SHARP Message #546

DATE: 10/01/03
AUTHOR:
SUBJECT: Open Enrollment is October 1-31
MESSAGE TEXT:

Open Enrollment is October 1-31 for the state employee Health Plan and Flexible Spending Accounts for Plan Year 2004.

You must log in to the online Self-Service Center in order to:

1. Change, add or drop your health plan election for 2004, change your coverage elections or add or drop dependents from coverage;

2. Register for Health Risk Appraisal participation (and $5 credit per pay period);

3. Change pretax payment status or enroll in Flexible Spending Accounts (FSA);

4. Review current elections for accuracy (even if not making a change).

Open Enrollment elections will become effective on January 1, 2004.

Problems signing in? Call the Self Service Help Desk at:
296-1900 (Topeka area)
1-866-999-3001 (toll free outside of the Topeka area)

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