

**Financial Management System
Needs Assessment Project**

**Steering Committee Meeting
2:00 p.m. Room 102, LSOB
October 25, 2006**

The meeting of the Financial Management System (FMS) Needs Assessment Project Steering Committee was called to order by Chair Carol Foreman, Deputy Secretary of Administration. The following persons were in attendance:

Mary Blubaugh, Board of Nursing
Jim Conant, Department of Revenue
Janis DeBoer, Department on Aging
Julian Efird, Legislative Research
Kim Fowler, Judicial Branch
Duncan Friend, Project Director, Department of Administration
Elaine Frisbie, Division of the Budget
Peggy Hanna, Treasurer's Office
Secretary Mike Hayden, Department of Wildlife & Parks
Chris Howe, Department of Administration
Dale Jost, Department of Transportation
Jean Kartman, Board of Nursing
Alice Knatt, Department on Aging
Dick Koerth, Department of Wildlife & Parks
Mike Lovich, Department of Administration
Bob Mackey, Department of Administration
Kelly Oliver, Board of Regents
Kent Olson, SRS
Delberta Pfeifer, Department of Administration
Mitt Salvaggio, Salvaggio, Teal & Associated (STA)
Charles Simmons, Department of Corrections
Dennis Williams, Department of Corrections

Chair Foreman welcomed all of the participants and thanked them for their continued involvement.

Duncan Friend and Mitt Salvaggio presented a status report (see attached Power Point presentation) which included:

- Key Activities
 - FMS Needs Assessment
 - Timeline
- Project Overview
 - Proposed FMS functionality for consideration

- Project Accomplishments
 - Requirements Validation: Status
 - Stakeholder Agency Visits: Status
 - Business Case Validation: Status
- Preliminary Findings
 - Lack of Integration
 - Functional Challenges
- Upcoming Activities

The next meeting of the Steering Committee is scheduled for November 16, 2006 from 2:00 – 4:00 in Room 102 in the Landon State Office Building. A December meeting date will be announced at a later date.

The meeting adjourned.