff Orders	Every Pay Cycle	Bi-weekly