

LEAVE ACCRUAL SCHEDULE 2014

BEGIN DATE	END DATE	LEAVE ACCRUAL, FINAL PAY CALC, LAST DAY FOR REPORTED TIME SUBMIT & APPROVAL (3:30 PM), & LAST DAY FOR PAYABLE TIME APPROVAL (6 PM) *	PAY DAY
12/08/13	12/21/13	12/27/13	01/03/14
12/22/13	01/04/14	01/10/14	01/17/14
01/05/14	01/18/14	01/24/14	01/31/14
01/19/14	02/01/14	02/07/14	02/14/14
02/02/14	02/15/14	02/21/14	02/28/14
02/16/14	03/01/14	03/07/14	03/14/14
03/02/14	03/15/14	03/21/14	03/28/14
03/16/14	03/29/14	04/04/14	04/11/14
03/30/14	04/12/14	04/18/14	04/25/14
04/13/14	04/26/14	05/02/14	05/09/14
04/27/14	05/10/14	05/16/14	05/23/14
05/11/14	05/24/14	05/30/14	06/06/14
05/25/14	06/07/14	06/13/14	06/20/14
06/08/14	06/21/14	06/27/14	07/03/14
06/22/14	07/05/14	07/11/14	07/18/14
07/06/14	07/19/14	07/25/14	08/01/14
07/20/14	08/02/14	08/08/14	08/15/14
08/03/14	08/16/14	08/22/14	08/29/14
08/17/14	08/30/14	09/05/14	09/12/14
08/31/14	09/13/14	09/19/14	09/26/14
09/14/14	09/27/14	10/03/14	10/10/14
09/28/14	10/11/14	10/17/14	10/24/14
10/12/14	10/25/14	10/31/14	11/07/14
10/26/14	11/08/14	11/14/14	11/21/14
11/09/14	11/22/14	11/26/14	12/05/14
11/23/14	12/06/14	12/12/14	12/19/14
12/07/14	12/20/14	12/24/14**	01/02/15
12/21/14	01/03/15	01/09/15	01/16/15

****NOTE: 1/2 Day Holiday: We Encourage you to Submit/Approve Reported Time by 11:30 A.M. and approve Payable Time by Noon on this day.**

*Reported Time must be Submitted (and Approved, if Self Service) by 3:30PM. Payable Time must be Approved by 6PM.

NOTE: Dates are subject to change
Bolded Dates: Shortened Calc Week